



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Wastewater Commission

Tuesday, June 18, 2024

4:00 PM

City Hall, Room 303

ROLL CALL

PRESENT: 9 - Natalia Taft, Claude Lois, John Tate II, Cory Mason, Terry McCarthy, Anthony Beyer, Anthony Bunkelman, Mollie Jones and Jens Jorgenson

EXCUSED: 4 - John Hewitt, Stacy Sheppard, Jack Feiner and Kevin Salb

[0533-24](#)

Subject: Approval of Minutes for the May 21, 2024, Wastewater Commission Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Lois, seconded by Mayor Mason, that this file be Approved

[0437-24](#)

Subject: Review of 2023 Wastewater Utility Audit from Clifton Larson Allen

Recommendation of the Wastewater Commission on 05/21/24: To Defer this Item as the Utility had not yet received a Draft Copy of the 2023 Audit to present to the Commission

Recommendation of the Wastewater Commission on 06/18/24: To Approve this Item

Fiscal Note: N/A

Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2023. It is the Auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.

A motion was made by Mayor Mason, seconded by Vice President Tate II, that this file be Approved

[0546-24](#)

Subject: Wastewater Commission Directors Liability Insurance Policy Renewal

Recommendation: To Approve

Fiscal Note: Insurance premium of \$16,905 and broker fee of \$2,854

The Wastewater Utility Director presented the policy renewal proposal provided by Atlantic Specialty Insurance Co., at a cost of \$16,905.00 (plus an additional \$2,854.00 broker's fee). The policy would provide \$1,000,000 officer liability and \$1,000,000.00 employment practices liability insurance for the inter-municipal Commission body.

A motion was made by Mayor Mason, seconded by Jorgenson, that this file be Approved

[0534-24](#)

Subject: Amendment to the Agreement from Brown & Caldwell for Engineering Design Services of the Main Street-Goold Street Sanitary Sewer Improvements Project

Recommendation: To Approve

Fiscal Note: No Cost Change Order

The Wastewater Utility Director presented the Amendment, which involves a no-cost change order to an original Agreement that was approved by the Commission back in November of 2022 for the preliminary engineering services on the Project. The Project, which was initiated due to DNR requirements, and to provide redundancy to an interceptor running through the zoo property, has been currently on hold due to City objections on the Cost of Service methodology. Due to the current hold status, monitoring wells placed in the project area to acquire background data now need to be removed, which was not in the original preliminary engineering scope.

A motion was made by Mayor Mason, seconded by Vice President Tate II, that this file be Approved

[0535-24](#)

Subject: Review of Compliance Maintenance Annual Report (CMAR) for 2023

Recommendation: To Approve

Fiscal Note: N/A

The Wastewater Superintendent, Mary-Frances Klimek, submitted for review the 2023 Racine Wastewater Utility Compliance Maintenance Annual Report (CMAR), in which the Utility received a Grade "A" in all categories. The Wastewater Commission authorized a Resolution that the CMAR was reviewed and approved.

A motion was made by Mayor Mason, seconded by Bunkelman, that this file be Approved

CLOSED SESSION

It is intended that the Wastewater Commission will convene in closed session pursuant to Wisconsin Statutes Section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session, and which, if publicly noticed, would compromise such negotiation, and bargaining strategy.

A motion was made by Alder McCarthy, seconded by Vice-President Tate II, to enter into Closed Session

The motion PASSED by the following vote:

- AYES:** 9 - Taft
Lois
Tate II
Mason
McCarthy
Beyer
Bunkelman
Jones
Jorgenson

- EXCUSED:** 4 - Hewitt
Sheppard
Feiner
Salb

[0538-24](#)

Subject: Communication sponsored by Alder McCarthy requesting that the Wastewater Commission meet regarding bargaining and development opportunities, which, for competitive and bargaining reasons, require a closed session

Recommendation: To Receive & File

Fiscal Note: N/A

Closed Session Discussion

OPEN SESSION

A motion was made by Alder McCarthy, seconded by Vice-President Tate II, to enter into Open Session

The motion PASSED by the following vote:

AYES: 9 - Taft
Lois
Tate II
Mason
McCarthy
Beyer
Bunkelman
Jones
Jorgenson

EXCUSED: 4 - Hewitt
Sheppard
Feiner
Salb

A motion was made by Vice President Tate II , seconded by Alder McCarthy, that this be Received and Filed. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to address, the meeting was adjourned at 4:27 p.m.