



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Wastewater Commission

---

Tuesday, July 16, 2024

4:30 PM

City Hall, Room 207

---

The meeting was called to order by Commission President Taft at 4:48 p.m.

### ROLL CALL

**PRESENT:** 9 - Natalia Taft, Claude Lois, John Tate II, Anthony Beyer, Anthony Bunkelman, Mollie Jones, Jens Jorgenson, Jack Feiner and Jim Sullivan  
**EXCUSED:** 5 - John Hewitt, Stacy Sheppard, Cory Mason, Terry McCarthy and Kevin Salb

[0588-24](#)

**Subject:** Approval of Minutes for the June 18, 2024, Wastewater Commission Meeting

**Recommendation:** To Approve

**Fiscal Note:** N/A

A motion was made by Bunkelman, seconded by Vice President Tate II, that this file be Approved

[0595-24](#)

**Subject:** Communication from the Utility Administrative Manager Regarding Budget Expenditures through June 30, 2024

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

*Highlights of the Financial Report given by Utility Administrative Manager, Ken Scolaro.*

A motion was made by Lois, seconded by Vice President Tate II, that this file be Received and Filed

[0537-24](#)

**Subject:** Proposal from Greeley and Hanson for Energy Plan Development Support

**Recommendation:** To Approve

**Fiscal Note:** Time and materials, not to exceed \$7,518.45

*The Wastewater Utility Director presented a proposal with input from Katie*

*Richardson, with Greeley and Hanson, that would provide professional engineering services to develop a roadmap for specific goals related to energy reduction. These goals will first need to be specifically defined so that a scope of services for a larger Strategic Plan for Energy can be developed. The findings of the scoping study will then be presented to the Commission for consideration and direction on creation of the "roadmap."*

**A motion was made by Vice President Tate II, seconded by Alder Jones, that this file be Approved**

[0536-24](#)

**Subject:** Communication by the Wastewater Utility Director Regarding a Request For Proposal (RFP) for Lift Station Master Planning

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

*The Wastewater Utility Director discussed the release of an RFP for Lift Station Condition Assessment that will provide guidance for master planning and budgeting for all utility owned, as well as utility managed but city-owned lift stations.*

**A motion was made by Lois, seconded by Jorgenson, that this file be Received and Filed**

[0604-24](#)

**Subject:** Communication from Wastewater Commission President Taft requesting that the City Attorney address the Wastewater Commission regarding the City of Racine's Notice of Potential Material Change in Circumstances, dated June 21, 2024, and the Wastewater Commission's responsibilities flowing therefrom

**Fiscal Note:** N/A

*City Attorney, Scott Letteney, addressed the Commission to give context and clarification on the "Material Change of Circumstances" brought to the Wastewater Commission from the City of Racine. The discussion centered around on whether or not the Commission should obtain legal counsel to make sure the Sewer Agreement is administered correctly. The Commission President asked Commissioners to submit counsel suggestions, after which a special meeting may be held to select representation.*

**A motion was made by Lois to defer this item and recommended that the Utility seek legal counsel.**

**The motion was determined out of order by President Taft until after Attorney Letteney was able to address the Commission.**

**A motion was made by Vice President Tate II, seconded by President Taft to Receive & File this item. The motion PASSED by a roll call vote:**

**AYES:** 6 - Taft  
Tate II  
Beyer  
Bunkelman  
Jorgenson  
Feiner

**NOES:** 1 - Lois

**EXCUSED:** 6 - Hewitt  
Sheppard  
Mason  
McCarthy  
Jones  
Salb

**ABSTENTIONS:** 1 - Sullivan

[0591-24](#)

**Subject:** Treatment Plant and Conveyance System Project Updates

**Recommendation of the Wastewater Commission on 07/16/24:** To Defer this Item in the interest of time constraints due to a subsequent City Meeting involving Alder Members

**Recommendation of the Wastewater Commission on 08/20/24:** To Defer this Item in the interest of time constraints due to a subsequent City Meeting involving Alder Members

**Fiscal Note:** N/A

A motion was made by Vice President Tate II, seconded by Jorgenson, that this file be Deferred

## CLOSED SESSION

A motion was made by Vice President Tate II , seconded by Jorgenson, to enter into Closed Session. The motion PASSED by the following vote:

**AYES:** 8 - Taft  
Lois  
Tate II  
Beyer  
Bunkelman  
Jorgenson  
Feiner  
Sullivan

**EXCUSED:** 6 - Hewitt  
Sheppard  
Mason  
McCarthy  
Jones  
Salb

*It is intended that the Wastewater Commission will convene in Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session, and which, if publicly noticed, would compromise such negotiation, and bargaining strategy.*

[0592-24](#)

**Subject:** Communication sponsored by Alder McCarthy requesting the Wastewater Commission meet regarding bargaining and development opportunities, which, for competitive and bargaining reasons require a closed session.

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

*Closed Session Discussion*

**OPEN SESSION**

**A motion was made by Lois , seconded by Vice President Tate II, to enter into Open Session. The motion PASSED by the following vote:**

**AYES:** 8 - Taft  
Lois  
Tate II  
Beyer  
Bunkelman  
Jorgenson  
Feiner  
Sullivan

**EXCUSED:** 6 - Hewitt  
Sheppard  
Mason  
McCarthy  
Jones  
Salb

[0592-24](#)

**Subject:** Communication sponsored by Alder McCarthy requesting the Wastewater Commission meet regarding bargaining and development opportunities, which, for competitive and bargaining reasons require a closed session.

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

**A motion was made by Vice President Tate II, seconded by Lois, that this file be Received and Filed**

**Adjournment**

*There being no further business to address, the meeting was adjourned at 5:29 p.m.*