



City of Racine
Meeting Minutes - Draft
Public Works and Services
Committee

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Chairman Ronald D. Hart, Vice Chair Pete Karas
Alderman Robert Anderson, Alderman Raymond DeHahn, Alderman Jeff Coe

Tuesday, November 27, 2007

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m.

Committee Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Jeff Coe, 1st District; Richard Jones, Commissioner of Public Works/City Engineer; Thomas Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering

Others Present: Dave Popoff, Georges Tavern; El'za Watson; Jan Roland; William Frayer

Approval of Minutes for the November 13, 2007 Meeting.

On a motion by DeHahn, seconded by Coe, the minutes were approved as printed.

1. [07-1431](#) **Subject:** Communication from David Popoff requesting permission to close the 300 block of Hamilton Street on June 29, 2008 for the 3rd Annual Eagle's Club/George's Tavern Classic Car Show.

Recommendation: The owners of The Eagle's Club and George's Tavern be granted permission to close Hamilton Street from Main Street to Chatham Street, on Sunday, June 29, 2008, from 12:00 p.m. to 7:00 p.m., in conjunction with the 3rd Annual Eagle's Club/George's Tavern Classic Car Show to benefit the Racine County Food Bank, with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event;
- E. No alcoholic beverages will be sold and/or dispensed within the street right-of-way;
- F. The sponsor shall be responsible for all detour signage during the event; and
- G. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer

and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various city departments, on a regular shift basis, to assist in implementing this event.

Dave Popoff appeared before the Committee and noted this is an annual event and has been fairly successful. Jones read the usual stipulations.

On a motion by DeHahn, seconded by Anderson, the Committee approved the request.

Recommended For Approval

2. [07-1435](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a request from the Christmas Coalition of Churches to install a temporary banner on a street light pole.

Recommendation: In accordance with City policy, the request of the Christmas Coalition of Churches to install a temporary banner on a street light pole in Monument Square, from December 12, 2007 to January 9, 2008, be approved.

Fiscal Note: The placement of this banner will result in \$15.00 in revenue to the City of Racine.

Bill Frayer appeared before the Committee and explained the banner. The request is nearly identical to last year's request. Rick noted this approval was granted last year and the banner met the requirements for installation on a street light pole.

On a motion by DeHahn, seconded by Coe, the Committee approved the request.

Recommended For Approval

3. [07-1422](#)

Subject: Communication from El'za Watson, 4700 Indian Hills Drive, #204, requesting to acquire the land immediately east of the terminus of 12th Street.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

El'za Watson appeared before the Committee and noted he was desirous of getting the property to build a residential home on the site. Rick noted the City cannot sell dedicated public r-o-w. The only option would be to vacate the r-o-w, however, after vacation of the r-o-w is approved, half on each side goes to the abutting property owners.

On a motion by DeHahn, seconded by Anderson, the Committee received and filed the request.

Recommended to be Received and Filed

4. [07-1377](#)

Subject: Communication from Nora Grosse of Racine Habitat for Humanity that the City ask Racine County to transfer a small piece of nonbuildable property to the City to provide off-street parking for the home at 1124-12th Street.

Recommendation of City Plan Commission on 11-14-07: That the land transfer is consistent with City plans and programs.

Further, that the transfer be approved.

Fiscal Note: N/A

Recommendation of the Public Works and Services Committee on 11-27-07: The City Attorney be authorized and directed to facilitate the transfer of land located at 1135 Racine Street, Parcel ID No. 08630000, from the County of Racine to the City of Racine and, ultimately, to Habitat for Humanity for use by the property owner of 1124 - 12th Street, with the following stipulations:

- A. Habitat for Humanity pays all back taxes estimated at \$3,384.24.
- B. Habitat for Humanity pays for all costs associated with transferring the deed.
- C. Habitat for Humanity submits landscape plan to the Director of City Development for his review and approval.
- D. Habitat for Humanity provides a paved parking surface meeting the requirements of Section 114-1167 of the Municipal Code within two (2) years of the transfer of the property.

Fiscal Note: There will be no cost to the City of Racine taxpayers for the conveyance of this property.

