

February 4, 2013

Mayor John Dickert  
& the Common Council

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request that formal bidding be waived and the Purchasing Agent be authorized to negotiate with H & K Sport Fields for a 3 year softball field rehabilitation contract, beginning May 2013 & ending November 2016, for various softball diamonds.

H & K is the current contractor rehabilitating. The contractor has offered to hold current pricing, excluding drastic increases in fuel or material cost.

Funds are available in account 993.710.5060, Renovate Lockwood Softball Diamond.

Staff will be available at the meeting to discuss this in greater detail.

Respectfully requested,

Tom Molbeck  
Director