

**Department of Public Health**

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**City of Racine, Wisconsin**

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February 1, 2013

Honorable Mayor and Members of the Common Council  
City of Racine  
Racine City Hall  
730 Washington Avenue  
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission for the Mayor and City Clerk to enter into a contract agreement to accept funds of \$4,000 from the National Association of County and City Health Officials (NACCHO). NACCHO received a grant from the Department of Health and Human Services (Grant Number: 5MRCSG101005-03, CFDA Number: 93.008) to build the capacity of local Medical Reserve Corps units. The funds will be used to support the Racine County Medical Reserve Corps which will recruit, train and support, Health Professional volunteers for emergency and non-emergency response. The contract period is January 5, 2013 through July 31, 2013.

There is no City match required. The grant control number is 2013-###.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D Bowersox". The signature is written in a cursive style.

Dottie-Kay Bowersox  
Public Health Administrator