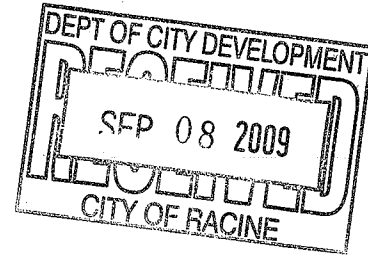




September 4, 2009

Brian O'Connell
Director of City Development
City of Racine
730 Washington Avenue
Racine, WI 53403



RE: Douglas Avenue Business Improvement District #4

Dear Brian:

The purpose of this correspondence is to provide you with a copy of the 2010 Operating Plan for the Douglas Avenue Business Improvement District (BID). This plan was approved by the BID Board on July 16, 2009. In addition, the BID Board held an Annual Meeting on September 3, 2009 to discuss the 2010 Operating Plan as well as 2009 activities.

Please forward this document to the Common Council for final approval.

If you have any questions please contact me at 898-7404.

Sincerely,

A handwritten signature in cursive script that reads "Kristin Niemiec".

Kristin Niemiec

Community Development Manager

Enclosure

Cc: David Namowicz, Chairman