



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Alderman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Ronald D. Hart
O. Keith Fair

Monday, November 7, 2011

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

PRESENT: 4 - Q.A. Shakoor, II, Terry McCarthy, Ronald D. Hart and O. Keith Fair

EXCUSED: 1 - Dennis Wiser

Approval of Minutes for the October 24, 2011 Meeting.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

1. [11-7059](#)

Subject: Communication from the Director of City Development submitting a request from the Board of Business Improvement District No. 1 - Downtown Racine for approval of its 2012 Operating Plan.

Recommendation of the Finance & Personnel Committee on

11-07-11: 2012 Operating Plan for the Board of Business Improvement District No. 1 - Downtown Racine be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

Fiscal Note: It is estimated \$213,626 will be raised through assessments to be disbursed to Business Improvement District No. 1 - Downtown Racine.

Attachments: [BID No. 1 - Downtown 2012 Operating Plan](#)

Devin Sutherland, BID Manager of Downtown Racine Corporation, appeared before the Committee requesting approval of the 2012 Operating Plan for the Board of Business Improvement District No. 1 - Downtown Racine.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [11-7069](#)

Subject: (Direct Referral) Communication from the Chairman of the Racine Civic Centre Commission requesting that the City of Racine

extend a contract offer to VenuWorks of Racine for the continued management of the Racine Civic Centre.

Recommendation of the Finance & Personnel Committee on 11-07-11: That the City of Racine begin the process to extend the contract offer with VenuWorks of Racine under a duration scenario that allows for an RFP (Request for Proposal) in the near future.

Fiscal Note: To be determined.

Attachments: [Civic Cnt letter draft](#)

Tom Friedel, City Administrator, and Dave Blank appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [11-7054](#)

Subject: Communication from the Police Chief, requesting to discuss authorization to accept a private donation for funding a new K-9 Unit and authorization for sole-source procurement for the purchase, training, transportation, and maintenance of the dog.

Recommendation of the Finance & Personnel Committee on 11-07-11: Permission be granted for the Police Chief to accept a donation for funding a new K-9 Unit and authorization for sole-source procurement for the purchase, training, transportation, and maintenance of the dog.

Fiscal Note: Currently, two anonymous donors are anticipating making donations to cover the costs of obtaining a new dog..

Attachments: [LEGISTAR ID 11-7054_001](#)

Dave Smetana, Deputy Chief, appeared before the Committee speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [11-7057](#)

Subject: Communication from the City Attorney requesting additional funding for account 101.160.5610, Professional Services, for the 2011 budget year.

Recommendation of the Finance & Personnel Committee on 11-07-11: \$100,000 be transferred from account 101.990.5970, Contingency, to account 101.160.561, Attorney's Office Professional Services to cover anticipated legal fees through the end of the year.

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [2010 budget funding_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [11-7004](#)

Subject: Communication from the City Attorney submitting the claim of Aida Pinto for consideration.

Recommendation of the Finance & Personnel Committee on

11-07-11: The claim of Aida Pinto, 2310 - 16th Street, Racine 53405, claiming reimbursement in the amount of \$12,131.75 for auto repairs after a tree branch allegedly fell on a car parked on Kearney Avenue during the storm on June 30, 2011 be denied.

Fiscal Note: N/A

Attachments: [pinto_001](#)

Nicole Loop, Assistant City Attorney, appeared before the Committee to recommend denial of the claim.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

6. [11-7055](#)

Subject: Communication from the Director of Parks, Recreation and Cultural Services requesting permission to accept donations for the Mayor's Back to School/Stay in School Program.

Recommendation of the Finance & Personnel Committee on

11-07-11: Permission be granted for the Director of Parks, Recreation and Cultural Services to accept donations for the Mayor's Back to School/Stay in School Program.

Fiscal Note: Approximately \$37,000 was collected for school supplies.

Attachments: [11-7055 Back to School Stay in School Donations greater than \\$500 - 2011](#)

Tom Molbeck, Manager of Cultural and Special Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [11-7034](#)

Subject: Communication from Home Depot Regarding the Donation of Paint, Supplies, and Volunteers to Paint Interior Areas of the

Chavez Community Center.

Recommendation of the Finance & Personnel Committee on 11-07-11: To accept the donation of paint, supplies, and volunteers to paint interior areas of the Chavez Community Center.

Fiscal Note: No cost to the City.

Attachments: [11-7034 - Home Depot Donations](#)

Tom Molbeck, Manager of Cultural and Special Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [11-7070](#)

Subject: (Direct Referral) Communication from the Finance Director requesting that the Common Council action for item 11-6859 taken on September 20, 2011 be reversed, eliminating the vacant new position of part-time Customer Service Specialist and reestablishing the full-time position of Customer Service Specialist in the Finance Department.

Recommendation of the Finance & Personnel Committee on 11-07-11: Defer the item.

Fiscal Note: Funding for the reestablished position will need to be provided in a Committee of the Whole amendment to the Proposed 2012 City of Racine Budget.

Attachments: [Cust Serv](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:30 p.m. The next scheduled meeting of the Committee is at 5:00 p.m. on Monday, November 21, 2011 at City Hall, Room 301.

Respectfully Submitted,

**Ald. Q.A. Shakoor, II, Chairman
Finance & Personnel Committee**