



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

Sharon Baldukas
Alderman Sandy Weidner
Arthur Petersen
Kristine Reisdorf
Jerry Ruud

Monday, October 15, 2012

4:30 PM

City Hall Annex, Rm 130

Call To Order

Chairman Baldukas called the meeting to order at 4:35 p.m.

Staff Present: Tom Molbeck, Steve Bedard, Becky Spika

PRESENT: 3 - Sharon Baldukas, Sandy Weidner and Jerry Ruud

ABSENT: 1 - Kristine Reisdorf

EXCUSED: 1 - Arthur Petersen

Approval of Minutes for September 17, 2012 Meeting

Chairman Baldukas distributed a list of cemetery projects completed by year.

The letter of resignation of commission member Arthur Petersen was distributed. A copy will be forwarded to the Mayor's office. Alderman Weidner reported that any persons interested in being considered for the remainder of the commission position should contact Greg Bach at the Mayor's office. She will announce the opening at the next Common Council meeting. Further discussion about position criteria will take place at the December meeting.

A motion was made by Sandy Weidner, seconded by Jerry Ruud, to Approve the Minutes. The motion PASSED by a Voice Vote.

Public Comment

No Public Comment

Cemetery Supervisor Report

Supervisor Bedard distributed the Monthly Financial Report, the Monthly Burial Report, the Monthly Sales Report and the Cemetery Receipt Report. September was a slow month. Sales are below 2011 YTD totals; burials have increased over 2011 YTD totals; total income is still \$2,342 over 2011 YTD totals.

Quarterly reports from 2012 were distributed. The commission was asked to review these for discussion at the December meeting. The commission asked that a representative from the Finance Department be asked to attend a meeting to explain the financial reports. It was suggested that they attend in January to explain year-end information.

A suggested price increase report was distributed by Supervisor Bedard for review by the commission and for discussion at the December meeting.

Director Molbeck reported that the following items have been put into the CIP budget for 2013:

- * Sidewalk & Road Repair*
- * Graceland Pond Dredging*
- * Platting of area #23*
- *Crypt Repairs*
- *ADA Restroom*
- *Fencing*

Bruce Company Contract

The commission reviewed and discussed items 1-22 of the Bruce Company Contract. A list of items for further discussion was created. Items 23-30 will be discussed at the December meeting.

Alderman Weidner left the meeting at 5:10 p.m.

Adjournment

Chairman Baldukas adjourned the meeting at 5:40 pm

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