

***DIRECTORS REPORT
FOR
THE OCTOBER 11, 2006
BOARD OF PARKS, RECREATION & CULTURAL SERVICES***

PARKS, RECREATION & CULTURAL SERVICES DEPARTMENT

1. Bane Nelson has requested a reduction in their retainage for the Monument Square Project from \$29,970.00 to \$5,000.00. This request went before the Public Safety and Licensing Committee which recommended approval. The work on this project is completed except for the two recent change orders.
2. I have been working with the City Attorney to draft changes to the North Beach Oasis contract for the start of the 2007 contract season. Essentially, the changes are the same as the ones that were agreed to before the start of the 2006 contract season but will be made an addendum to the existing contract.
3. Saturday, September 30th was National Public Lands Day and to observe this day the Sierra Club hosted a breakfast party at Colonial Park to observe "Public Lands in Public Hands." A plaque was presented to the PRCS Department and our Forester, Chuck Klimek, also received an award for his tireless and dedicated efforts coordinating and working with the members of the Sierra Club. After the brief ceremony, tours were provided and for those interested tools were provided to help continue removing invasive, alien plant species along the trail.
4. The Preliminary 2007 budget has been completed and submitted to the Mayor. A copy of the 2007 budget has been provided for your review. The City Council will start deliberating on the 2007 budget in November with approval anticipated at the November 21st Council meeting.
5. PRCS Department fees and charges have been adjusted upwards for 2007 by 10% over the 2006 rates at the recommendation of the Mayor. A copy of the proposed changes has been submitted for your review.
6. Saturday burials were reinstated September 5, 2006 by the Common Council at the recommendation of the Cemetery Commission. The cost is \$350 per burial which cost will be passed on to the family of the deceased. Burial arriving late will be assessed a late fee of \$100 per half-hour a fraction thereof. On Saturday, September 23rd we had our first burial since the reinstatement.
7. A Request for Proposal has been prepared and mailed to qualified Design Consultants to provide design, engineering and budget estimates to renovate and restore the fountain and design new crypts at Mound Cemetery
8. On September 20, the Manager of Recreation & Cultural Services and the Labor Supervisor made site visits to sports facilities within the park system. The information gathered will help create a yearly maintenance checklist. Through this checklist, routine maintenance will be scheduled, supplies will be purchased and an overall improvement to the facilities will occur.

9. Adult Basketball (45 teams), Adult Volleyball (111 teams) both of which are slightly lower than last year and Optimist Youth Hoop (130 teams) registration took place during the month of September. Scheduling of games, facilities, referees, timer scorers and building supervisors are underway. All leagues are set to begin in November.
10. Community Centers are gearing up for the Fall and Winter programs. Through Weed and Seed, Tyler – Domer and John Bryant Community Centers received \$4,000 each for new programming. This money needs to be used by the end of June, 2007.
11. The following bids have been received:
 - A. Replacing the boiler at Lakeview building, estimate \$18,000, the lowest bid was over budget and we will rebid in spring.
 - B. Concrete and asphalt removal at various parks, J.B. Concrete Construction, \$3,680
 - C. Concrete sidewalk replacement at various parks, J.B. Concrete Construction, City funds \$9,950 and CDBG funds \$9,563.13
 - D. Painting the exterior of Bryant and Humble Community Centers, Krekling Painting and Decorating, \$11,831.
 - E. Razing the shelters at Lockwood (old red one at the end of the entrance road) and Mary Ellen Johnson Preserve, Azarian & Sons, \$8,658.
 - F. Replacing chain link fencing at various parks, Statewide Fencing, \$20,460.
 - G. Supplying 81 trees for Fall CDBG and Green Racine planting program:
 - Wayside Nursery \$1,782
 - Midpark Nursery \$5,916
 - Arbor Vista Nursery \$7,000
 - H. Planting 57 trees for the fall planting program, Bluemel's, \$5,415
12. The following are presently being bid:
 - A. Removing the asbestos at Mary Ellen Johnson Preserve shelter, estimate \$1,200
 - B. Removing the lead paint and repainting the windows at Mound Cemetery Office, estimate \$15,000
 - C. Installing new flower beds and planting 1,600 daffodils in Mound and Graceland Cemeteries, estimate \$3,000.

Respectfully submitted,

Donnie Snow
Director

