



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Waterworks Commission

*President Ronald Hart, Vice President Thomas Bunker,
Secretary James Morgenroth,
Mayor John Dickert,
Thomas Friedel, Kathy DeMatthew, Ralph Schwarz, James T.
Spangenberg*

Tuesday, September 23, 2014

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, R. Pace, A. Lesnjak, M. Kosterman, J. Mandala, C. Wright, J. Hewitt, A. Wheeler, H. Stacey, R. Gilbreath, J. Muratore, C. Boehm

PRESENT: 5 - John Dickert, Thomas Bunker, James Morgenroth, Ralph Schwarz and James T. Spangenberg

EXCUSED: 3 - Thomas Friedel, Ronald D. Hart and Kathy DeMatthew

2. Approval of Minutes for the August 2014 Meeting

A motion was made by Secretary James Morgenroth, seconded by Mayor John Dickert, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

3. [14-10561](#)

Subject: Approval of Minutes of the Special Meeting of the Board of Waterworks Finance Committee Held on September 3, 2014

Recommendation: Approve

A motion was made by Secretary James Morgenroth, seconded by Mayor John Dickert, that this be Approved. The motion **PASSED** by a Voice Vote.

4. [14-10562](#)

Subject: Budget Expenditures for August 2014 Totaling \$1,552,871.91

Recommendation: Approve

A motion was made by James Spangenberg, seconded by Ralph Schwarz, that this be Approved. The motion **PASSED** by a Voice Vote.

5. [14-10563](#)

Subject: Project Reports:

- A) Highway V Water Main Status Update
- B) Update on Water Main Construction Projects
- C) Mailing of Delinquent Notices

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

6. [14-10564](#) **Subject:** Change Order No. 1 on Contract W-13-4, 2013 Pavement Replacement, RAZA of Racine, LLC (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract W-13-4 in the amount of \$33,794.50, bringing the total contract amount to \$264,217.00 and recommended approval.

A motion was made by James Spangenberg, seconded by Secretary James Morgenroth, that this be Approved. The motion PASSED by a Voice Vote.

7. [14-10565](#) **Subject:** Final Pay Request on Contract W-13-4, 2013 Pavement Replacement, RAZA of Racine, LLC (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract W-13-4. He recommended that the work performed by RAZA of Racine, LLC be accepted and final payment be authorized for a total contract amount of \$264,217.00.

A motion was made by Mayor John Dickert, seconded by James Spangenberg, that this be Approved. The motion PASSED by a Voice Vote.

8. [14-10566](#) **Subject:** Final Pay Request on Contract W-14-4, Perry Avenue Booster Station Roof Replacement Project, Carlson Racine Roofing and Sheet Metal, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract W-14-4. He recommended that the work performed by Carlson Racine Roofing & Sheet Metal, Inc. be accepted and final payment be authorized for a total contract amount of \$51,793.00.

A motion was made by James Spangenberg, seconded by Mayor John Dickert, that this be Approved. The motion PASSED by a Voice Vote.

9. [14-10581](#) **Subject:** Change Order No. 5 on Contract W-11-6, Filter Wash Pumps VFD Replacement, Butters-Fetting Co., Inc. (Contractor)

Recommendation: Defer

The General Manager noted that the Utility did not receive any specifics regarding this change order, therefore, he recommended that this item be deferred.

A motion was made by Mayor John Dickert, seconded by Secretary James Morgenroth, that this be Deferred. The motion PASSED by a Voice Vote.

10. [14-10595](#) **Subject:** Request for Reduction in Retainage on Contract W-11-6, Filter Wash Water Pumps VFD Replacement, Butters-Fetting Co., Inc. (Contractor)

Recommendation: Defer

The General Manager stated that since no information was obtained regarding this request, he recommended that this item be deferred.

A motion was made by Mayor John Dickert, seconded by Secretary James Morgenroth, that this be Deferred. The motion PASSED by a Voice Vote.

