



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman John Tate II
Alder Mollie Jones
Alder Trevor Jung
Alder Jennifer Levie
Alder Henry Perez

Tuesday, November 26, 2019

6:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 6:30 p.m.

PRESENT: 4 - Chairman Tate II, Alder Jones, Alder Jung and Alder Levie

EXCUSED: 1 - Alder Perez

Also Present: John Rooney, Tom Eeg, Mike Maierle, Willie McDonald, Jim Palenick, Scott Letteney, Kyle Musurlian

Approval of Minutes for the November 12, 2019 Meeting.

The minutes of the November 12, 2019 meeting were approved as printed. Passed unanimously.

[1270-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Eagle's Club, requesting permission to close the 300 block of Hamilton Street from 6:00 p.m. to 2:00 a.m., on March 7, 2020, for the 28th Annual Thoughts for Food Fundraiser.

Recommendation of the Public Works and Services Committee on 11-26-19: The owner of the Eagle's Club be granted permission to close Hamilton Street from Main Street to Chatham Street, from 6:00 p.m., Saturday, March 7, 2020, to 2:00 a.m., Sunday, March 8, 2020, in conjunction with the Thoughts for Food Fundraiser per the attached stipulations.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Jung, seconded by Levie to approve. Passed unanimously.

Recommended For Approval

[1037-19](#)

Subject: Communication sponsored by Alder Levie requesting to allow a property at 442 Wolff Street to install a fence on the City right of way.

Recommendation of the Public Works and Services Committee on 09-24-19: Defer

Recommendation of the Public Works and Services Committee on 11-26-19: That the property owner at 442 Wolff Street, Kyle Musurlian, be granted permission for a Revocable Occupancy Permit, to install a fence in the right-of-way at 442 Wolff Street, subject to a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Fiscal Note: There will be no cost to the City of Racine.

John Rooney outlined the details of the utilities in the area. He recommended permission not be granted to relocate the fence via a revocable permit.

Kyle Musurlian outlined the details of his request.

Motion made by Levie, seconded by Jones to approve the request. Passed unanimously.

Recommended For Approval

[1226-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Transit and Parking System Manager, requesting to discuss the Racine County Juror parking rates for 2020.

Recommendation of the Public Works and Services Committee on 11-26-19: The Mayor and City Clerk be authorized and directed to enter into an agreement with Racine County to provide juror parking at the rate of \$750.00 per month in 2020.

Fiscal Note: \$9,000.00 in revenue will go into the Parking Utility fund.

Mike Maierle outlined the details of the request.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1271-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Transit and Parking System Manager, requesting to discuss the review of requirements of Title VI of the Civil Rights Act and approval of the 2020 - 2022 RYDE Title VI Program including adoption of a public participation plan and system-wide standards for vehicle load factors, vehicle headways, on-time performance, service availability, transit amenities and vehicle assignment policies.

Recommendation of the Public Works and Services Committee on 11-26-19: Request the Common Council pass a resolution adopting the 2020 - 2022 Civil Rights Act Title VI Program reaffirming the City and RYDE's commitment to providing services without regard to race, color, and national origin by establishing system standards, policies and procedures.

Fiscal Note: N/A

Mike Maierle outlined the details of the request.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1272-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Transit and Parking System Manager, requesting authorization for the Mayor and City Clerk to sign a contract for RYDE to provide public transit service to the Racine Unified School District (RUSD) after review by the City Attorney.

Recommendation of the Public Works and Services Committee on 11-26-19: The Mayor and City Clerk be authorized and directed to sign a 2019 contract for RYDE to provide public transit service to the Racine Unified School District (RUSD) for the 2019 - 2020 school year after review by the City Attorney.

Fiscal Note: Revenue of \$312,588.00 to offset the local cost-share of providing the service.

Mike Maierle outlined the details of the request.

Motion made by Levie, seconded by Jung to approve. Passed unanimously.

Recommended For Approval

[1276-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of Public Works, submitting Change Order No.1 on Contract 20180038, Wayfinding Signage, Michael's Signs, Inc., contractor.

Recommendation of the Public Works and Services Committee on 11-26-19: That Change Order No. 1 on Contract 20180038, Wayfinding Signage, Michael's Signs, Inc., contractor, be approved in the amount of \$11,220.00

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45040-57110, DPW Land

Improvements.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

John Rooney outlined the future needs of maintenance of the signs located outside the City.

Motion made by Jones, seconded by Jung to approve. Passed unanimously.

Recommended For Approval

[1277-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of Public Works, to submit final payments.

Contract 20180091, Racine Zoo Tuckpointing, RestoreWorks Masonry Restoration, contractor.

Recommendation of the Public Works and Services Committee on 11-26-19: That the work done by Midwest Pressure and Washing & Restoration, Inc., d/b/a RestoreWorks Masonry Restoration, under contract 20180091, Racine Zoo Tuckpointing, be accepted and final payment authorized for a total contract amount of \$16,521.00.

Fiscal Note: Contract was authorized under Resolution 0320-18, dated October 16, 2018.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Levie, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1275-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, submitting a Professional Services Agreement with Root-Pike WIN for the Stormwater Information and Education Program for 2020 and 2021.

Recommendation of the Public Works and Services Committee on 11-26-19: The Commissioner of Public Works/City Engineer be signatory to the Professional Services Agreement for a Stormwater Information and Education Program as proposed by the Root-Pike WIN organization, which will meet the City's stormwater permit requirements of the Wisconsin Department of Natural Resources.

