



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda

### Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Ronald D. Hart*  
*Dennis Wiser*  
*Edward E. Diehl*

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Monday, June 24, 2013

5:00 PM

City Hall, Room 301

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#### Call To Order & Roll Call

#### Approval of Minutes for the June 10, 2013 Meeting.

1. [13-9082](#) **Subject:** (Direct Referral) Communication from the Director of Parks and Recreation requesting a transfer of CIP funds for a beach groomer and a GPS system for Parks vehicles.

**Staff Recommendation to the Finance & Personnel Committee on 6-24-13:** Permission be granted to the Director of Parks, Recreation and Cultural Services to purchase a beach groomer and a GPS system for Parks vehicles.

Further recommend a transfer \$13,500 from 943.700.5030 (Tractor) to new account 943.700.5090 (Barber 2013 SandMan Model 850). Transfer \$10,000 from 943.700.5030 (Tractor) and \$2,000 from 943.700.5010 (4x4 Pick Up with Plow) to new account 943.700.5100 (GPS System-Park vehicles).

**Fiscal Note:** There are sufficient funds available for the transfer.

**Attachments:** [Request Transfer Funds GPS Systems](#)

[Request Transfer Funds Sandman Model 850](#)

2. [13-9065](#) **Subject:** Communication from the Finance Director requesting to discuss modifying the property tax collection schedule to two installments, putting us in line with all the other governmental jurisdictions in Racine County.

**Staff Recommendation to the Finance & Personnel Committee on 6-24-13:** Permission be granted for the Finance Director to modify the property tax collection schedule to two installments, putting us in line with all the other governmental jurisdictions in Racine County and to reduce the workload burden that our office is currently under with reduced staffing levels.

Fiscal Note: N/A

**Attachments:** [Modifying property tax collection](#)

It is intended that the Finance & Personnel Committee will convene into closed session pursuant to Sec. 19.85 (1)(g) of the Wisconsin Statutes to confer with the Office of the City Attorney concerning strategy and/or possible settlement; after which the Committee will reconvene in open session to consider other matters on this agenda.

3. [13-8830](#) **Subject:** Communication from the City Attorney submitting the claim of Regency West Apartments LLC for an excessive real estate assessment and taxes of the property located at 2300 Loni Lane for the 2012 tax year for consideration.

**Recommendation of the Finance & Personnel Committee on**

**4-22-13:** Defer the item until the next scheduled Finance & Personnel Meeting.

**Recommendation of the Finance & Personnel Committee on**

**5-28-13:** Defer the item until the next scheduled Finance & Personnel Meeting to be held in closed session with legal consult.

**Recommendation of the Finance & Personnel Committee on**

**6-10-13:** The claim of Regency West Apartments LLC for an excessive real estate assessment and taxes of the property located at 2300 Loni Lane for the 2012 tax year be denied.

**Staff Recommendation to the Finance & Personnel Committee on**

**6-24-13:** The claim of Regency West Apartments LLC for an excessive real estate assessment and taxes of the property located at 2300 Loni Lane for the 2012 tax year be denied.

**Fiscal Note:** N/A

The Committee will now reconvene in open session.

4. [13-9053](#) **Subject:** communication from the City Attorney submitting the claim of Andrew Zeien for consideration.

**Staff Recommendation to the Finance & Personnel Committee on**

**6-24-13:** The claim of Andrew Zeien, claiming damages be denied.

**Fiscal Note:** N/A

**Attachments:** [zeien\\_001](#)

5. [13-9067](#) **Subject:** communication from the City Attorney submitting the claim of Frank Krescanko for consideration.

**Staff Recommendation to the Finance & Personnel Committee on**

**6-24-13:** The claim of Frank Krescanko, 2009 Center St Suite A, Racine, WI 53403, claiming damages in the amount of \$50.88 for alleged damage to is automobile tire be denied.

**Fiscal Note:** N/A

**Attachments:** [krescanko\\_001](#)

6. [13-8697](#)

**Subject:** (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the City of Racine Employee Handbook for consideration.

**Recommendation of the Finance & Personnel Committee on**

**2-27-13:** To defer the item with the intention of reviewing the City of Racine Employee Handbook by article. The meetings are scheduled for the following dates to review the articles:

Article 1 & 2, Second meeting of March, 2013

Article 3, First meeting of April, 2013

Article 3.10 through Article 4.12, Second meeting of April, 2013

Article 5, First meeting of May, 2013

Article 6 & 7, Second meeting of May, 2013

All Alderman will be made aware of the schedule for the meetings.

**Recommendation of the Finance & Personnel Committee on**

**5-28-13:** To defer the item with consideration of PTO at the First meeting of June 2013. Final wrap up of document as amended at the Second meeting of June 2013.

**Recommendation of the Finance & Personnel Committee on**

**6-10-13:** To defer the item until the next scheduled meeting to review the handbook with changes to the existing articles.

**Staff Recommendation to the Finance & Personnel Committee on**

**6-24-13:** None at this time

**Fiscal Note:** N/A

**Attachments:** [Employee Handbook-Draft - 02-27-2013](#)

[PTO Memorandum 4-22-2013](#)

[Employee Handbook - Mark-Up - 6-18-2013](#)

**Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Finance Department at 636-9148 at least 48 hours prior to this meeting.**

