



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Finance and Personnel Committee

Chair Maurice Horton
Vice Chair Cory Sebastian
Alder Olivia Turquoise-Davis
Alder Mary Land
Alder Terry McCarthy

Monday, August 26, 2024

5:30 PM

City Hall, Room 303

Call To Order

PRESENT: 5 - Chair Horton, Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

Approval of Minutes for the August 12, 2024 Meeting.

A motion was made by Alder Land, seconded by Alder Sebastian, to Approve the Minutes.

The motion **PASSED** by the following vote:

AYES: 5 - Chair Horton, Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

[0214-24](#)

Subject: Communication sponsored by Alder McCarthy, on behalf of the Waterworks Commission, requesting permission to enter into a Developer's Agreement for the Hoods Creek Phase 4 Development Project (HCP2 LLC, developer).

Recommendation of the Waterworks Commission on 5/21/24: To Defer this Item until the Next Meeting Date.

Recommendation of the Waterworks Commission on 8/20/24: To Approve with a Referral to the Finance & Personnel Committee.

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Mayor and City Clerk be authorized and directed to enter into a Developer's Agreement for the Hoods Creek Phase 4 Development Project (HCP2 LLC, developer).

Fiscal Note: The developer pays all costs associated with the installation of the main estimated at \$170,000.

Racine Wastewater Director Tillis, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Sebastian, that this

file be Recommended For Approval.

[0531-24](#)

Subject: Communication Sponsored by Alder McCarthy, on behalf of the Waterworks Commission, requesting permission to enter into a Developer's Agreement for the Christina Estates East Development Project (Cedarwood Homes, LLC, developer).

Recommendation of the Waterworks Commission on 08/20/24: To Approve with a Referral to the Finance & Personnel Committee.

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Mayor and City Clerk be authorized and directed to enter into a Developer's Agreement for the Christina Estates East Development Project (Cedarwood Homes, LLC, developer).

Fiscal Note: The developer pays all costs associated with the installation of the water main estimated at \$80,000.

Racine Wastewater Director Tillis, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Sebastian, that this file be Recommended For Approval.

[0670-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to enter into a Contract Agreement with the State of Wisconsin Department of Health Services for the Wisconsin Tuberculosis (TB) Dispensary program.

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to enter into a Contract Agreement with the DHS-DPH for the Wisconsin TB Dispensary program.

Fiscal Note: The City will get reimbursed at the Medicare reimbursement rate if services are provided.

Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Horton, that this file be Recommended For Approval.

[0671-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to enter into an agreement and accept \$35,000 from the Wisconsin Coastal Management Program for Continuous Monitoring of Water Quality Parameters in the Root River (Control #00584).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to enter into an agreement and accept funding from the Wisconsin Coastal Management Program for Continuous Monitoring of Water Quality Parameters in the Root River (Control #00584).

Fiscal Note: Grant amount is \$35,000. The City will provide a soft match (\$52,774) in the form of personnel salaries & fringe, existing river monitoring supplies, and overhead costs.

Deputy Public Health Administrator Fergus, and Laboratory Grant Coordinator Koski, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0673-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to accept funding of \$25,000 from the State of Wisconsin Department of Health Services Communicable Disease Harm Reduction Section for the Integrated HIV Prevention (Targeted) Grant (Control #00583).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to accept funding of \$25,000 from the State of Wisconsin Department of Health Services for the Integrated HIV Prevention (Targeted) Grant (Control #00583).

Fiscal Note: Grant amount is \$25,000. There is no match required.

Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.

A motion was made by Alder Davis, seconded by Alder Land, that this file be Recommended For Approval.

[0674-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to enter into a contract and accept funding of \$5,757.69 from the Department of Agriculture, Trade and Consumer Protection for the 2025 Clean Sweep Unwanted Prescription Drug Grant Contract (Control #00582).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to accept funding of \$5,757.69 from the Department of Agriculture, Trade and Consumer Protection for the 2025 Clean Sweep Unwanted Prescription Drug Grant Contract (Control #00582).

Fiscal Note: Grant amount is \$5,757.69 and a soft match is required of

\$1,919.23.

Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Sebastian, that this file be Recommended For Approval.

[0675-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to accept funding of \$104,784 from the State of Wisconsin Department of Health Services for the Mike Johnson Life Care and Early Intervention Services Grant (Control #00581).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to accept funding of \$104,784 from the State of Wisconsin Department of Health Services for the Mike Johnson Life Care and Early Intervention Services Grant (Control #00581).

