



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Dennis Wiser*  
*Ronald D. Hart*  
*O. Keith Fair*

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Monday, June 13, 2011

5:00 PM

City Hall, Room 301

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### Call To Order & Roll Call

**PRESENT:** 4 - Q.A. Shakoor, II, Terry McCarthy, Dennis Wiser and O. Keith Fair

**EXCUSED:** 1 - Ronald D. Hart

### Approval of Minutes for the May 23, 2011 Meeting.

to Approve the Minutes

1. [11-6440](#)

**Subject:** Communication from Robert L. Daher, Jr., requesting a waiver or reduction in fees for the use of North Beach.

**Recommendation of the Finance & Personnel Committee on 6-13-11:** Defer for two weeks to allow for representation.

**Fiscal Note:** N/A

**Attachments:** [11-6440 - North Beach Waiver or Reduction of Fees - May 2011](#)

*There was no representation for this item so the Committee recommended that it be deferred until the next meeting.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wiser, that this be Deferred. The motion PASSED by a Voice Vote.**

2. [11-6530](#)

**Subject:** Communication from Kristin Niemiec requesting a waiver of fees for the use of the Cesar Chavez Community Center and Douglas Park.

**Recommendation of the Finance & Personnel Committee on 6-13-11:** Defer for two weeks to gather more information regarding fees.

**Fiscal Note:** N/A

**Attachments:** [11-6530 - Douglas Avenue BID Request - Chavez - August 2011](#)

*David Namowicz appeared before the Committee to explain the reason for the*

*request. Donnie Snow, Director of Parks, Recreation and Cultural Services, appeared before the Committee to answer questions on fees.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Deferred. The motion PASSED by a Voice Vote.**

3. [11-6448](#)

**Subject:** Presentation of the 2010 Audit from Clifton-Gunderson - Renee Messing Invited to the Meeting

**Recommendation of the Water Works Commission on 5/31/11:**  
That the 2010 Audit be approved. Refer to the Finance and Personnel Committee for adoption.

**Recommendation of the Finance & Personnel Committee on 6-13-11:** Receive, file and forward to the Finance Department for inclusion in the city wide financial statements.

**Fiscal Note:** N/A

*Ken Scolaro, Administrative Manager, and Renee Messing appeared before the Committee to answer questions about the Water Department's 2010 audit.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.**

4. [11-6491](#)

**Subject:** Presentation of the 2010 Audit from Clifton-Gunderson - Renee Messing Invited to the Meeting

**Recommendation of the Wastewater Commission on 5/31/11:**  
That the 2010 Audit be approved. Refer to the Finance and Personnel Committee for adoption.

**Recommendation of the Finance & Personnel Committee on 6-13-11:** Receive, file and forward to the Finance Department for inclusion in the city wide financial statements.

**Fiscal Note:** N/A

*Ken Scolaro, Administrative Manager, and Renee Messing appeared before the Committee to answer questions about the Wastewater Department's 2010 audit.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.**

5. [11-6525](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$6,818 from the State of Wisconsin, Department of Natural Resources for the federal Beaches Environmental Assessment & Coastal Health (BEACH) Act. (Grant Control #2011-017)

**Recommendation of the Finance & Personnel Committee on**

**6-13-11:** Permission be granted for the Public Health Administrator to accept \$6,818 from the State of Wisconsin, Department of Natural Resources for the federal Beaches Environmental Assessment & Coastal Health (BEACH) Act. (Grant Control #2011-017)

**Fiscal Note:** There is no match required of the City.

**Attachments:** [WDNR Beach Survey 2011](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [11-6527](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept \$2,298 from the Wisconsin Division of Public Health, Department of Health Services for the Women, Infants and Children (WIC) Program Farmers' Market. (Grant Control #2010-046)

**Recommendation of the Finance & Personnel Committee on**

**6-13-11:** Permission be granted for the Public Health Administrator to accept \$2,298 from the Wisconsin Division of Public Health, Department of Health Services for the Women, Infants and Children (WIC) Program Farmers' Market. (Grant Control #2010-046)

**Fiscal Note:** There is no match required of the City.

**Attachments:** [WIC Farmers Market 2011](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [11-6561](#)

**Subject:** (Direct Referral) Communication from the Assistant Director of City Development requesting an "advance" from the City's general funds in the amount of \$750,000, which will be repaid once the federal grant funds become available, in order to sub allocate grant funds to nearly 30 City departments.

**Recommendation of the Finance & Personnel Committee on**

**6-13-11:** To approve an "advance" from the City's general funds in the amount of \$750,000 in order to sub allocate grant funds to City HUD funded Programs.

**Fiscal Note:** \$750,000 which will be repaid once the federal grant funds become available.

**Attachments:** [City Development](#)

*Joe Heck, Assistant Director of City Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

8. [10-5838](#)

**Subject:** [Direct Referral] Lockwood Tennis Court Resurfacing

**Recommendation of the Board of Parks, Recreation & Cultural Services 12-8-10:** That this be Deferred until the February meeting, with Staff to investigate and report back the total cost to repair and resurface the Lockwood Tennis Courts to club quality.

**Fiscal Note:** Unknown at this time.

**Recommendation of the Board of Parks, Recreation & Cultural Services 1-12-11:** To defer to the May meeting.

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation & Cultural Services 5-12-11:** To proceed with the resurfacing of the Lockwood Tennis Courts by Midwest Sealing, and further, to refer this item to the Finance and Personnel Committee for the funding source.

**Recommendation of the Finance & Personnel Committee on 6-13-11:** To proceed with the resurfacing of the Lockwood Tennis Courts by Midwest Sealing.

**Fiscal note:** Funds will be provided by Racine Community Foundation Fund.

**Attachments:** [10-5838 - Lockwood Tennis Court Resurfacing Estimates - January 2011](#)

*Alderman Terry McCarthy and a representative from the Racine Tennis Association appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 5:31 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, June 27, 2011 at City Hall, Room 301.**

**Respectfully submitted,**

**Ald. Q.A. Shakoor, II, Chairman  
Finance & Personnel Committee**