



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,  
Alderman Jeff Coe, Alderman Raymond DeHahn*

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Tuesday, November 25, 2008

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:32 P.M.*

**PRESENT:** 3 - Ronald D. Hart, Gregory Holding and Raymond DeHahn

**EXCUSED:** 2 - Sandy Weidner and Jeff Coe

Also Present: Alderman Anderson, Joe Heck, Mary Ostermann, Betty McCray

### Approval of Minutes for the November 11, 2008 Meeting.

*Motion made by Hart, seconded by DeHahn to approve the minutes as printed.  
Passed unanimously.*

1. [08-2878](#)

**Subject:** Communication from the Downtown Racine Corporation requesting to use city right-of-way in conjunction with the Downtown Carves It's Niche Event to be held on January 10, 2009.

**Recommendation of the Public Works and Services Committee on 11-25-08:** The Mayor and City Clerk be authorized and directed to enter into an agreement with the Downtown Racine Corporation granting permission to place ice sculptures on city sidewalks along Sixth Street and Main Street from State Street to 7th Street, from January 10, 2009 until they melt, with the following stipulations:

- A. That a clear area be established along the building line of a minimum of five feet in order to meet ADA requirements.
- B. That any ice sculptures be set back a minimum of two feet from the back of the curb in order to meet Wisconsin Department of Transportation requirements.
- C. That a hold harmless agreement be filed with the City Attorney's office.
- D. That a Certificate of Liability Insurance be filed with the City Attorney's office.

**Fiscal Note:** Not applicable.

*Mary Ostermann appeared before the Committee and described the twelve ice*

*blocks for carving with hand tools will be placed at 7:00 A.M. on this date. She noted ice carving will occur between 10:00 A.M and 3:00 P.M. and the sculptures will be placed in the same locations as stipulated last year by the Public Works and Services Committee.*

*After further discussion, a motion was made by Hart, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

2. [08-2930](#)

**Subject:** Communication from the Alderman of the 2nd District wishing to discuss sewer and water access at 211 Fifteenth Street.

**Recommendation of the Public Works and Services Committee on 11-25-08:** That the communication be referred to the Community Development Block Grant Committee for provision of funding for the cost of the sanitary sewer which is estimated at \$24,000.00.

**Fiscal Note:** Not applicable.

*Alderman Holding indicated money from the CDBG Local Option Fund might be used to offset some of the cost for utility construction at 211 15th Street. He noted these assessable costs may qualify for the CDBG Program, as CDBG funds were originally used for infrastructure. He asked that the item be deferred to the CDBG Committee, and asked Joe Heck to see if the property meets the requirement.*

*Betty McCray, the owner of 211 15th Street, appeared before the Committee and inquired about the sanitary sewer lateral fees as a method to finance the sewer construction.*

*Rick Jones explained that fund is for the repair of laterals, not for the installation of new laterals.*

*After further discussion, a motion was made by Hart, seconded by DeHahn to refer the item to the CDBG Committee. Passed unanimously.*

**Recommended For Further Consideration**

3. [08-2954](#)

**Subject:** Ordinance No. 17-08 to amend Sec. 18-671 and Sec. 22-381 of the Municipal Code of the City of Racine, Wisconsin relating to Residential Electrical Wiring Work.

**Recommendation of the Public Works and Services Committee on 11-25-08:** That Ordinance No. 17-08 to amend Sec. 18-671 and Sec. 22-381 of the Municipal Code of the City of Racine, Wisconsin relating to Residential Electrical Wiring Work, be adopted.

**Fiscal Note:** Not applicable.

*Motion made by Hart, seconded by DeHahn to adopt Ordinance No. 17-08. Passed unanimously.*

**Recommended For Approval**

4. [08-2956](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a proposal for recycling processing services.

**Recommendation of the Public Works and Services Committee on 11-25-08:** That the Mayor and City Clerk be authorized and directed to enter into a three year agreement with Resource Management Companies based upon a processing fee of \$75.50 per ton, a transportation fee of \$190.00 per truck load, and a fuel adjustment factor for diesel of \$2.50 per gallon. The agreement also includes that the city will receive, as a revenue, the market value for the recyclables. It is further assumed that the residuals equal 9.56% of the total materials delivered.

**Fiscal Note:** The actual cost to the City will vary depending on market conditions. However, by extrapolating November's current fees and revenues, it is projected that it will cost the City \$154,000.00 in 2009.

