



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Agenda

### Finance and Personnel Committee

*Chairman Alderman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Dennis Wiser*  
*Ronald D. Hart*  
*O. Keith Fair*

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Monday, November 7, 2011

5:00 PM

City Hall, Room 301

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#### Call To Order & Roll Call

#### Approval of Minutes for the October 24, 2011 Meeting.

1. [11-7059](#) **Subject:** Communication from the Director of City Development submitting a request from the Board of Business Improvement District No. 1 - Downtown Racine for approval of its 2012 Operating Plan.  
  
**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** 2012 Operating Plan for the Board of Business Improvement District No. 1 - Downtown Racine be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.  
  
**Fiscal Note:** It is estimated \$213,626 will be raised through assessments to be disbursed to Business Improvement District No. 1 - Downtown Racine.  
**Attachments:** [BID No. 1 - Downtown 2012 Operating Plan](#)
  
2. [11-7069](#) **Subject:** (Direct Referral) Communication from the Chairman of the Racine Civic Centre Commission requesting that the City of Racine extend a contract offer to VenuWorks of Racine for the continued management of the Racine Civic Centre.  
  
**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** That the City of Racine extend a contract offer to VenuWorks of Racine for the continued management of the Racine Civic Centre.  
  
**Fiscal Note:** To be determined.  
**Attachments:** [Civic Cnt letter draft](#)
  
3. [11-7054](#) **Subject:** Communication from the Police Chief, requesting to discuss authorization to accept a private donation for funding a new K-9 Unit

and authorization for sole-source procurement for the purchase, training, transportation, and maintenance of the dog.

**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** Permission be granted for the Police Chief to accept a donation for funding a new K-9 Unit and authorization for sole-source procurement for the purchase, training, transportation, and maintenance of the dog.

**Fiscal Note:** To be determined.

**Attachments:** [LEGISTAR ID 11-7054\\_001](#)

4. [11-7057](#) **Subject:** Communication from the City Attorney requesting additional funding for account 101.160.5610, Professional Services, for the 2011 budget year.

**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** \$100,000 be transferred from account 101.990.5970, Contingency, to account 101.160.561, Attorney's Office Professional Services to cover anticipated legal fees through the end of the year.

**Fiscal Note:** There are sufficient funds available for the transfer.

**Attachments:** [2010 budget funding\\_001](#)

5. [11-7004](#) **Subject:** Communication from the City Attorney submitting the claim of Aida Pinto for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** The claim of Aida Pinto, 2310 - 16th Street, Racine 53405, claiming reimbursement in the amount of \$12,131.75 for auto repairs after a tree branch allegedly fell on a car parked on Kearney Avenue during the storm on June 30, 2011 be denied.

**Fiscal Note:** N/A

**Attachments:** [pinto\\_001](#)

6. [11-7055](#) **Subject:** Communication from the Director of Parks, Recreation and Cultural Services requesting permission to accept donations for the Mayor's Back to School/Stay in School Program.

**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** Permission be granted for the Director of Parks, Recreation and Cultural Services to accept donations for the Mayor's Back to School/Stay in School Program.

**Fiscal Note:** To be determined.

**Attachments:** [11-7055 Back to School Stay in School Donations greater than \\$500 - 2011](#)

7. [11-7034](#) **Subject:** Communication from Home Depot Regarding the Donation of Paint, Supplies, and Volunteers to Paint Interior Areas of the Chavez Community Center.

**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** To accept the donation of paint, supplies, and volunteers to paint interior areas of the Chavez Community Center.

**Fiscal Note:** To be determined.

**Attachments:** [11-7034 - Home Depot Donations](#)

8. [11-7070](#) **Subject:** (Direct Referral) Communication from the Finance Director requesting that the Common Council action for item 11-6859 taken on September 20, 2011 be reversed.

**Staff Recommendation to the Finance & Personnel Committee on 11-07-11:** That the Common Council action for item 11-6859 taken on September 20, 2011 be reversed, eliminating the vacant new position of part-time Customer Service Specialist and reestablishing the full-time position of Customer Service Specialist in the Finance Department.

**Fiscal Note:** Funding for the reestablished position will need to be provided for in a Committee of the Whole amendment to the Proposed 2012 City of Racine Budget.

**Attachments:** [Cust Serv](#)

## Adjournment

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.**