



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Board of Park, Recreation and Cultural Services

Christina Mueller
Alderman Jason Meekma
Keith Hemmig
Roy Carter
Melissa Kaprelian-Becker
Amy Schaal
Kristen Kaprelian
Malik Frazier
Christopher Bogan
Alderman Mary Land

Wednesday, July 12, 2017

5:15 PM

City Hall Annex, Room 130

Call To Order

Staff Present: Tom Molbeck, Mike Willis, Matt Koepnick & Jena Kohlman

*Guests Present: Robby Robinson (SEWPRC), Jim Chambers (Root River Council),
Brian O'Connell (Root River Council)*

Chair Kaprelian called the meeting to order at 5:15 p.m.

PRESENT: 7 - Christina Mueller, Jason Meekma, Roy Carter, Melissa Kaprelian-Becker,
Kristen Kaprelian, Christopher Bogan and Mary Land

EXCUSED: 3 - Keith Hemmig, Amy Schaal and Malik Frazier

Approval of the June 14, 2017 Meeting Minutes

A motion was made by Mueller seconded by Land to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

Public Input

No public input.

[662-17](#)

Subject: Zoological Report

Attachments: [Zoological Report July 2017.pdf](#)

The report was distributed.

A motion was made by Mueller seconded by Meekma to receive and file the report. The motion PASSED by voice vote. Unanimous.

[661-17](#)

Subject: Director's Report

Attachments: [Director's Report July 2017.pdf](#)

Molbeck spoke on the report.

A motion was made by Meekma seconded by Mueller to receive and file the report. The motion PASSED by voice vote. Unanimous.

Approval of the Cemetery Commissioner's June 19, 2017 Meeting Minutes

Molbeck spoke on the meeting minutes.

A motion was made by Mueller seconded by Meekma to approve the minutes. The motion PASSED by voice vote. Unanimous.

Presentation: Park and Open Space Plan (SEWPRC)

Robby Robinson from SEWPRC reviewed recommended revisions to chapters 4, 5, 6 of the Park and Open Space Plan.

Robinson indicated a public information meeting will need to be held prior to the plan being adopted.

[590-17](#)

Subject: Communication from the Purchasing Agent requesting to discuss the results of Official Notice #2-2017, Request for Proposals for Lease and Management services for City of Racine golf courses. (Res No. 0210-17)

Recommendation of the Finance & Personnel Committee on 6/26/2017: To approve that the Purchasing Agent be authorized to negotiate and contract with Green Golf Partners for the provision of Lease and Management Services for the Golf Courses.

Recommendation of the Board of Parks, Recreation & Cultural Services on 7/12/17: To approve that the Purchasing Agent be authorized to negotiate and contract with Green Golf Partners for the provision of Lease and Management Services for the Golf Courses.

Fiscal Note: N/A

Attachments: [590-17.pdf](#)

Molbeck stated two companies provided proposals. The review committee made a collective decision to choose Green Golf Partners.

A motion was made by Meekma seconded by Mueller to approve that the Purchasing Agent be authorized to negotiate and contract with Green Golf Partners for the provision of Lease and Management Services for Golf Courses. The motion PASSED by voice vote. Unanimous.

[620-17](#)

Subject: Communication from the Root River Council requesting permission to hold the Root River Festival on Sunday, August 27, 2017 at Lincoln Park. Further requests permission to allow a horse drawn carriage to shuttle participants to the festival.

Recommendation of the Board of Parks, Recreation & Cultural Services on 7/12/17: To approve the Root River Council's request to hold the Root River Festival on Sunday, August 27, 2017 at Lincoln Park pending proper permits and payment of fees & charges. Further approve a horse drawn carriage to shuttle participants to the festival.

Fiscal Note: Park permit fees & charges as determined by PRCS.

Attachments: [0659_001.pdf](#)

Jim Chambers and Brian O'Connell appeared before the board.

Chambers indicated they have decided to scale back some of the components of the event which includes the elimination of the graffiti art activity. The estimated attendance has been reduced from 750 to 500. Chambers also indicated they intend to cancel the rental of the City's stage on wheels as they will be using a different stage.

A motion was made by Meekma seconded by Mueller to approve the Root River Council's request to hold the Root River Festival on Sunday, August 27, 2017 at Lincoln Park pending proper permits and payment of fees & charges. Further approve a horse drawn carriage to shuttle participants along the park road. The motion PASSED. Unanimous.

[621-17](#)

Subject: Communication from Real Racine requesting to hold the 2017 Color Run at Pershing Park on Saturday, September 16, 2017. Further requests permission to allow staff/volunteers at the park during closed hours on an as need basis for setup purposes.

Recommendation of the Board of Parks, Recreation & Cultural Services on 7/12/17: To approve Real Racine's request to hold the 2017 Color Run event along Pershing Park on Saturday, September 16, 2017. Further approve staff/volunteers upon park grounds during closed hours on an as need basis for set up purposes.

Fiscal Note: Park permit fees & charges as determined by PRCS.

Attachments: [Letter of Request.pdf](#)

A motion was made by Carter seconded by Mueller to approve Real Racine's request to hold the 2017 Color Run along Pershing Park on Saturday, September 16, 2017. Further approve staff/volunteers upon park grounds during closed hours on an as need basis for set up purposes. The motion PASSED by voice vote. Unanimous.

[622-17](#)

Subject: Communication from Wolverine Fireworks Display, Inc. to utilize the Pershing Boat Launch walkout as the fireworks launch site for the Roma Lodge Italian festival from 4:00 p.m. until midnight on Friday, July 28, 2017 and Saturday, July 29, 2017 with the possible rain date of Sunday, July 30, 2017.

Recommendation of the Board of Parks, Recreation & Cultural Services on 7/12/17: To approve Wolverine Fireworks Display, Inc. request to utilize the Pershing Boat Launch walkout as the fireworks launch site for the Roma Lodge Italian Fest from 4:00 p.m. until midnight on Friday, July 28, 2017 and Saturday, July 29, 2017 with the possible rain date of Sunday, July 30, 2017.

Fiscal Note: N/A

Attachments: [Italian Fest Fireworks Site Map.jpg](#)
[Italian Fest Fireworks Permission Letter-2017.pdf](#)

A motion was made by Mueller seconded by Meekma to approve Wolverine Fireworks Display, Inc. to utilize the Pershing Boat Launch walkout as the fireworks launch site for the Roma Lodge Italian Fest from 4:00 p.m. until midnight on Friday, July 28, 2017 and Saturday, July 29, 2017 with the possible rain date of Sunday, July 30, 2017. The motion PASSED. Unanimous.

EAB/Ash Tree Discussion: Matt Koepnick, City Forester

City Forester, Matt Koepnick appeared before the board.

Koepnick provided a handout outlining statistical information pertaining to Ash trees. He reviewed information about inventoried and non-inventoried Ash trees in the park, along the streets, and on private property.

Koepnick indicated removal numbers are up due to EAB (and maples); the replacement of trees typically takes a year.

Also discussed was the City's gravel bed which is currently the largest in the State of Wisconsin.

Adjournment

There being no further business the meeting adjourned at 6:40 p.m.