Rick described the area in question. He read Brian O'Connell's comments. The County would be asking for \$3,384.24 from the City for reimbursement of back taxes. Brian stated the City should be reimbursed by Habitat for Humanity for those costs. He also asked that the work being done by Habitat for Humanity conform to any requirements set by the Building Department and the Department of City Development. Rick read an ordinance indicating any parking areas need to have a hard surface, either bituminous or concrete pavement. He asked the Committee if they were to agree to acquiring the property for Habitat for Humanity, they would require a date certain that the parking area is changed to a hard surface. Jan Roland expressed his concern for the cost of paving the area, which he feels may continue to settle over time. It was suggested by the Committee, that Mr. Roland and Habitat for Humanity appeal to the CDBG Committee for funding of the paving.

On a motion by DeHahn, seconded by Coe, the Committee approved the request subject to the stipulations.

Recommended For Approval

5. [07-1333](#) **Subject:** Communication from the Alderman of the 2nd District requesting additional street lighting at the intersection of 16th and Clark.

Recommendation: The communication be received and filed.

Fiscal Note: Not applicable.

John Rooney indicated there is adequate lighting on 16th and on Clark Street, however, he did note there would be a dark spot on the east side of Clark just north of 16th Street. That is due to the zero setback from the 2-story buildings at the intersection. However, the street is adequately lit, as is the intersection, for vehicular travel. Any additional lighted needed in the area, should perhaps be considered by the property owners.

On a motion by DeHahn, seconded by Anderson, the Committee received and filed the communication.

Recommended to be Received and Filed

6. [07-0404](#) **Subject:** Communication from the Alderman of the 2nd District wishing to discuss the rehabilitation of the brick pavement on College Avenue from DeKoven Avenue to 14th Street.

Recommendation of the Public Works and Services Committee on 9-25-07: The policy for reconstruction of streets with brick/concrete pavers be approved. The following requirements will be used for the construction or reconstruction of streets with brick/concrete pavers:

- A. Street must be in a recognized Historic District.
- B. Street is classified as a local street.
- C. Street must have been paved with paver bricks at some point in its history.
- D. That the residents abutting the street agree to pay the equivalent of the assessment charge for construction with concrete.
- E. That the city utilizes sewer revenue dollars to cover the difference in cost between the total cost of the project and the amount owed by assessments.

Fiscal Note: This policy will allow for the rehabilitation of brick streets, such as College Avenue, with the abutting residents paying their fair share without placing a burden upon the remaining city taxpayers. This policy will also allow the means to expanded the number of streets paved with pavers which will be an asset to those neighborhoods helping to maintain or increase property values.

REFERRED BACK TO COMMITTEE BY COUNCIL ON 10-2-07.

Recommendation of the Public Works and Services Committee on 10-9-07, 10-30-07, 11-13-07 and 11-27-07: Defer

Rick requested the item be deferred.

On a motion by DeHahn, seconded by Anderson, the Committee deferred the item.

Deferred

7. [07-1103](#) **Subject:** Communication from the Alderman of the 9th District wishing to discuss the reconfiguration of the intersection of Grange Avenue, Washington Avenue and Wright Avenue.

Recommendation: Defer

Rooney noted he met with the consultant earlier this week to discuss getting a cost estimate on a feasibility study for different geometric option for this intersection. This item should be deferred until some time in January, when he should receive the information from the consultant.

On a motion by DeHahn, seconded by Anderson, the Committee deferred the item.

Deferred

8. [07-1350](#) **Subject:** Communication from the Commissioner of Public Works submitting a request for final payment on Contract 33-06 (K6-035), Professional Services - 2006 Major Ramp Maintenance, HNTB, consultant.

Recommendation: Defer

Tom Eeg requested the item be deferred.

On a motion by DeHahn, seconded by Anderson, the Committee deferred the item.

Deferred

9. [07-1190](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 28-07 (K7-032), Street Paving, Mann Brothers, Inc., contractor.

Recommendation: The work of Mann Brothers, Inc., under Contract 28-07 (K7-032), Street Paving, be accepted and final payment authorized for a total contract amount of \$177,761.37, from funds heretofore appropriated.

Fiscal Note: Contract was authorized under Resolution No. 07-0168 of April 16, 2007.