Further recommends that the City's share of the cost to participate in the agreement is \$6,875.00 for 2020 and \$6,875.00 for 2021.

Fiscal Note: Funding is available in Org-Object 60484-52299, Outreach Services.

John Rooney outlined the details of the agreement.

Motion made by Levie, seconded by Jung to approve. Passed unanimously.

Recommended For Approval

[1301-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, submitting Contract 20190138, PS - WIS 32 Reroute Preliminary Investigation, Strand Associates, Inc., consultant.

Recommendation of the Public Works and Services Committee on 11-26-19: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Strand Associates, Inc., on Contract 20190138, PS - WIS 32 Reroute Preliminary Investigation, for the not-to-exceed amount of \$28,600.00.

Further recommends that funding to defray the costs of these services is available in Org-Object 45040-57500, DPW-Paving.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the agreement.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1274-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of Public Works, submitting the PCCP and Curb & Gutter assessment rates established for 2020 Public Hearings/2021 Construction.

Recommendation of the Public Works and Services Committee on 11-26-19: Approve the proposed special assessment rates for 2020 public hearings/2021 construction for Portland Cement concrete paving and curb and gutter as attached.

Fiscal Note: These rates are established so the abutting property owner pays 100% of the cost of such street improvements.

John Rooney outlined the details of the assessment rates.

Motion made by Jones, seconded by Levie to approve. Passed unanimously.

Recommended For Approval

[1273-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the

Commissioner of Public Works/City Engineer, submitting a list of streets to be included in the 2020 Public Hearings for 2021 Construction.

Recommendation of the Public Works and Services Committee on 11-26-19: That the following list of streets, as submitted by the Commissioner of Public Works/City Engineer, be considered for reconstruction with Portland Cement Concrete Paving or Bituminous Concrete Paving for the 2021 Construction season (2020 Public Hearings) and that a preliminary resolution be introduced.

Portland Concrete Paving

- Crabapple Drive** - Hickory Way to Cul-de-sac
- Debra Lane** - Delaware Avenue to Winthrop Avenue
- Monarch Drive** - Emstan Hills Road to Regal Court
- Oakwood Drive** - Kings Circle to Maryland Avenue
- Southwood Drive** - Taylor Avenue to Biscayne Avenue

Bituminous Concrete Paving

- Crabapple Drive** - Hickory Way to Cul-de-sac
- Debra Lane** - Delaware Avenue to Winthrop Avenue
- Monarch Drive** - Emstan Hills Road to Regal Court
- Oakwood Drive** - Kings Circle to Maryland Avenue
- Southwood Drive** - Taylor Avenue to Biscayne Avenue

Fiscal Note: Unknown at this time.

John Rooney outlined the details of the request.

Motion made by Levie, seconded by Jung to approve. Passed unanimously.

Recommended For Approval

[1233-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding for the purchase of Cree Lighting LED light fixtures.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and

directed to purchase LED light fixtures from Cree Lighting, a Company of Ideal Industries, Inc., for an indeterminate sum at this time, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in the below Org-Objects, which have the following budgeted amounts next year:

\$100,000.00 - Org-Object 14012-53200, Street Light Work Supplies

\$310,504.00 - Org-Object 70240-54100, Bldg Complex Repairs & Maintenance

\$440,000.00 - Org-Object 60383-57200, Parking System Building Improvements

Tom Eeg outlined the details of the request.

Motion made by Jones, seconded by Jung to approve. Passed unanimously.

Recommended For Approval

[1232-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting permission to waive formal bidding procedures for the purchase of Case loader vehicles.

Recommendation of the Public Works and Services Committee on 11-26-19: The request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to negotiate and purchase one Case 621F Wheel Loader with 4-in-1 bucket and snow plow from Miller-Bradford and Risberg, Inc., they being the sole source provider of this equipment.

Fiscal Note: Funding in the amount of \$207,000.00 is available in Org-Object 45140-57311, DPW Equipment Vehicles.

Tom Eeg outlined the details of the request.

Motion made by Jones, seconded by Levie to approve. Passed unanimously.

Recommended For Approval

[1230-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal

bidding procedures for the purchase of HOH Water Technology, Inc. chemicals for our HVAC System.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from HOH Water Technology, Inc.

Fiscal Note: Funding to defray the estimated \$25,000.00 annual cost of these materials is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$310,504.00 budgeted amount next year.

Tom Eeg outlined the details of the request.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1229-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding procedures for the purchase of McCotter Energy System HVAC related products.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from McCotter Energy System.

Fiscal Note: Funding to defray the annual cost of these products is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$310,504.00 budgeted amount next year.

Tom Eeg outlined the details of the request.

Motion made by Levie, seconded by Jung to approve. Passed unanimously.

Recommended For Approval

[1228-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding procedures for the purchase of Apex Key and Lock, Inc. materials for City facilities.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from Apex Key and Lock, Inc.

Fiscal Note: Funding to defray the annual cost of these products is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$310,504.00 budgeted amount next year.

Tom Eeg outlined the details of the request.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1227-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, requesting to waive formal bidding procedures for the purchase of Neenah Foundry Company sewer-related materials.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to negotiate with Neenah Foundry for the purchase of Neenah Foundry Company materials.

Fiscal Note: These negotiations will be done on an as-needed basis with funding available in Org-Object 22640-57560, Sanitary Sewer, and Org-Object 60484-57570, Storm Sewers.

John Rooney outlined the details of the request.

Motion made by Jung, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 7:51 p.m.