*Rick Jones explained the proposals he has received for recycling processing. He described the three-year agreement and the cost per ton of recyclables and the trip charge per truck and also noted the fuel adjustment that would have to be paid. He noted the expected revenues from the agreement based on market value for recyclables. He noted the contractor was the largest recycling in the midwest and he was very confident the City of Racine had a solid three-year agreement.*

*A motion was made by Hart, seconded by DeHahn to approve the agreement. Passed unanimously.*

**Recommended For Approval**

5. [08-2765](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 12-07 (K7-012), 2007 Asphalt Paving, C.D.B.G., Payne & Dolan, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 10-14-08, 10-28-08, 11-11-08 and 11-25-08:** Defer

*Motion made by Hart, seconded by DeHahn to defer. Passed unanimously.*

**Deferred**

6. [08-2770](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting final payment on Contract 41-06 (K6-043), PS - Const. Mgmt. Southside Industrial Park Infrastructure, Earth Tech/AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 10-14-08:** That the professional services provided by Earth Tech/AECOM under Contract 41-06 (K6-043), PS - Const. Mgmt. Southside Industrial Park Infrastructure, be accepted and final

payment authorized for a total contract amount of \$194,218.56.

**Fiscal Note:** Contract was authorized under Resolution 7182 of August 15, 2006.

**Recommendation of the Public Works and Services Committee on 10-28-08, 11-11-08 and 11-25-08: Defer**

*Motion made by Hart, seconded by DeHahn to defer. Passed unanimously.*

**Deferred**

7. [08-2828](#)

**Subject:** Resolution 08-1051, relating to a request for final payment on Contract 41-06 (K6-043), Southside Industrial Park Infrastructure, Earth Tech/AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 10-28-08, 11-11-08 and 11-25-08: Defer**

*Motion made by Hart, seconded by DeHahn to defer. Passed unanimously.*

**Deferred**

8. [08-2951](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering requesting to rescind Resolution 08-0711 of March 18, 2008 concerning final payment on Contract 50-05 (K5-057), Design Services for Retrofit of Reservoir Park.

**Recommendation of the Public Works and Services Committee on 11-25-08:** As the amount listed in Resolution No. 08-0711, dated March 18, 2008, was incorrect, Resolution No. 08-0711 be rescinded.

Further recommends that the work of Earth Tech, Inc., under Contract 50-05 (K5-057), Design Services for Retrofit of Reservoir Park Pond, be accepted and final payment authorized for a total contract amount of \$44,871.81, from funds heretofore appropriated.

**Fiscal Note:** Contract was approved by Resolution 6563, dated July 5, 2005.

*John Rooney explained the final payment amount on Resolution 08-0711 was an error and asked that the resolution be rescinded and that a new final payment amount be approved as submitted.*

*Motion made by Hart, seconded by DeHahn to approve rescinding the resolution and creating the new one for final payment on Contract 50-05. Passed unanimously.*

**Recommended For Approval**

9. [08-2957](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting the 2009 lease

agreements for office space.

**Recommendation of the Public Works and Services Committee**

**on 11-25-08:** The Mayor and City Clerk be authorized and directed to enter into lease agreements for 2009 for rental of office space in the City Hall, City Hall Annex and Safety Building at the rental rates as submitted.

**Fiscal Note:** Rental rates will increase in 2009 due to the 2008 Consumer Price Index increasing by 4.4%. These leases will generate a total annual revenue of approximately \$85,548.15.

*Tom Eeg explained the lease agreements. He noted the square footage prices at some locations were going up from \$2.39 to \$3.91 per square foot. Others were going up at 4.4% which was the consumer price index.*

*After further discussion, a motion was made by Hart, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

10. [08-2953](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering submitting the 2008 Bridge Inspection Report from Ayres Associates.

**Recommendation of the Public Works and Services Committee**

**on 11-25-08:** The communication be received and filed.

**Fiscal Note:** Not applicable.

*John Rooney submitted the 2008 Bridge Inspection Report from Ayres Associates. Rooney reported all bridges in the City of Racine are in fair to excellent condition. He noted none of the bridges are structurally deficient or functionally obsolete and that there are minor repairs that will be done in-house or contracted out. He noted this was good infrastructure news for the City of Racine. He noted these inspections need to be done every other year, and that underwater inspections need to be performed every five years.*

*Motion made by Hart, seconded by DeHahn to receive and file the report. Passed unanimously.*

**Recommended to be Received and Filed**

11. [08-2934](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering submitting an Independent Contractor/Member Agreement for Digger's Hotline.

