

## Dettmann & Associates, LLC

Jean Wolfgang  
City of Racine-City Development  
Associate Planner  
730 Washington Avenue  
Racine, WI 53403

April 1, 2010

RE: Cost Estimate and Scope of Services  
Relocation Plan and Relocation Assistance  
State Street Corridor Redevelopment Plan Area #4

Dear Ms. Wolfgang,

This communication is a cost estimate and scope of services to be provided by Dettmann & Associates, LLC for the purpose of developing a Relocation Plan and Relocation Assistance for the above referenced Redevelopment Authority project.

Dettmann & Associates, LLC (DALLC) will oversee and provide services to develop a Comm 202.29 Small Projects Relocation Plan in accordance to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended, 49 CFR Part 24, ss.32.185 to 32.27, Wis. Stats., Department of Commerce Administrative Code 202 (COO 202) and the Wisconsin Department of Transportation. Said Plan will contain one (1) business and one (1) residential unit.

DALLC will conduct an analysis of the real estate market for availability of replacement sites and consult with professional moving contractors to set realistic business and residential moving costs. DALLC will rely on current City of Racine tax and assessment records to determine the residential fixed move costs estimates.

DALLC will consult with the City of Racine representatives assigned to this project. The City of Racine will provide address of the property to be relocated along with the names of the owners, business names and /or occupants.

Lastly, DALLC will provide three (3) hard copies of the final relocation plan, in Word document format with one to be submitted to Department of Commerce for approval.

DALLC will develop the Small Projects Relocation Plan for a Lump Sum amount of \$2,250.00.

DALLC will provide relocation assistance for up to one (1) business and one (1) residential displacee for a lump sum amount of \$4,800.00

These lump sum fees are based on an hourly rate of \$80.00/hour. Above amounts include all expenses incurred by DALLC to perform said services. Expenses include clerical costs, printing costs, mileage and any other incidental expense.

The fee of \$2,250.00 will be paid when the Plan is approved by the Wisconsin Department of Commerce.

The fee of \$4,800.00 will be paid in two (2) installments of \$2400.00 each. The first installment will be due four (4) weeks after the delivery of the relocation eligibility letter. The final installment will be due when displacees are relocated to new sites.

These fees do not include litigation preparation or court appearance fees. In the event that those services are required, an additional cost of \$150.00/hour will be billed.

DALLC's extensive experience in business and residential relocations has prepared us to address any challenging situations in a realistic, cost effective manner.

I look forward to working with you in providing these relocation services.

Should you have any questions or need further clarification, please contact me by telephone or email listed below. I have enclosed a resume for additional support of professional creditability.

Sincerely,

A handwritten signature in dark ink, appearing to read "Delbert H. Dettmann", with a long horizontal flourish extending to the right.

Delbert H. Dettmann  
President

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Enclosure:    Resume