John Rooney noted the contractor has satisfactorily completed the project and is requesting final payment in the amount of \$177,761.37.

On a motion by DeHahn, seconded by Anderson, the Committee approved the work and authorized final payment.

Recommended For Approval

10. [07-1423](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 46-07 (K7-054), Festival Hall Boiler Replacement, Mechanical Associates of Wisconsin, Inc.

Recommendation: Defer

Tom Eeg requested the item be deferred.

On a motion by DeHahn, seconded by Anderson, the Committee deferred the item.

Deferred

11. [07-1437](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting an agreement from the Wisconsin Dept. of Transportation for the reconstruction of Douglas Avenue (STH 32) from Goold Street to Three Mile Road.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into a project agreement with the Wisconsin Department of Transportation for the resurfacing of Douglas Avenue (STH 32), from Goold Street to Three Mile Road, with bituminous concrete. The total cost of this project cost is estimated at \$3,327,600 with the State's share being \$3,049,700 and the City's share being \$277,900.

Fiscal Note: Funding for this project is available in the 2009 Capital Improvement Program.

John Rooney explained the agreement is for resurfacing Douglas Avenue. This was originally a request for reconstruction in two phases, one from Goold to Melvin, the other from Melvin to 3 Mile Road. Rick noted the State agreed to do the whole project if a resurfacing could be done. The existing surface would be cracked and sealed or rubblized and a new bituminous overlay be placed on the pavement. Rooney noted the agreement can be entered into at this time, and funding would be placed in the 2009 CIP to enter into the professional services agreement with the Wisconsin DOT and a consultant selected in 2008.

On a motion by DeHahn, seconded by Anderson, the Committee authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

12. [07-1370](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 33-07 (K7-037), Professional Services - Design Photovoltaic Electrical Generating System, Earth Tech, Inc., consultant.

Recommendation: That Amendment No. 1 on Contract 33-07 (K7-037), Professional Services - Design Photovoltaic Electrical Generating System, Earth Tech, Inc., consultant, as submitted, be approved in the not-to-exceed

amount of \$19,884.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 986.100.5010, City Hall Facility Plan.

Fiscal Note: Funds are available as herein delineated.

Rick noted the amendment is for revisions to the bidding documents and the consultant to provide construction related services for the project.

On a motion by DeHahn, seconded by Coe, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

13. [07-1395](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 4 to the Underground Locating Services Agreement, SM&P Utility Resources, contractor.

Recommendation: Amendment No. 4 for Underground Facility Locating Services Agreement, SM&P Utility Resources, contractor, as submitted, be approved for 2008 underground locates in the amount of \$17.50 per locate with an hourly rate of \$12.00 per quarter hour for any locate that exceeds 60 minutes.

Further recommends that funding for these professional services are available in Account 101.590.5610, Professional Services.

Fiscal Note: Funds are available as herein delineated.

John Rooney explained this amendment is to extend the underground locating services contract for another year with SM & P. This is the last amendment for the contract. This work is required by State Statute to be located in the public r-o-w. He noted the cost of the locates and the charge for extended locates.

On a motion by DeHahn, seconded by Coe, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

14. [07-1434](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 26-07 (K7-030), 2007 City Resurfacing, A. W. Oakes & Son, contractor.

Recommendation: That Change Order No. 1 on Contract 26-07 (K7-030), 2007 City Resurfacing, A. W. Oakes & Son, contractor, as submitted, be approved in the amount of \$17,959.40.

Further recommends that funding to defray the cost of this change order be appropriated from Account 987.908.5130, Asphalt Resurfacing.

Fiscal Note: Funds are available as herein delineated.

John explained the change order is for a change in scope of work at the round-a-bout built near Park High School at 13th and Valley Drive. The original intent was to salvage a lot of the existing curb and gutter on the outside of the round-a-bout area. Due to the large amount of undercut in the area, and aesthetic reasons, most of the curb and gutter needed to be removed and replaced.

On a motion by DeHahn, seconded by Coe, the Committee approved the change order.

Recommended For Approval

Miscellaneous Business

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262-636-9121 at least 48 hours prior to this meeting.