



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Transit and Parking Commission

Wednesday, March 29, 2006

4:30 PM

Room 301, City Hall

Call To Order

The meeting was called to order by Vice-Chairman Craft at 4:31 P.M.

PRESENT: 4 - Mark Kowbel, Timothy Craft, Thomas M. Sollman and Laurie Kell

EXCUSED: 1 - Deborah Ganaway

Also present: T. Eeg, Secretary; M. Glasheen, Staff; F. Serwatka, PTMR; D. Bose; J. McGee; M. Mulhearn

Approval of Minutes for the February 22, 2006 Meeting

The minutes of the meeting held on February 22, 2006 were approved as printed.

A motion was made by that this file be to Approve the Minutes .

Parking System Business

06-1665

Subject: Communication from the Lakefront Artist Fair committee requesting permission to rent parking lot #5, or a comparable lot near the Festival site, from 6:00 A.M. until 5:00 PM on May 6, 2006.

Recommendation: The Lakefront Artist Fair be granted permission to lease Lakefront Parking Lot No. 5 on May 6, 2006, subject to payment of lease costs of \$1.50 per space for the parking lot in accordance with existing City policies, and subject to the execution of a hold harmless agreement with the City.

Fiscal Note: Rental will provide \$180 for the Parking System.

Mr. Eeg noted in the past two years, the Post Office has continued to park in the lot after being notified of the full lot rental, but that the Artist Fair found that the used spaces were not needed. In response to a question from Mr. Craft, Mr. Eeg noted that the use of this lot is desirable due to the extra long trailers being towed by the artists, and the double long parking stalls. Mr. Eeg suggested that the City only charge for 120 spaces at the \$1.50 per space rate.

Ald. Sollman moved that the Lakefront Artist Fair be granted permission to lease

Lakefront Parking Lot No. 5 on May 6, 2006, subject to payment of lease costs of \$1.50 per space for the parking lot in accordance with existing City policies, and subject to the execution of a hold harmless agreement with the City. Ms. Kell seconded and the motion passed.

Recommended For Adoption

06-1689

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting a request from Gorman and Company for a reduced parking rate at the Gaslight Parking Ramp during construction of their building at 2nd and Main Streets.

Recommendation: Receive and file.

Fiscal Note: N/A

Mr. Eeg stated that they are asking for a reduction in the rate from \$1.25 per day to \$1.00 per day for the construction workers. He noted that the ramp has the capacity to handle the extra load. He also reported that only once before had anyone asked for a reduced rate and the request was denied.

Ald. Sollman expressed concern for the precedent an approval might offer, and expressed his opposition to the request.

Ald. Sollman moved that the communication be received and filed. Mr. Kowbel seconded and the motion passed.

Recommended to be Received and Filed

06-1651

Subject: Communication from Gilbane wishing to discuss the possibility of waiving the parking meter fee during construction of the Law Enforcement Center (LEC) Expansion, when Eighth Street is closed down.

Recommendation: Defer to April 26, 2006 meeting.

Fiscal Note: N/A

Mr. Eeg requested that the item be deferred, as Racine County has also requested that other fees be waived in conjunction with the project. He noted that the City Attorney is reviewing that request.

Mr. Kowbel moved that the communication be deferred. Ald. Sollman seconded and the motion passed.

Deferred

Miscellaneous Parking System Business

There was no miscellaneous parking system business to report.

Transit System Business

[06-1677](#)

Subject: Communication from Barbara A. Walsh and students that attend the University of Wisconsin - Parkside wishing to address the proposed cuts to the Route 9 bus service.

Recommendation: Receive and file.

Fiscal Note: N/A

Mr. Glasheen reviewed ridership and revenue statistics for route 9 as a whole and for the utilization to and from the University since the start of the current semester on January 17, 2006. He noted that the route as a whole generates about 100 daily boardings and \$25.00 per day in revenue. Parkside specific stops generate 46 daily deboardings and 40 daily boardings. He noted that the University has requested termination of the service agreement at the end of the current semester on May 12, 2006, so as not to provide bus service for a portion of summer school.

Ald. Sollman moved that the communication be received and filed. Mr. Kowbel seconded and the motion passed.

Recommended to be Received and Filed

[06-1639](#)

Subject: Communication from the University of Wisconsin-Parkside to terminate the current Racine Bus Service Contract.

Recommendation: The University of Wisconsin at Parkside request to change the termination date of the existing transit service contract from June 30, 2006, to May 12, 2006, be approved, and further recommend that the Mayor and City Clerk be authorized and directed to execute a contract amendment on behalf of the City of Racine.

Fiscal Note: Reductions in service will not impact the City of Racine share of the Belle Urban System budget, as local payments are the responsibility of the University of Wisconsin-Parkside.

