



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Transit and Parking Commission

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Wednesday, April 30, 2014

4:30 PM

City Hall, Room 106

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### Call To Order

*The Meeting was called to order at 4:32 PM*

Present: Dustan Balkcom, Raymond DeHahn, John Heckenlively, Mark Kowbel, and Debby Ganaway

Also Present: Al Stanek, Willie McDonald, John Magee, Tom Karkow, Christopher Paulson, Jeremy Moore, Erik Eloe, Jeremy Weisling, and Matt Whitten

### Approval of Minutes for the March 26, 2014 Meeting

*The minutes of March 26, 2014 were approve as printed. Passed unanimously.*

### Parking System Business

- 14-10069** **Subject:** Communication from the Transit and Parking System Manager regarding providing Representatives of ABM Parking Services Incorporated an opportunity to review their proposal regarding the proposed Parking Ramp Revenue Equipment Replacement and 24 Hour Ramp Management Contract.  
  
**Recommendation:** That the Parking and Transit Commission recommends awarding a contract for a seven year lease of state-of-the art Parking Utility revenue control equipment and a professional management contract with 24/7 support services for the Gaslight, Lake, Shoop and Civic Center parking Ramps and Surface Lakefront Lot No.5 with ABM Parking Services and recommends that the City Finance and Personnel Committee and Common Council authorize entering into a contract with ABM Parking Services as the result of a Request for Proposals process and negotiations begun in July of last year.

Further recommends that this item be referred to the Finance and Personnel Committee

**Fiscal Notes:** The Parking Utility is self supporting and no general

fund contributions are required. Funding for the first year of the lease and management contract have been approved in Account 106.991.5760 (2013 Credit Card system-wide upgrade). The Parking Utility retains ownership of the equipment at the end of the lease. Benefits in reduced regular and overtime staff costs, lost revenue recovery and improved downtown parking operations are expected to range between \$177,790 and \$320,312 over the seven year period.

*Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.*

**Recommended For Approval**

2. [14-10071](#) **Subject:** Communication from the Transit and Parking System Manager requesting evaluation of the 5-minute grace period parking meter demonstration project and potential future options.

**Recommendation:** Receive and file

**Fiscal Notes:** N/A

*Motion made by Balkcom, seconded by Heckenlively to receive and file. Passed unanimously.*

**Received and Filed**

3. [14-9969](#) **Subject:** Communication from Great Lakes Church requesting the use of Civic Centre parking ramp, Lakefront Lot No.5, and Lake Ave ramp from 12 P.M. to 10 P.M. for the celebration of 100 individuals with special need on Sunday, May 18, 2014 at Festival Hall. (Res. No. 14-0193)

**Recommendation:** That the Great Lakes Church be granted permission to lease Lakefront Lot No. 5 on May, 18, 2014 subject to payment of rental costs of \$230 in accordance with city policies and subject to the execution of a hold harmless agreement with the City and payment of a \$50 processing fee.

**Fiscal Notes:** The \$280 fee will contribute to Parking Utility revenues.

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended For Approval**

4. [14-9925](#) **Subject:** Communication from Christopher Paulson, Racine Heritage Museum, wishing to rent Lakefront Lot No. 5 on Saturday, July 26, 2014 for Vintage NASH and metropolitan collectors. (Res. No. 14-0194)

**Recommendation:** That the Racine Heritage Museum be granted

permission to lease Lakefront Lot No. 5 on July 26, 2014 subject to payment of rental costs of \$230 in accordance with city policies and subject to the execution of a hold harmless agreement with the City and payment of a \$50 processing fee.

**Fiscal Notes:** The \$280 fee will contribute to Parking Utility revenues.

*Motion made by Balkcom, seconded by Heckenlively to approve. Passed unanimously.*

**Recommended For Approval**

### Transit System Business

5. [14-10072](#) **Subject:** Communication from the Transit and Parking System Manager wishing to discuss the policy guidance on the time frame for continuing to honor BUS tokens. (Res. No. 14-0195)

**Recommendation:** That the Belle Urban System plan to discontinue honoring BUS tokens effective January 1, 2015 and that an information campaign be initiated to make customers aware of the change.

**Fiscal Notes:** N/A

*Motion made by Balkcom, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

6. [14-10073](#) **Subject:** Communication from the Transit and Parking System Manager submitting for review a proposal to reduce BUS physical damage catastrophic insurance coverage to 80% of acquisition cost for new fleet. (Res. No. 14-0196)

**Recommendation:** The physical damage insurance coverage on Belle Urban System vehicles be set at 80% of purchase price effective January 1, 2015.

**Fiscal Notes:** This is expected to reduce annual insurance costs by \$10,000 to \$15,000.

*Motion made by DeHahn, seconded by Balkcom to approve. Passed unanimously.*

**Recommended For Approval**

7. [14-10074](#) **Subject:** Communication from the Transit and Parking System Manager requesting that the City of Racine adopt a resolution rescinding Resolution No. 13-0465 of November 19, 2013 of its notice of possibly withdrawing from the Transit Mutual Insurance Corporation in 2015. (Res. No. 14-0197)

**Recommendation:** The Racine Common Council adopt a Resolution

rescinding Resolution No. 13-0465 of November 19, 2013 of its previous notice of the possibility of withdrawing from the Transit Mutual Insurance Corporation of Wisconsin (TMI) and that the City Clerk forward a copy of the resolution to TMI before June 1, 2014.

**Fiscal Notes:** A TMI member dividend refund program over a 10 year period beginning in 2015 is expected to significantly reduce future annual insurance costs.

*Motion made by Heckenlively, seconded by DeHahn to approve. Passed unanimously.*

**Recommended For Approval**

8. [14-10075](#) **Subject:** Communication from the Transit and Parking System Manager wishing to discuss the receipt of notice of not being selected for the 2014 CMAQ grant program to replace DART vans and authorization to attempt to receive federal funding under a statewide Transit Alternative Fuels grant program being lead by the WI Department of Transportation.

**Recommendation:** Receive and file.

**Fiscal Notes:** N/A

*Motion made by Balkcom, seconded by Kowbel to approve. Passed unanimously.*

**Received and Filed**

9. [14-10076](#) **Subject:** Communication from the Belle Urban System (BUS) General Manager requesting review of March 2014 and first quarter 2014 BUS Operations Report.

**Recommendation:** Receive and file.

**Fiscal Notes:** N/A

*Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.*

**Received and Filed**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Engineering Department at 636-9191 at least 48 hours prior to this meeting.**

## Adjournment

*The Meeting adjourned at 5:59 PM*