



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

*President Kathy DeMatthew, Vice President John Engel,
Secretary John Hewitt, Mayor John Dickert, Thomas Friedel,
Robert Lui, Alderman Ronald D. Hart, Thomas Bunker, Robert
Pucely, Chris Larsen, Tracy Richters, Alderman Michael
Shields, Joseph Mandala, Howard Stacey, Chris Wright*

Tuesday, June 26, 2012

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, K. Wanggaard, R. Pace, R. Gilbreath, R. Schreodel, B. Bartel

PRESENT: 12 - Thomas Friedel, Robert Lui, John Engel, Thomas Bunker, Tracy Richters, Michael Shields, Kathy DeMatthew, John Hewitt, Joseph Mandala, Ronald D. Hart, Howard Stacey and Chris Wright

EXCUSED: 3 - John Dickert, Robert Pucely and Chris Larsen

2. Approval of Minutes for the May 2012 Meeting

A motion was made by Secretary John Hewitt, seconded by Robert Lui, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

3. [12-7840](#)

Subject: Budget Expenditures for the May 2012 Totaling \$1,048,411.14

Recommendation: Approve

A motion was made by Ronald D. Hart, seconded by President Kathy DeMatthew, that this be Approved. The motion **PASSED** by a Voice Vote.

4. [12-7841](#)

Subject: Project Reports:

- A) Update on Household Hazardous Waste Program - June 2012 Event
- B) Update on Biosolids Hauling and Spreading Request for Proposal
- C) OpenCel Update
- D) Contract C-12 - Interceptor Sewer Closed Circuit Televising
- E) Lift Station No. 2 Maintenance Work

Recommendation: Approve

Project reports were given by staff.

Received and Filed

5. [12-7842](#)

Subject: Proposal from Brown and Caldwell Regarding Evaluation of

Current Engine Blower System - Rusty Schroedel Invited to the Meeting

Recommendation: Approve

The General Manager introduced Ralph Schroedel from Brown and Caldwell. He explained the need to upgrade the Utility's current engine blower system, that being that Engine #3 requires a complete overhaul or replacement. The General Manager recommended approval of Brown and Caldwell's proposal in the not-to-exceed amount of \$19,900.00.

A motion was made by Ronald D. Hart, seconded by Secretary John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.

6. [12-7519](#)

Subject: Proposal from Enetrix to Review Certain Utility Positions for Appropriate Compensation

Recommendation: Approve

The General Manager noted that Scott Dettman, formerly with Enetrix, agreed to provide services to the Utility. The original position survey and compensation study was completed over 20 years ago and should have been reviewed every 5 years. This has never been done. Many key employees will retire in the next year and highly qualified replacements will need to be courted for these vacancies. He recommended approval of the proposal from Carlson Dettman Consulting in the amount of \$8,500.00 to do a position compensation study for the Wastewater Utility.

A motion was made by Secretary John Hewitt, seconded by Thomas Friedel, that this be Approved. The motion PASSED by a Voice Vote.

7. [12-7857](#)

Subject: Review of Comments Received Relative to the Ohio Street COSS Letter Mailed to SSR Parties on November 1, 2011

Recommendation: Receive and File

The General Manager stated that he received a response dated June 26, 2012, from the Village of Caledonia Sewer Utility regarding the Ohio Street Cost of Service Study (COSS) in reply to his letter dated November 1, 2011. The Village of Caledonia requested a time extension in order to facilitate a response, and it took nearly 7 months to get a reply. The response indicated that the Village approved the COSS for Ohio Street.

A motion was made by Thomas Friedel, seconded by Ronald D. Hart, that this be Received and Filed. The motion PASSED by a Voice Vote.

8. [12-7858](#)

Subject: Approval of Ohio Street COSS as Presented in the November 1, 2011 Letter and Tables to SSR Parties

Recommendation: Approve

The General Manager noted that the original plan for the Ohio Street Facility included a relief sewer and a lift station/force main for an estimated cost of \$850,000.00. At the request of some of the SSR Parties, storage was investigated as an option due to its potential to further reduce downstream flows, therefore, the final recommended storage alternative was constructed at a cost of \$1,554,106, with a total cost of the additional upgrade being \$704,106.00. He noted that Mt Pleasant's share of the

\$850,000.00 cost would be 73% and Racine's share would be 27%. He recommended approval of this Cost of Service Study (COSS).

A motion was made by Ronald D. Hart, seconded by Thomas Friedel, that this be Approved. The motion PASSED by a Voice Vote.

9. [12-7859](#)

Subject: Request of Mt. Pleasant to Reimburse Commission for Arrears Payment on Ohio Street COSS for that Portion Advanced by the Commission on their Behalf over the Next Two Years

Recommendation: Defer

It was requested that this item be deferred until a written request is received from the Village of Mt. Pleasant. The balance of the cost will be carried by the Commission as a downstream benefit to be allocated to a future downstream project when it is needed.

A motion was made by Robert Lui, seconded by Vice President John Engel, that this be Deferred. The motion PASSED by a Voice Vote.

CLOSED SESSION

It is the intent that the Wastewater Commission convene in closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a utility employee.

Vice President John Engel made a motion, seconded by Thomas Friedel, that this meeting move into Closed Session at 5:12 p.m. The motion passed unanimously.

10. [12-7856](#)

Subject: Discussion Regarding a Personnel Matter

Recommendation: Receive and File

Discussion was held regarding a personnel matter.

11. **Adjournment**

There being no further business, Vice President John Engel made a motion, seconded by Alderman Ronald Hart, to adjourn the meeting at 5:18 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.