Ald. Sollman moved that the University of Wisconsin at Parkside request to change the termination date of the existing transit service contract from June 30, 2006 to May 12, 2006 be approved, and further recommend that the Mayor and City Clerk be authorized and directed to execute a contract amendment on behalf of the City of Racine. Ms. Kell seconded the motion and the motion passed with Ms. Kell in opposition.

Recommended For Adoption

[06-1700](#)

Subject: Communication from the Sturtevant Village Administrator for the reduction of City bus service.

Recommendation: Recommend that the Village of Sturtevant request to eliminate Saturday route 7 bus service in the Village be approved, and further recommend that the existing weekday route 27 bus service in the Village be restructured as approved by the Village trustees be approved, and further recommend that the Mayor and City Clerk be authorized and directed to execute a contract amendment on behalf of the City of Racine.

Fiscal Note: Reductions in service will not impact the City of Racine share of the Belle Urban System budget, as local payments are the responsibility of the Village of Sturtevant.

Mr. Glasheen explained that the Village has requested the termination of Saturday route 7 bus service in the Village and weekday route 27 bus service in the Village. He provided members with a copy of a letter dated March 22, 2006 where he provided three different options to the Village in an attempt to retain parts of bus route 27 that serve S.C. Johnson in Mt. Pleasant, the Department of Motor Vehicles offices, and Community Corrections facility and Renaissance Park. He advised members that Village administrator Mark Janiuk had contacted him on the day of the meeting to advise that the Village Trustees had expressed interest in the first option, and was willing to retain route 27 as outlined in the March 22 letter.

Mr. Kowbel asked about ridership in the Village. Mr. Glasheen provided a detailed evaluation of Saturday ridership on route 7 for the first quarter of 2006. He noted that route 27 ridership was concentrated on Durand Avenue and at the Motor Vehicle offices in Sturtevant.

Ald. Sollman moved that the Village of Sturtevant request to eliminate Saturday route 7 bus service in the Village be approved, and further recommend that the existing weekday route 27 bus service in the Village be restructured as approved by the Village trustees be approved, and further recommend that the Mayor and City Clerk be authorized and directed to execute a contract amendment on behalf of the City of Racine. Mr. Kowbel seconded and the motion passed.

Recommended For Adoption

06-1663

Subject: Communication from the Transit Planner recommending the City of Racine enter into an agreement with Architectural Associates, LTD, for architect/engineering services for the design of expanded administrative offices for the Belle Urban System.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Architectural Associates, LTD, for architect/engineering services for the design of expanded administrative offices for the Belle Urban System, at a cost not to exceed \$59,400, funding to be provided by Federal Capital Grant WI-03-0080 (80%), and City of Racine CIP Capital projects Account 105.900.5010 (20%).

Fiscal Note: Funds available as shown above.

Mr. Glasheen reviewed the selection process with Commission members and advised them that the Wisconsin DOT has also approved the selection.

Ald. Sollman moved that the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Architectural Associates, LTD, for architect/engineering services for the design of expanded administrative offices for the Belle Urban System, at a cost not to exceed \$59,400, funding to be provided by Federal Capital Grant WI-03-0080 (80%), and City of Racine CIP Capital projects Account 105.900.5010 (20%). Ms. Kell seconded and the motion passed.

Recommended For Acceptance as a Professional Services Agreement

[06-1664](#)

Subject: Communication from the Transit Planner to review and consider the scrapping of six old buses.

Recommendation: That surplus buses be offered for sale or sold as scrap.

Fiscal Note: Sale of surplus buses is indeterminate.

Mr. Glasheen reviewed the communications from Professional Transit Management and noted that the buses in question had originally been saved for use as possible school trippers, but had not been used for the last two years.

Ald. Sollman moved that surplus buses be offered for sale or sold as scrap, as recommended by staff. Mr. Kowbel seconded and the motion passed.

Recommended For Adoption

[06-1661](#)

Subject: Communication from the Transit Planner submitting the February 2006 operating and financial report for Wisconsin Coach Lines Kenosha-Racine-Milwaukee intercity bus service.

Recommendation: Receive and file.

Fiscal Note: N/A

Ald. Sollman moved that the communication be received and filed. Ms. Kell seconded and the motion passed.

Recommended to be Received and Filed

[06-1662](#)

Subject: Communication from the Transit Planner submitting the January 2006 operating and financial report for the Belle Urban System.

Recommendation: Receive and file.

Fiscal Note: N/A

Ald. Sollman moved that the communication be received and filed. Mr. Kowbel seconded and the motion passed.

Recommended to be Received and Filed

Miscellaneous Transit System Business

There was no miscellaneous transit system business to report.

Next Meeting Date

The next meeting of the Commission was scheduled for Wednesday, April 26, 2006, at 4:30 P.M.

Adjournment

The meeting was adjourned at 5:20 P.M.

Respectfully submitted,

*Thomas Eeg, Secretary
Transit and Parking Commission*

Approved: Tim Craft, Vice-Chairman

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.