

October 8, 2010

Mayor John Dickert
and the Common Council
Racine, Wisconsin

Ladies and Gentlemen:

I would like to meet with the Finance and Personnel Committee to discuss the filling of the position of Transportation Planner within the Department of Public Works. This position is budgeted in the 2011 budget, however, due to various needs, particularly in the transportation system, it would be beneficial to receive permission to begin the solicitation process in advance of adopting the 2011 budget.

Your understanding of this request would be appreciated.

Sincerely,

Richard M. Jones
Commissioner of Public Works/City Engineer

RMJ:das