



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chair Terry McCarthy*  
*Alderman Dennis Wiser*  
*Alderman Ronald Hart*  
*Alderman Melissa Lemke*

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Monday, December 7, 2015

5:00 PM

City Hall, Room 307

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### Call To Order

**PRESENT:** 3 - Chairman Q.A. Shakoor II, Ronald Hart and Melissa Lemke

**EXCUSED:** 2 - Vice Chair Terry McCarthy and Dennis Wiser

### Approval of Minutes for the November 23, 2015 Meeting.

A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be to approve the Minutes.

1. [15-01019](#)

**Subject:** Communication from the Purchasing Agent requesting bids for Official Notice #10-2015, Emergency Medical Supplies for the Racine Fire Department.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Bids for Official Notice #10-2015, Emergency Medical Supplies for the Racine Fire Department be accepted and contracts be executed with low bidders as delineated by the Purchasing Agent.

**Fiscal Note:** Funding for this expense in FY2016 is \$105,000 in account 13001 53200.

**Attachments:** [3248\\_001](#)  
[2016 Bid results](#)

*Kathryn Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

A motion was made by Alderman Hart, and seconded by Alderman Lemke that the file be Recommended For Approval

2. [15-01021](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept a \$500 donation from the Vietnam Veterans of America for support of the "Moving Wall 2015 Racine" by the Medical Reserve Corps.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission be granted to the Public Health Administrator to accept a \$500 donation from the Vietnam Veterans of America.

**Fiscal Note:** There is no City match required.

**Attachments:** [2015 Vietnam Vets Moving Wall fund for MRC](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

3. [15-01022](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept compensation from the Illinois Department of Natural Resources, Office of Coastal Zone Management in the amount of \$5,000.00.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission to be granted to the Public Health Administrator to accept compensation from the Illinois Department of Natural Resources, Office of Coastal Zone Management in the amount of \$5,000.00.

**Fiscal Note:** No City match is required.

**Attachments:** [2015 IL-DNR \(ICMP\) Waukegan and Winthrop Harbor Beaches](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

4. [15-01023](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into an agreement with the Wisconsin Humane Society for Stray and Impound Animal Shelter services.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission be granted to the Public Health Administrator to enter into an agreement with the Wisconsin Humane Society for Stray and Impound Animal Shelter services.

**Fiscal Note:** The proposed cost to the City of Racine will be \$251,280.40 annually, payable in equal monthly payments of \$20,940.03.

**Attachments:**     [WHS Shelter Srvcs 2016](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

5.     [15-01024](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept the additional funds of \$17,777 for the Maternal Child Healthcare (MCH) Contract Amendment.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission be granted to the Public Health Administrator to accept the additional funds of \$17,777 for the Maternal Child Healthcare (MCH) Contract Amendment.

**Fiscal Note:** No City match is required (Grant Control #00016).

**Attachments:**     [2015 MCH Amndmt \(Consolidated\) letter](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

6.     [15-01025](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into agreements with the Villages of Elmwood Park and Wind Point to provide specific Level II Public Health Services.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission be granted to the Public Health Administrator to enter into agreements with the Villages of Elmwood Park and Wind Point to provide specific Level II Public Health Services.

**Fiscal Note:** There is no City match required.

**Attachments:**     [Wind Point Elmwood Park 2016](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

7.     [15-01026](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract and to accept funds of \$5,550 from the Wisconsin Department of Agriculture Trade and

Consumer Protection.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission be granted to the Public Health Administrator to enter into a contract and to accept funds of \$5,550 from the Wisconsin Department of Agriculture Trade and Consumer Protection.

**Fiscal Note:** There is a City (soft) match required of \$1850.00. The grant control number has been requested.

**Attachments:** [DATCP-CleanSweep-MedCollect 2016](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

8. [15-01027](#)

**Subject:** Communication from the Public Health Administrator requesting a job position reclassification.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Permission to be granted to the Public Health Administrator to reclassify the vacant part-time Nurse Practitioner position to that of a Public Health Nurse position.