11. [14-10488](#) **Subject:** Policy Decision on Raising Employee Share of Medical Expense Premium from 7.5% to 10%

Recommendation: Approve to keep employee share of medical expense premium at 7.5% with the option of participating in a 5% premium plan with a higher out-of-pocket expense

The General Manager noted that the Finance Committee of the Board of Waterworks Commission recommended that the health care premium for Water Utility employees stay at 7.5% for employee share for employees currently paying 7.5%. Also, all employees would be able to participate in a 5% premium plan with a higher out-of-pocket expense, which the City is offering. Furthermore, employees would have to pay their own premium if they chose the option of having dental care. For recent hires paying a 10% premium, the Utility will pay for single dental coverage.

A motion was made by Mayor John Dickert, seconded by Ralph Schwarz, that this be Approved. The motion PASSED by a Voice Vote.

12. [14-10580](#) **Subject:** Proposed Policy Regarding REC Fees for Large Developments

Recommendation: Defer

The General Manager gave an explanation of a large customer REC fee payment deferral policy that was drafted by Attorney Joseph Muratore based upon a report prepared by Ruckert-Mielke. He noted that the Utility previously met with the City of Racine, and the Villages of Mt. Pleasant and Sturtevant regarding REC fees, and that the report was sent to each of them. After further discussion, it was decided that this item should be referred to the Finance Committee of the Board of Waterworks Commissioners for further discussion and review.

A motion was made by Mayor John Dickert, seconded by James Spangenberg, that this be Deferred. The motion PASSED by a Voice Vote.

13. [14-10588](#) **Subject:** Proposed Policy to Implement ACT 274

Recommendation: Approve

The General Manager explained a proposed policy on tenant/landlord invoices as a result of ACT 274. He noted that ACT 274 will go into effect in 2015. As a result, the General Manager requested authorization to utilize a Tenant/Landlord application and registration form in the Water/Wastewater Administrative Office for their customers.

A motion was made by James Spangenberg, seconded by Secretary James

Morgenroth, that this be Approved. The motion PASSED by a Voice Vote.

14. [14-10592](#)

Subject: Resolution 2014-1 - Highway V Water Main

Recommendation: Approve

The General Manager noted that he received a response back from the Village of Caledonia with regard to their approval of the estimated costs to the Village for the construction of a water main on Hwy. V which is necessary for new growth and development in the Village. As a result, Resolution 2014-1 was created by Attorney Joseph Muratore. The General Manager requested approval of the resolution and authorization for the President of the Commission and the General Manager to sign the document.

A motion was made by Mayor John Dickert, seconded by Secretary James Morgenroth, that this be Approved. The motion PASSED by a Voice Vote.

15. [14-10567](#)

Subject: Submittal of the Report of the Finance Committee of the Racine Waterworks Commission Regarding Year 2015 Water Utility Operations and Maintenance Budget and the 2015-2019 Capital Improvements Budget Recommending Adoption

Recommendation of the Racine Waterworks Commission on 9/23/14: To adopt

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

A motion was made by Mayor John Dickert, seconded by James Spangenberg, that the Operations and Maintenance Budget be Recommended for Adoption. The motion PASSED by a Voice Vote.

A motion was made by Mayor John Dickert, seconded by James Spangenberg, that the Capital Improvements Program Budget be Recommended for Adoption. The motion PASSED by a Voice Vote.

16. [14-10568](#)

Subject: Election of Officers

Recommendation: Approve

The General Manager submitted a list of proposed officers for 2014-2015 and recommended that the following slates of proposed officers be approved:

BOARD OF RACINE WATERWORKS COMMISSIONERS:

President: Thomas Bunker

Vice-President: Alderman James Morgenroth

Secretary: James Spangenberg

FINANCE COMMITTEE:

Chairman: Kathleen DeMatthew

Alderman Ronald Hart

Thomas Bunker

Ralph Schwarz

*Alderman James Morgenroth
James Spangenberg*

BUILDING COMMITTEE:

*Alderman Ronald Hart
Thomas Bunker
Alderman James Morgenroth*

A motion was made by Mayor John Dickert, seconded by Ralph Schwarz, that this be Approved. The motion PASSED by a Voice Vote.

17. Adjournment

There being no further business, James Spangenberg made a motion, seconded by Mayor John Dickert, to adjourn the meeting at 4:40 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.