



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Alderman Robert Anderson
Alderman Michael Shields
Alderman Q.A. Shakoor, II*

Monday, July 13, 2009

5:00 PM

City Hall, Room 301

Call To Order

*PRESENT: 3 - James T. Spangenberg, Robert Anderson and Q.A. Shakoor, II
EXCUSED: 1 - Michael Shields*

Approval of Minutes for the June 8, 2009 Meeting. to Approve the Minutes

1. [09-3836](#) **Subject:** Communication from the Alderman of the 15th District requesting to conduct a city-employee survey focusing on reporting problems & complaints to supervisors or Human Resources Department.

**Recommendation of the Finance & Personnel Committee on
07-13-09:** Defer the item.

Fiscal Note: N/A

Attachments: [Page0001](#)

Alderman Mozol appeared before the Committee to discuss having a survey for city employees that would focus on reporting problems and complaints to supervisors or Human Resources. The Committee would like to defer the item until members of Human Resources are present.

Deferred

2. [09-3795](#) **Subject:** Communication from the Racine Arts Council requesting to waive the fee for the use of Samuel Myers Park for their Sandcastles event on August 9, 2009.

**Recommendation of the Finance & Personnel Committee on
07-13-09:** That the fee in the amount of \$318.00 for the use of Samuel Myers Park for the Racine Arts Council's Sandcastles event on August 9, 2009 be waived, that there be a \$300.00 deposit refundable upon cleanup.

Fiscal Note: The \$318.00 fee would be waived.

Attachments: [Sandcastles](#)

Judy Kelstrum from the Racine Arts Council appeared before the Committee to explain what the Sandcastles festival is and why they would like the fees for use of Samuel Meyers Park to be waived. Donnie Snow; Director of Parks, Recreation and Cultural Services also appeared before the Committee to explain what the fee is for Samuel Meyers Park.

Recommended For Approval

3. [09-3728](#)

Subject: Communication from Iglesia Canaan, Templo de Restauracion requesting to waive the fee for the use of Horlick Athletic Field or Douglas Park for an event focusing on youth in the community.

Recommendation of the Finance & Personnel Committee on

07-13-09: That the use of Horlick Athletic Field by Iglesia Canaan, Templo de Restauracion for a free community event on August 21-22, 2009 be approved at half the normal charge of \$1271.00 per day.

Fiscal Note: \$1,271.00 which is half of the fee for the entire event would be waived.

Attachments: [Iglesia Canaan](#)

Mildred Cordova; a member of the board from the Iglesia Canaan, Templo de Restauracion, spoke on behalf of the event which will include music and speakers focused on youth crime prevention. They are expecting about 200 people. Donnie Snow; Director of Parks, Recreation and Cultural Services, appeared before the Committee to explain the fees for both Horlick Field and Douglas Park.

Recommended For Approval

4. [09-3855](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to transfer funds of \$34,000.00 from Dr. ML King Community Center (988-660-5010) to Playground Improvements (988-700-5150).

Recommendation of the Finance & Personnel Committee on

07-13-09: To approve the transfer of funds in the amount of \$34,000.00 from Dr. ML King Community Center (988-660-5010) to Playground Improvements (988-700-5150).

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [Lockwood transfer](#)

Recommended For Approval

5. [09-3761](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to recommend Fees & Charges for the Mound Cemetery New Crypt Addition.

Recommendation of the Finance & Personnel Committee on

07-13-09: To approve the fees and charges for the Mound Cemetery new crypt addition.

Fiscal Note: N/A

Attachments: [Cemetery crypt fee & charges](#)
[Cemetery crypt fees II](#)

Recommended For Approval

6. [09-3607](#)

Subject: Presentation of the 2008 Audit from Clifton-Gunderson

Recommendation: (Direct Referral) Recommendation of the Wastewater Commission on 06/30/09: Wastewater Commission approved and further recommends to refer to the Finance and Personnel Committee for adoption

Recommendation of the Finance & Personnel Committee on 07-13-09: To receive and file the 2008 Wastewater Utility audit from Clifton-Gunderson.

Fiscal Note: The Wastewater Utility statements will be integrated into the City Wide financial statements.

Attachments: [Racine Water and Wastewater Financial Statements 2008.pdf](#)

Recommended to be Received and Filed

7. [09-3610](#)

Subject: Presentation of the 2008 Audit from Clifton-Gunderson

Recommendation: (Direct Referral) Recommendation of the Waterworks Commission on 06/30/09: Waterworks Commission approved and further recommends to refer to the Finance and Personnel Committee for adoption

Recommendation of the Finance & Personnel Committee on 07-13-09: To receive and file the 2008 Water Utility audit from Clifton-Gunderson.

