

City of Racine

*City Hall
730 Washington Ave.
Racine, WI 53403*



Meeting Minutes

Monday, February 19, 2007

4:30 PM

City Hall, Room 103

Board of Cemetery Commissioners

*Sharon Baldukas, Margo Drummond,
Vilas Lund, Dale H. Slaasted,
Alderman Sandy Weidner*

Call To Order

Meeting was called to order at 4:35 p. m. by Chair Person Sharon Baldukas.

Roll Call

PRESENT: 4 - Sharon Baldukas, Vilas Lund, Dale H. Slaasted and Sandy Weidner

EXCUSED: 1 - Margo Drummond

Approval of Minutes for the January 15, 2007 Meeting

The Minutes of the January 16, 2007, were approved as amended: to wit: under 06-3021, under attachments, para, change Director Snow has opened ... in December to show that Mrs. Laurie McIntosh performed the task.

to Approve the Minutes

Reports

The Report was Received and Filed

Old Business**06-2639**

Subject: Volunteer Computer Work: Item was discussed as a non-agenda item. Item is now open for discussion. Questions regarding item should be referred to file no. 06-2597 supplement to Agenda items.

02/19/2007 - Volunteer computerwork - No volunteers, but program could be downloaded onto a laptop. Alderman Weidner asked if funds could be found to fund someone to do this work? Director Snow will look into it. Discussion followed. Item LAID OVER until audit report is received and reviewed after motion by Dale Slaasted and seconded by Vilas Lund. Motion passed 4-0.

Deferred

06-2891

Subject:Chairman Baldukus wishes to discuss the value of the Cannons.

02/19/2007 - Cannons - Chairperson Baldukas gave a short report on her research into the methods of obtaining the appraisal of the cannons. Discussion followed on the feasibility of having the cannons appraised and insured.

Further discussion on the present locations of the various cannons and their present and future uses. Alderman Weidner moved that up to \$5,000.00 be allocated from the cemetery maintenance fund to pay for the appraisal of the cannons and that a designee of the Cemetery Board work with the city staff to locate an appraiser who physically come to Racine to do the job. Motion passed 3-1 with Dale Slaasted voting no.

**A motion was made by that this be Recommended to be Received and Filed.
The motion PASSED by a Voice Vote.**

06-3021

Subject: Request of Alderman Thomas Friedel for review of the fees charged for use of Cemetery facilities (grounds and buildings) used for a function not associated with burial on Cemetery grounds.

Attachments: [Cemetery fees - Ald. Friedel](#)

02/19/07 - In response to a recommendation from Dale Slaasted at the January meeting. Chairperson Baldukas handed out a copy of the proposal to the Finance Committee the "Grandfathering of certain organizations use of the chapel" Director Snow is to confer with the city attorney on this matter. After reviewing the handout, Alderman Weidner moved and Dale Slaasted seconded that this item be deferred until our March meeting. Motion passed 4 - 0.

Deferred

06-2520

Subject: Needed changes to the Rules & Regulations Booklet.

02/19/2007 - Rules and Regulation booklet - Under MANAGEMENT a complete paragraph was omitted. Director Snow said "that it had to be included, because they did not have the authority to just remove it. Therefore the following will be included "The manager shall have general supervision and control of the cemetery grounds, including all private lots subject to the direction and approval of the Cemetery Commission."

Additions submitted by Supervisor Bedard on rules and regulations headstone changes were accepted and will be included in the booklet.

Recommended For Approval

New Business

07-0200

Subject: Mound Cemetery New Crypt Design and Fountain Restoration.

Recommendation:

02/26/2007: Donnie Snow presented a master plan for the Mound Cemetery new crypt design provided to him by the Meekus Co. He requested that an extra \$10,000 be allocated from the Cemetery maintenance fund for unseen circumstances.

Discussion was held. Motion to approve the \$10,000 was made by Sandy Weidner that the Mayor and the City Clerk enter into an agreement with the Meekus Co. for the new Mound Cemetery crypt design project.

Motion passed unanimously.

Recommendation of the Public Safety & Licensing Committee of 02-26-07: That the Mound Cemetery new Crypt Design and Fountain Restoration project be approved with the increased amount of \$10,000.00.

Fiscal Note: \$10,000.00 be appropriated from the Cemetery Maintenance Fund.

Attachments: [Mound Crypt Design & Fountain Rest.](#)

02/19/2007 - Director Snow handed out the Master planning services for Mound Cemetery, discussion followed. Director Snow will present it to the City Council, who he assumes will refer it to the Cemetery Commission for our review. Based on that A SPECIAL MEETING IS SCHEDULED FOR MONDAY, FEBRUARY 26, 2007 at 4:30 p.m.

Deferred

Adjournment

Meeting adjourned at 6:28 p.m.