



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Vice Chairman Jim Kaplan
Alderman Sandy Weidner
Alderman Michael Shields
Alderman Steve Smetana
Chairman James Morgenroth*

Tuesday, October 13, 2015

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Vice Chairman Jim Kaplan, Sandy Weidner, Michael Shields, Steve Smetana and Chairman James Morgenroth

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Wesley Rosenberg, Glenn Geurts, Tom Karkow, Laura Sumner Coon

Approval of Minutes for the September 29, 2015 Meeting.

The minutes of the September 29, 2015 meeting were approved as printed. Passed unanimously.

1. [15-00905](#) **Subject:** (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the annual Holiday Parade on Saturday, November 14, 2015.

Recommendation of the Public Works and Services Committee on 10-13-15: That permission be granted to the Downtown Racine Corporation to close Ontario Street, State Street between Ontario Street and Main Street, Main Street between State Street and Sixth Street, Sixth Street between Main Street and City Hall, on Saturday, November 14, 2015, for the Holiday Parade with the following stipulations:

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

- E. The sponsor shall pay a \$750.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Kaplan, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

2. [15-00891](#)

Subject: (Direct Referral) Communication from Glenn Geurts and Wesley Rosenberg requesting permission to waive catch basin restrictions at 2101 Lathrop Avenue.

Recommendation of the Public Works and Services Committee on 10-13-15: Approval to waive catch basin restrictions at 2101 Lathrop Avenue.

Fiscal Note: N/A

Glenn Geurts outlined the details of the request.

John Rooney explained the Municipal Code requirements.

Motion made by Weidner, seconded by Shields to waive catch basin restrictions at 2101 Lathrop Avenue.

Recommended For Approval

3. [15-00877](#)

Subject: Change Order No. 1 on Contract 13-14 (K4-013), CDBG Asphalt, Stark Pavement Corporation, contractor.

Recommendation of the Public Works and Services Committee on 10-13-15: That Change Order No. 1 on Contract 13-14 (K4-013), CDBG Asphalt, Stark Pavement Corporation, contractor, as submitted, be approved in the deduct amount of (\$62,086.21).

Further recommends that the funding accounts be adjusted by the following amounts:

(\$38,018.19) - Org-Object 45040-57500 (994.908.5220), Asphalt Resurfacing

(\$24,067.92) - Org-Object 20044-57500 (894.030.5540), Asphalt Resurfacing CDBG

(\$62,086.21) - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the change order.

Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

4. [15-00878](#)

Subject: Final payment, Contract 13-14 (K4-013), 2014 CDBG Asphalt, Stark Pavement Corporation., contractor.

Recommendation of the Public Works and Services Committee on 10-13-15: That the work done by Stark Pavement Corporation, under Contract 13-14 (K4-013), 2014 CDBG Asphalt, be accepted and final payment authorized for a total contract amount of \$447,626.89.

Fiscal Note: Contract was authorized under Resolution 14-0180, dated May 6, 2014.

John Rooney stated the work was complete and recommended final payment.

Motion made by Weidner, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

5. [15-00847](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from SEH, Inc. for Contract 20150059, PS - Sanitary Sewer I/I Investigation.

Recommendation of the Public Works and Services Committee on 9-29-15: Deferred.

Recommendation of the Public Works and Services Committee on 10-13-15: Deferred.

John Rooney asked that this item be deferred.

Motion made by Weidner, seconded by Shields to defer. Passed unanimously.

Deferred

6. [15-00853](#) **Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer submitting a list of streets to be included in the 2016 Public Hearings for 2017 Construction.

Recommendation of the Public Works and Services Committee on 10-13-15: That the following list of streets, as submitted by the Assistant Commissioner of Public Works/City Engineer, be considered for reconstruction with Portland cement concrete paving for the 2017 construction season (2016 public hearings) and that a preliminary resolution be introduced.

Portland Concrete Paving

Apple Tree Circle - Cul-de-sac to N. Illinois Street
Barbara Drive - Cul-de-sac to Golf Avenue
Chatham Street - Melvin Avenue to Lombard Avenue
DeKoven Avenue - Clark Street to Racine Street
Erie Street - Prospect Street to Colbert Street
Kentucky Street - Kinzie Avenue to Haven Avenue
Kewaunee Street - N. Main Street to Chatham Street
Lighthouse Drive - Sheffield Drive to Queens Court
Lombard Avenue - N. Main Street to Chatham Street
N. Osborne Boulevard - Fairway Drive to Ravine Drive
Rickeman Street - Dead End to Liberty Street
Spring Valley Drive - 107 Feet North of Harrington Drive to Vista Drive
Superior Street - 60 Feet North of Liberty Street to State Street
Boyd Avenue - Dead End to Seventeenth Street
Debra Lane - Maryland Avenue to Delaware Avenue
Olive Street - Grove Avenue to Dead End

Fiscal Note: Unknown at this time.

John Rooney outlined the details of streets being submitted for 2016 Public Hearings.

Motion made by Shields, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

7. [15-00901](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2015 Pavement Management System Summary Report.

Recommendation of the Public Works and Services Committee on 10-13-15: Receive and file.

Fiscal Note: N/A

John Rooney outlined the details of the report

Motion made by Weidner, seconded by Smetana to receive and file. Passed unanimously.

Recommended to be Received and Filed

8. [15-00902](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting the 2015 Sanitary and Storm Sewer Assessment Management Report.

Recommendation of the Public Works and Services Committee on 10-13-15: Receive and file.

Fiscal Note: N/A

John Rooney outlined the details of the report.

Motion made by Smetana, seconded by Shields to receive and file. Passed unanimously.

Recommended to be Received and Filed

9. [15-00904](#)

Subject: (Direct Referral) Communication from the Alderman of the 6th District requesting to discuss the Sidewalk Inspection Program.

Recommendation of the Public Works and Services Committee on 10-13-15: Receive and file.

Further recommends that a new item be referred to the Committee of the Whole to consider adding \$355,000 to the 2016 CIP Budget to address the Sidewalk Inspection and Replacement Programs.

Fiscal Note: Funding to be determined.

Alderman Weidner outlined the details of her request. She questioned whether the sidewalks could be a portion of the stormwater fee, and was told they could not because they are not associated with each other.

Mark Yehlen stated if a fee was desired, this would need to be addressed prior to budget approval.

Laura Sumner Coon appeared before the Committee and stated she had 18 squares that needed replacement and has 3 more this year. She prefers this fixed fee or CDBG funds cover these costs.

Alderman Kaplan stated his constituents were opposed to the sidewalk fee for

residential and businesses.

Alderman Shields outlined his concerns with a special sidewalk maintenance fund.

Motion made by Smetana to implement the \$27 special assessment fee. There was no second. Motion failed.

Motion made by Weidner, seconded by Shields to create a \$355,000 CIP item for sidewalk maintenance. No fee to property owner. No special assessment. Passed unanimously.

Recommended For Approval

10. [15-00886](#)

Subject: (Direct Referral) Review of a signage request for 606 College Avenue, Seven Keys to Escape. (DC-15)

Recommendation of the Public Works and Services Committee on 10-13-15: That the property owner of 606 College Avenue be granted permission to install a stationary projecting sign, as requested, with the stipulation that a hold harmless agreement be executed and a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$125.00 fee to cover administrative costs associated with filing this item with the Register of Deeds.

Fiscal Note: There will be no cost to the City of Racine.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Smetana to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting adjourned at 7:47 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.