



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Alderman Dennis Wisner
Mary Land
Henry Perez

Monday, December 11, 2017

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Q.A. Shakoor II, Mary Land, Henry Perez and Dennis Wisner

EXCUSED: 1 - James Morgenroth

Chairman Comments

Also Present: David Brown, Finance Director, Jose Gonzales-Cervera, Human Resources Clerk, Emelia Roso, Human Resources Assistant, Marisa Kasriel, Assistant City Attorney.

Approval of Minutes for the November 27, 2017 Meeting.

A motion was made by Chairman Wisner, seconded by Land, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

[1134-17](#)

Subject: Communication from the General Manager presenting a bond refinancing opportunity developed by R. W. Baird.

Recommendation of the Waterworks Commission on 11/28/17:

Approve

Recommendation of the Finance & Personnel Committee on

12.11.2017: To approve the Waterworks bond refinancing as presented by R. W. Baird.

Fiscal Note: The Waterworks Commission hopes to save between \$75,000 and \$300,000 on refinancing bonds from 2009 and 2011.

Attachments: [1134-17](#)

John Meyer, R.W. Baird, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Perez, that this file be Recommended For Approval

[1138-17](#)

Subject: Submittal of the amended Year 2018 Water Utility Operations and Maintenance Budget and the amended 2018-2022 Capital Improvements Budget.

Recommendation of the Waterworks Commission on 11/28/17: To adopt.

Recommendation of the Finance & Personnel Committee on 12.11.2017: Recommend that Resolution 0376-17 adopted on November 7, 2017 be rescinded and that the revised 2018 Waterworks Operations and Maintenance Budget and 2018-2022 Capital Improvements Plan be adopted as presented and as original budgets.

Fiscal Note: Funds to support the 2018 O&M budget and 2018 CIP will come from PSC approved water rates and the Mt. Pleasant TID.

Attachments: [1138-17](#)

Keith Haas, General Manager, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Land, that this file be Recommended For Approval

[1185-17](#)

Subject: Communication from the Purchasing Agent submitting bid results for Official Notice #23-2017, Medical Supplies for the Racine Fire & Health Departments.

Recommendation of the Finance & Personnel Committee on 12.11.2017: To award Official Notice #23-2017, Medical Supplies for the Racine Fire Department and the Health Department to Emergency Medical Products, Inc., Moore Medical Products, Bound Tree Medical, Lift Assist, Midwest Medical Supply Co., and Henry Schein, they being the lowest responsive, responsible bidder.

Fiscal Note: Sufficient funds are available in account #13001-53200, Fire Operations.

Attachments: [1185-17](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Perez, that this file be Recommended For Approval

[1167-17](#)

Subject: Communication from the Public Health Administrator requesting permission to accept the Grant Agreement and funding in the amount of \$133,825.00 from the US Forest Service for Samuel Myers

Park. (Grant Control #00151)

Recommendation of the Finance & Personnel Committee on

12.11.2017: Permission be granted for the Public Health Administrator to enter into a grant agreement and accept funding from the US Forest Service for Samuel Myers Park in the amount of \$133,825.00.

Fiscal Note: No City Match is required.

Attachments: [1167-17](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Land, that this file be Recommended For Approval

[1168-17](#)

Subject: Communication from the Public Health Administrator requesting permission to accept the Contract Agreement and funding in the amount of \$11,066.00 from the State of Wisconsin, Division of Public Health Services for Preventive Health and Health Services. (Grant Control #00157)

Recommendation of the Finance & Personnel Committee on

12.11.2017: Permission be granted for the Public Health Administrator to accept the Contract Agreement and funding from the State of Wisconsin, Division of Public Health Services for Preventive Health and Health Services in the amount of \$11,066.00.

Fiscal Note: No City match is required.

Attachments: [1168-17](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Land, that this file be Recommended For Approval

[1169-17](#)

Subject: Communication from the Public Health Administrator requesting permission to accept the Contract Agreement and funding in the amount of \$94,398.00 from the State of Wisconsin, Division of Public Health Services for the continuation of the following programs and services: WI Well Woman Screening, BIOT Focus A Planning, Bioterrorism Preparedness, BIOT Preparedness Cities Readiness Initiative (Grant Control numbers: 00159, 00160, 00161, 00162)

Recommendation of the Finance & Personnel Committee on

12.11.2017: Permission be granted for the Public Health Administrator to accept the Contract Agreement and funding from the State of Wisconsin, Division of Public Health Services for the continuation of the following programs and services: WI Well Woman Screening, BIOT Focus A Planning, Bioterrorism Preparedness, BIOT Preparedness Cities Readiness Initiative in the amount of \$94,398.00.

Fiscal Note: No City match is required

Attachments: [1169-17](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Chairman Wiser, seconded by Perez, that this file be Recommended For Approval

[1186-17](#)

Subject: Communication from Chief Howell to request permission to accept a \$1300, donation from Pinkalla Auto Solutions for the K-9 Unit Team.

Recommendation of the Finance & Personnel Committee on

12.11.2017: Chief Howell be authorized and directed to accept a \$1,300 donation from Pinkalla Auto Solutions for the K-9 Unit Team and send an appropriate letter of thanks.

Fiscal Note: No City match is required

Attachments: [1186-17](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Chairman Wiser, seconded by Land, that this file be Recommended For Approval

[1187-17](#)

Subject: Communication from Chief Howell to request permission to accept a \$1000, K-9 donation from the Greater Racine Kennel Club.

Recommendation of the Finance & Personnel Committee on

12.11.2017: Chief Howell be authorized and directed to accept a \$1,000 K-9 donation from the Greater Racine Kennel Club and send an appropriate letter of thanks.

Fiscal Note: No City match is required.