**Recommendation of the Public Works and Services Committee**

**on 11-25-08:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Digger's Hotline to provide locate requests to the City's underground utility locating service.

**Fiscal Note:** These services are budgeted for annually in Account 101.590.5610, Street Lighting - Professional Services.

*John Rooney submitted an independent Contractor/Member Agreement for Digger's Hotline. He noted the agreement was to have Digger's Hotline send hotline tickets to our new vendor, Precise Underground Marking.*

*Motion was made by Hart, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

12. [08-2952](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering submitting a professional services agreement for Sanitary Sewer Lining in Basin RR17 and RR18.

**Recommendation of the Public Works and Services Committee on 11-25-08:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services, Inc. for Construction Management Services for Sanitary Sewer Lining in Basin RR17 and RR18 at a price not-to-exceed \$17,300.00.

Further recommend that funds to defray the cost of these professional services be appropriated from Account 287.988.5320, Sanitary Manhole Reconstruction.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney described the professional services agreement for Sanitary Sewer Lining in Basin RR17 and RR18. He noted the agreement was in the not-to-exceed amount of \$17,300 to prepare plan, specifications, estimates, and contract documents for the bidding of sewer repairs in two basins located near Lutheran High School on Luedtke and Rupert Blvd. He noted that from our illicit discharge detection and elimination program, high E. coli counts have been discovered at these two outfalls into the Root River. He noted after close-circuit televising and smoke testing, there appeared to be some cracks and failures in the sanitary sewer where sanitary sewage may be exfiltrating the sanitary and entering the storm sewer, which is at an elevation below the sanitary sewer. He noted this work will be bid out this spring and constructed by mid-June so sampling could begin to see if the construction work solved the problem.*

*Motion made by Hart, seconded by DeHahn to approve entering into the agreement. Passed unanimously.*

**Recommended For Acceptance as a Professional Services Agreement**

13. [08-2955](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering submitting Amendment No. 1 to the three party agreement, State ID: 2290-11-00, Northwestern Avenue from Golf Avenue to Rapids Drive.

**Recommendation of the Public Works and Services Committee**

**on 11-25-08:** That Amendment No. 1 to State Contract ID: 2290-11-00, Northwestern Avenue from Golf Avenue to Rapids Drive, Strand Associates, consultant, be approved in the amount of \$19,744.73, with the City's share being \$4,936.18.

Further recommend that funding to defray the cost of the City's share of these professional services be appropriated from Account 988.908.5030, Northwestern - Golf to City Limits.

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney submitted Amendment No. 1 to a three-party agreement for Northwestern Avenue between WISDOT and Strand and Associates. Rooney noted the amendment is for additional work which required design preferred alternatives for lane width reduction of auxiliary lanes, developing lighting plans to relocate existing light poles due to the dropping of the auxiliary lanes, and also modifying storm sewer plans as well. He noted the cost of the amendment with 20% being paid for by the City of Racine, and 80% being paid by the State. He asked the Committee to authorize the Mayor and City Clerk to enter into the agreement.*

*Motion made by Hart, seconded by DeHahn to authorize the Mayor and City Clerk to enter into the agreement. Passed unanimously.*

**Recommended For Approval**

14. [08-2910](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 2 on Contract 44-08 (K8-052), 2008 Sanitary Sewer Relays, A.W. Oakes & Son, contractor.

**Recommendation of the Public Works and Services Committee on 11-25-08:** Defer

*John Rooney asked that this item be deferred.*

*Motion made by Hart, seconded by DeHahn to defer. Passed unanimously.*

**Deferred**

### Miscellaneous Business

*A. John Rooney passed out a notice for public information meeting for State Trunk Highway 38 Project on State Street from Memorial Drive to Superior Street. He noted the date of the meeting was Tuesday, December 2nd at the State Street railroad passenger depot located at the Transit Center. He noted the meeting time was from 4:00 P.M. to 6:00 P.M. and he went over some of the streetscape elements and planning that has been done by the Citizen Advisory Committee over the last few months.*

*Rick Jones further noted that WISDOT is very interested in providing a bike accommodation which would require an additional 8 feet of pavement. He noted the loss of 4 feet of sidewalk on each side of the street, to provide this additional 8 feet would limit the amount of streetscape that can be done on the project, and also shrink the pedestrian zone. He asked that the Committee members and other Alderman attend the meeting to voice their opinion on the project.*

*This was information only, and no action was required.*

### **Adjournment**

*The meeting adjourned at 6:35 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**