Fiscal Note: Grant amount is \$104,784 and there is no match required.

Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.

A motion was made by Alder Horton, seconded by Alder Davis, that this file be Recommended For Approval.

[0676-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to accept the Communicable Disease & Prevention Grant (Control #00580) in the amount of \$5,810 and additional funding in the amount of \$2,100 for the Consolidated Immunization Grant (Control #00550) from the State of Wisconsin Department of Health Services.

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to accept the Communicable Disease & Prevention Grant (Control #00580) in the amount of \$5,810 and additional funding in the amount of \$2,100 for the Consolidated Immunization Grant (Control #00550) from the State of Wisconsin Department of Health Services.

Fiscal Note: Communicable Disease & Prevention Grant (Control #00580) in the amount of \$5,810 and additional funding in the amount of \$2,100 for the Consolidated Immunization Grant (Control #00550). No match is required.

Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Davis, that this file be Recommended For Approval.

[0677-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Public Health Department, requesting permission to enter into an agreement and accept additional funding of \$150,000 from the State of Wisconsin Department of Health Services for the Public Health Vending Machine Program Grant (Control #00586).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Public Health Department be authorized to enter into an agreement and accept additional funding of \$150,000 from DHS for the Public Health Vending Machine Program Grant (Control #00586).

Fiscal Note: Grant amount is \$150,000 and there is no match required.

Deputy Public Health Administrator Fergus, appeared before the Committee to speak on the item.

A motion was made by Alder Davis, seconded by Alder Land, that this file be Recommended For Approval.

[0735-24](#)

Subject: Communication sponsored by Alder Land, on behalf of the Parks, Recreation and Cultural Services Director, requesting permission to accept the DNR/IRA Urban Forestry grant from the Wisconsin Department of Natural Resources (Inflation Reduction Act funding) to support the Parks, Recreation and Cultural Services Forestry Division (Control #00560).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Parks, Recreation and Cultural Services Department be granted permission to accept the DNR/IRA Urban Forestry grant from the Wisconsin Department of Natural Resources (Inflation Reduction Act) to support the Parks, Recreation and Cultural Services Forestry Division (Control #00560).

Fiscal Note: \$453,450.00 over a three-year period **City Match:** None

City Forester Koepnick, appeared before the Committee to speak on the item.

A motion was made by Alder Sebastian, seconded by Alder Land, that this file be Recommended For Approval.

[0737-24](#)

Subject: Communication sponsored by Alder Peete, on behalf of the Community Safety Director, requesting permission to award RFP# 6-2024 Community Violence Prevention Providers to Payne Consulting, LLC (\$50,000), Women's Resource Center of Racine, Inc. (\$41,359.42), and Focus on Community, Inc (\$50,000).

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the Purchasing Agent (or designee) be granted permission to award RFP# 6-2024 Community Violence Prevention Providers to Payne Consulting, LLC (\$50,000), Women's Resource Center of Racine, Inc. (\$41,359.42), and Focus on Community, Inc (\$50,000) for the period of July 2024 through December 2024.

Fiscal Note: Total funding of \$141,359.42 is available in 20314-52200-20149 Wisconsin Community Safety Fund grant.

Community Safety Director Tate, and Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Sebastian, that this file be Recommended For Approval.

Closed Session

It is intended that Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session.

A motion was made by McCarthy, seconded by Land, to go into Closed Session.

The motion PASSED by the following vote:

AYES: 5 - Chair Horton, Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

[0738-24](#)

Subject: Communication sponsored by Alder Horton, requesting authorization for the City Attorney to enter into professional service agreements with subject matter experts to assist with water and wastewater contract negotiations.

Recommendation of the Finance and Personnel Committee on 08-26-2024: That the City Attorney be authorized to enter into professional service agreements with subject matter experts to assist with water and wastewater contract negotiations no greater than \$75,000.

Fiscal Note: Funding is available in Account 40101 52100 - Sanitary Sewer Surcharge Professional Services.

City Attorney Letteney, and Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Sebastian, that this file be Recommended For Approval.

Open Session

The Finance and Personnel Committee will return to open session and may take action on any item discussed in closed session.

A motion was made by Alder McCarthy, seconded by Alder Sebastian, to go into Open Session.

The motion **PASSED** by the following vote:

AYES: 5 - Chair Horton, Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:35p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, September 9, 2024.

Respectfully submitted,

Alder Horton, Chair

Finance & Personnel Committee