**Fiscal Note:** The vacant position is approved / funded within the Health Department's current budget.

**Attachments:** [Job Reclassification 2016](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Lemke seconded by Alderman Hart that this file be Recommended For Approval**

9. [15-01045](#)

**Subject:** (Direct Referral) Communication from the City Administrator requesting approval of an amendment to the Interlocal Agreement Regarding Cost Sharing for Joint Dispatch Services. This amendment will reduce the City's payment that currently includes payment for services for Wind Point, North Bay, and Elmwood Park.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** To authorize the Mayor and City Clerk to enter into an amended agreement with the Villages of Caledonia, Mt. Pleasant, and Sturtevant regarding payment for dispatch services from Racine County, contingent upon acceptance by all parties to the agreement.

**Fiscal Note:** The City's payment to the County will be reduced by \$63,723.00 annually.

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

10. [14-10665](#)

**Subject:** Communication from the City Attorney submitting the claim of Wardell Morgan and Michalea Morgan for consideration.

**Recommendation of the Finance and Personnel Committee on 10-27-14:** Defer the item until the November 10, 2014 Finance & Personnel meeting.

**Recommendation of the Finance and Personnel Committee on 12-7-15:** Receive and File.

**Fiscal Note:** N/A

**Attachments:** [morgan\\_001](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

11. [15-01051](#)

**Subject:** Communication from the Finance Department requesting an appropriation of Contingent Funds to cover anticipated overages in the 2015 General Fund Budget.

**Recommendation of the Finance & Personnel Committee on December 7, 2015:** Appropriate \$125,000 from account 11202-56200, Contingency; place \$100,000 in account 11004-52100, Attorney's Professional Services, and \$25,000 in account 14009-53200, Snow and Ice-Work Supplies.

**Fiscal Note:** There are sufficient funds available for the transfer.

**Attachments:** [20151203144821](#)

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

12. [15-01050](#)

**Subject:** (Direct Referral) Communication from the Human Resources Manager and the City Attorney submitting the Racine Professional

Employees Association 2016 collective bargaining agreement for consideration.

**Recommendation of the Finance and Personnel Committee on December 7, 2015:** Recommend approval of the negotiated collective bargaining agreement.

**Fiscal Note:** Approximately \$18,000 expenditure increase over 2015 as included in the City of Racine 2016 Budget.

**Attachments:** [RPEA 2016 Tentative Agreement](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Recommended For Approval**

Closed Session

It is intended that the Finance & Personnel Committee will convene into closed session pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, to discuss employment and compensation of public employees over which the governmental body has jurisdiction or exercises responsibility and to consider strategy where bargaining reasons require a closed session, regarding collective bargaining for 2016.

Roll Call Taken:

Ayes: Chairman Q.A. Shakoor II, Alderman Hart and Lemke.

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statue Sec. 19.85 (1)(c) and (e).

Also present: David Brown, Finance Director, Scott Letteney, City Attorney, Tom Friedel, City Administrator, and Timothy Thompkins, HR Manager.

13. [15-00996](#) **Subject:** Communication from the Human Resources Manager and City Attorney requesting to appear in closed session, pursuant to Sec. 19.85 (1)(c) and (e) of the Wisconsin Statutes, before the Finance & Personnel Committee to address collective bargaining for 2016.

**Recommendation of the Finance and Personnel Committee on 11/23/15:** Defer.

**Recommendation of the Finance and Personnel Committee on 12/7/15:** Defer.

**Fiscal Note:** N/A

A motion was made by Alderman Hart, seconded by Alderman Lemke, that this file be Deferred

**Adjournment**

There being no further business to come before the Committee, the meeting adjourned at 5:37 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, December 21, 2015 at City Hall, Room 307.

Respectfully submitted,

**Ald.Q.A. Sharkoor II, Chairman  
Finance & Personnel Committee**