Attachments: [1187-17](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Perez, that this file be Recommended For Approval

[1162-17](#)

Subject: Communication from the Human Resources Manager and the City Attorney submitting the Racine Professional Employees Association 2018 collective bargaining agreement for consideration.

Recommendation of the Finance & Personnel Committee on

12.11.2017: The Racine Professional Employees Association 2018 collective bargaining agreement be approved as submitted.

Fiscal Note: The 2018 increase of 1.84% on January 1, 2018 is approximately \$49,800 in wages plus \$9,900 in benefits (FICA, Medicare and WRS) for a total of \$59,700 over 2017.

Attachments: [1162-17](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Land, that this file be Recommended For Approval

[1163-17](#)

Subject: Communication from the Human Resources Manager and the City Attorney submitting the Local 321, International Association of Firefighters, 2018 - 2020 collective bargaining agreement for consideration.

Recommendation of the Finance & Personnel Committee on

12.11.2017: The negotiated collective bargaining agreement with Local 321, International Association of Firefighters for 2018-2020 be approved.

Fiscal Note: The 2018 increases of 1% plus 0.55% (work-out-of-class buyout) on January 1, 2018, and 1% on July 1, 2018 amount to approximately \$188,400 in wages plus \$37,600 in benefits (FICA, Medicare and WRS) for a total of \$226,000 over 2017. The 2019 increases of 1% on January 1, 2019 and 1% on July 1, 2019 amount to approximately \$141,300 in wages plus \$28,200 in benefits for a total of \$169,500 over 2018. The 2020 increases of 1.25% on January 1, 2020 and 1.25% on July 1, 2020 amount to approximately \$180,400 in wages plus \$36,000 in benefits for a total of \$216,400 over 2019. The cumulative costs of the contractual increases over the three year period amount to approximately \$1,168,700 in wages and \$233,200 in benefits for a total cost of \$1,401,900. Offsetting these increases will be savings from the elimination of work-out-of-class pay estimated at \$60,000 to \$70,000 per year for the term of this contract. Base wages will increase by 7.26% over the term of the contract.

Attachments: [1163-17 \(1\)](#)
 [1163-17 \(2\)](#)

Scott Letteney, City Attorney, Steve Hansen, Fire Chief, Mark Olson, Buelow Vetter Buikema Olson & Vliet, LLC, appeared before the Committee to speak on the item.

A motion was made by Perez, seconded by Chairman Wisner, that this file be Recommended For Approval

[1173-17](#)

Subject: Communication from the Redevelopment Authority in relation to Resolution 17-30 authorizing the acquisition of lands in the TID No. 18 in Downtown Racine, to include those properties previously referred to as "Machinery Row."

Recommendation of the Finance & Personnel Committee on

12.11.2017: To approve Resolution 17-30 authorizing the acquisition of lands in the TID No. 18 in Downtown Racine as presented.

Fiscal Note: N/A

Attachments: [1173-17](#)

James Palenick, City Administrator, appeared before the Committee to speak on the item.

A motion was made by Chairman Wisner, seconded by Land, that this file be Recommended For Approval

[1160-17](#)

Subject: A request from the Mayor and City Administrator to approve an Amendment to the Joint Dispatch Service Agreement to provide for the inclusion of the city of Burlington, and to share among the parties certain cost savings resulting therefrom.

Recommendation of the Finance & Personnel Committee on

12.11.2017: To approve the proposed Amended Contract for Joint Dispatch Services as attached, and to authorize the Mayor and City Clerk to execute the document on behalf of the City of Racine.

Fiscal Note: If the City approves and enters into this proposed amendment, we will achieve actual combined savings of \$419,913.00 - received as discounts against what we would otherwise be contractually obligated to pay for dispatch services for the ten-year period: 2019-2029.

Attachments: [1160-17 \(1\)](#)
 [1160-17 \(2\)](#)
 [1160-17 \(3\)](#)

James Palenick, City Administrator, appeared before the Committee to speak on the

item.

A motion was made by Chairman Wiser, seconded by Perez, that this file be Recommended For Approval

[1086-17](#)

Subject: Communication from the City Attorney submitting the claim of Vevlon Days-Kimmons for consideration.

Recommendation of the Finance & Personnel Committee on 12.11.2017: That the claim of Vevlon Days-Kimmons be denied.

Fiscal Note: N/A

Attachments: [1086-17 \(1\)](#)
 [1086-17 \(2\)](#)
 [1086-17 \(3\)](#)

Marisa Kasriel, Assistant City Attorney, appeared before the Committee to speak on the item.

A motion was made by Perez, seconded by Land, that this claim be denied. The motion was APPROVED on a voice vote.

Closed Session

Roll Call Taken:

Ayes: Chairman Q.A. Shakoor II, Alderman Wiser, Land and Perez

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1) (e).

A motion was made by Chairman Wiser, seconded by Perez to go into closed session.

[1132-17](#)

Subject: Request to approve a Memorandum of Understanding with Yorkville for water supply and authorize the Waterworks Commission President to sign the agreement.

Recommendation of the Finance & Personnel Committee on 12.11.2017: To approve a Memorandum of Understanding with Yorkville for water supply and authorize the Waterworks Commission President to sign the agreement.

Fiscal Note: The Town of Yorkville will be responsible for all costs incurred relating to the diversion application, water supply and wastewater expenses.

Attachments: [Yorkville diversion request agremeent 12-12-17 rev](#)

A motion was made by Perez, seconded by Land, that this file be Recommended For Approval

Open Session

The Finance and Personnel Committee reconvened in Open Session to take action on the Closed Session item.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:45 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 08, 2018 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A Shakoor II, Chairman
Finance & Personnel Committee**