

**CITY OF RACINE BOARD OF HEALTH  
DECEMBER 09, 2014**

**DEPARTMENT: Administrative Division**

**PREPARED BY:** *Dottie-Kay Bowersox, MSA – Public Health Administrator*

**MONTH:** *November 2014*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
May 2011 through 2014	HD Budget	Develop Individual Budgets for Every HD Program / Service	Endeavor that will enable HD Personnel to enhance their current facilitation of finances / programs and will be phased into the HD's organizational plan. All formats have been developed and approved.
July 2011 through 2014	Committee of the Whole	Presentation for Proposed Tobacco Ordinance	The Public Health Administrator will meet with the City Attorney to discuss alternatives.
November 2010 through 2014	Animal Control	Continued Partnerships	Communications continue with City Police Department and Wisconsin Humane Society to fine tune / assist.
April 2012 through 2014	Urban Chickens	City Ordinance Recommendation	Early last year several community members contacted the HD for direction.
January 2012 through 2014	Update / Revise HD Job Descriptions	Continuation of this Process	Research / review / update all HD positions.
January 2011 through 2014	Animal Licensing and Regulations	Discuss Opportunities as a County on the Reporting of Rabies Vaccinations	Develop a plan to process animal licenses, potential collaboration of rabies vaccination notification, revision of the City of Racine's Animal Control Ordinances, and integration of County wide reporting.
July 2012 through 2014	Child Death Review (CDR) / Fetal Infant Mortality Review (FIMR)	Determine Parameter / Sustainability	The three Racine County Health Departments, County Representatives, and the Children's Alliance meet to discuss the framework for the development of a FIMR / CDR hybrid model.

## Administration Highlights Continued

Date	Meeting	Purpose	Outcome
February 2013 through 2014	Racine Public Health Nursing Personnel	Review and Discuss Current / Potential Community Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize, and alter STD, HIV, TB, Communicable Disease, and Emergency Protocols. The Immunization and Lead Manuals are complete.
February 2013 through 2014	Racine Environmental Health Personnel	Review and Discuss Current / Potential Environmental Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize and alter Lead, Nuisance, Animal, and Housing Protocols.
May 2013 through 2014	City Housing Integration Team	Discuss Integrated Approach to Housing / Structure Inspections	Collaborative efforts with City Building, Police / Fire Departments, County Housing Authority, and HD on the inspection of structures.
January 2014 through 2014	City Beach Team	Discuss Integrated Approach to Beach Maintenance and Facilitation	Collaborative efforts with Department of Public Works and Parks, Recreation, and Cultural Services regarding all City of Racine Coastal Beaches.
May 2013 through 2014	WALHDAB	Meeting	Continued discussions with the State of Wisconsin on the impact of Federal Act 317 and the continued reduction of Immunization clients throughout the Nation.
August 27, 2014 through 2016	Mayor / Wisconsin Bike Federation	Discuss / Develop a Master Bike Plan	This Department will assist and engage the members of the Master Bike Plan Committee.
May 29 – December, 2014	Vicious / Dangerous / Prohibited Animals	Modify existing City Ordinance	Common Council Public Hearing was completed on December 2, 2014. The Public Health Administrator requested the proposed ordinance be referred for further consideration. Additional recommendations have been provided and need to be discussed and reviewed by the planning partners.

### Administration Highlights Continued

Date	Meeting	Purpose	Outcome
February 13, 2014 through December 2014	2015 Budget	Personnel Salary Schedule / Budget	Present at all applicable scheduled budget hearings with Final Adoption on November 18, 2014. Anticipated that 2016 meetings will begin after the first of the year.
January 2014 through December 2014	Transition / Expansion of Clinic Services and Renovation	Determine Status	Increase responsibilities for HD Nursing / Clerical Personnel through training and practical experience. Phase I renovation funding has been approved in the 2015 City Capital Improvement Plan.
December 5-7, 2014	Citizen Participation Training	Enhance the effectiveness of government	Co-sponsored three day event with Public Works and Water / Waste Water Departments. Fifty City personnel participated with ongoing development opportunities in 2015.
October through December 2014	Fee Schedule	Revise / potential alterations, if necessary	Fee schedule for consideration and approval.

### PROGRAM: Emergency Preparedness

PREPARED BY: *Cody Pearce, Public Health Educator I*

### Highlights

Date	Meeting	Purpose	Outcome
November 1 – 30, 2014	Monthly Preparedness Training	Review Ebola Virus Symptoms, Surveillance, and Personal Protective Equipment (PPE)	Personnel reviewed PowerPoint training about the symptoms of Ebola Virus Disease, current surveillance guidelines, and PPE recommendations from the CDC, followed by a quiz to demonstrate knowledge gained.  Quiz Submission Compliance to Date: 70.8% (Deadline is December 16)
November 1 – 30, 2014	PPE Donning and Doffing Checklist Preparation and Practice	Create and Become Familiarized	Two checklists were created, based on CDC recommendations, for the donning and doffing of Ebola PPE. Donning and doffing was then practiced; appropriate staff members are to become familiarized with these procedures within the next several weeks.

**PROGRAMS:** Wisconsin Well Woman Program of Racine County (WWWP), Greater Racine County Mammogram Coalition (Susan G. Komen Grant), Racine County Breast and Cervical Health Fund (Scholarship Program), Racine on the Move (Weight Watchers Grant)

**PREPARED BY:** Sarah Clemons, CHES, Public Health Educator II & Rosalyn Smith, Public Health Educator I

**Highlights**

Date	Meeting	Purpose	Outcome
November 12-13, 2014	Passport to Partner Services Training	Mandatory Training for Partner Services (PS) Program	Obtained skills to conduct HIV Partner Services (Identify index clients, elicit partner information, risk reduction, link to medical care, offer partner testing, etc.)
November 19, 2014	HIV Clearview Complete Rapid HIV Testing Training	Mandatory Training for Partner Services (PS) Program	Competency training for the Clearview Complete Rapid HIV test, which allows staff to provide testing to interested clients and partners.

**PROGRAM:** City Wellness Initiative

**PREPARED BY:** Debbie Herz-Mazius, RN

**Highlights**

Date	Meeting	Purpose	Outcome
November 9, 2014	Beat the Mayor: Healthy Lifestyle Challenge	Motivate employees to make healthy lifestyle choices and exercise	82 employees from most departments participated with the Mayor presenting the results.
November 11, 2014	Dynamics of Worksite Wellness Evaluation	Learn the fundamentals of planning an effective evaluation for worksite wellness programs	Completed Session 2 and the exercise of a 4-part podcast series.