Fiscal Note: The Water Utility statements will be integrated into the City Wide financial statements.

Attachments: [Racine Water and Wastewater Financial Statements 2008.pdf](#)

Recommended to be Received and Filed

8. [09-3803](#)

Subject: Communication from the Police Chief, requesting to discuss extension of the lease agreement with Racine Harley Davidson for two motorcycles.

Recommendation of the Finance & Personnel Committee on

07-13-09: The Mayor and City Clerk be authorized and directed to extend the lease agreement with Racine Harley Davidson for two motorcycles in the amount of \$1.00 each, for the period of two years.

Fiscal Note: \$1.00 each, for the period of two years.

Attachments: [LEGISTAR 09-3803_001](#)
[Harley Lease 001](#)

Recommended For Approval

9. [09-3841](#)

Subject: Communication from the Police Chief, requesting to use a surplus balance of Capital Outlay funds for the purchase of replacement Glock handguns.

Recommendation of the Finance & Personnel Committee on

07-13-09: To approve the use of a surplus balance of Capital Outlay funds for the purchase of replacement Glock handguns.

Fiscal Note: \$14,280 from Capital Outlay account 241.311.5770 Machinery & Equipment.

Attachments: [Legistar ID 09-3841_001](#)

Recommended For Approval

10. [09-3838](#)

Subject: A communication from the Fire Chief requesting the Mayor and City Clerk be authorized to extend the two-year contract for the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team. The two-year contract will cover the period from July 1, 2009, through June 30, 2011.

Recommendation of the Finance & Personnel Committee on

07-13-09: The Mayor and City Clerk be authorized to enter into an agreement to extend the two-year contract for the Wisconsin Emergency Management/State Regional Hazardous Materials Response Team for the period of July 1, 2009 through June 30, 2011.

Fiscal Note: The City will receive \$121,268 annually for its' efforts with no match required.

Attachments: [contract extension wis emergency mgmt-state reg hazmat response - 6 30 09](#)

Recommended For Approval

11. [09-3612](#)

Subject: Communication from City Attorney's Office regarding transfer of land between City of Racine and Racine Unified School District.

Recommendation of the Public Works and Services Committee on 6-9-09: Defer

Recommendation of the Public Works and Services Committee

on 6-30-09: The Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Nielsen, Madsen & Barber, SC, for the preparation of deed descriptions for the city properties which were to be transferred to the Racine Unified School District when the school district was formed, for a not-to-exceed cost of \$18,460.00.

Further recommend that since funds for this activity were not budgeted for in 2009, that this item be referred to the Finance and Personnel Committee for determination of funding.

Fiscal Note: N/A

Recommendation of the Finance & Personnel Committee on

07-13-09: Defer the item.

Fiscal Note: N/A

Attachments: [09-3612](#)

David Brown, Director of Finance, explained to the Committee that the Attorney's office is trying to contact someone from the Racine Unified School District to find out if they have the funds to pay all or at least half of the fees for transferring land from the City of Racine to Racine Unified School District. He asked that the item be deferred until the Attorney's office is able to make contact with Unified.

Deferred

12. [09-3801](#)

Subject: Communication from the City Attorney submitting the claim of United States Postal Service for consideration.

Recommendation of the Finance & Personnel Committee on

07-13-09: The claim of the United States Postal Service requesting reimbursement in the amount of \$250.01 for damages to a vehicle that was allegedly sideswiped by a DPW vehicle traveling the same direction on Douglas Avenue near the intersection with Marquette Street on July 29, 2008 be denied.

Fiscal Note: N/A

Attachments: [USPS claim 001](#)

David Brown, Director of Finance, appeared before the Committee on behalf of the Attorney's office to recommend denial of this claim.

Recommended For Denial

13. [09-3802](#)

Subject: Communication from the City Attorney submitting the claim of Paul Chernouski and Diane Chernouski for consideration.

Recommendation of the Finance & Personnel Committee on

07-13-09: The claim of Paul Chernouski, 433 Romayne Avenue, and Diane Chernouski, 3219 North Wisconsin Street, requesting reimbursement in the amount of \$204.31 for damages to a vehicle that allegedly bottomed out on the driveway apron at 3219 North Wisconsin Street on January 13, 2009 be denied.

Fiscal Note: N/A

Attachments: [Chernouski claim_001](#)

David Brown, Director of Finance, appeared before the Committee on behalf of the Attorney's office to recommend denial of this claim.

Recommended For Denial

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:40 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 27, 2009 at City Hall, Room 301.