



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Loan Board of Review

Thursday, June 19, 2014

10:00 AM

City Hall, Room 106

Chairman O'Connell called the meeting to order at 10:03 a.m.

PRESENT: 4 - David Brown, Marcia Fernholz, Brian O'Connell and Ken Plaski

EXCUSED: 2 - Robert Weber and Dennis Wisner

Others Present:

Claudia Garcia, Administrative Assistant

Dora Garcia, Consumer Lending Specialist

Michael Lechner, Housing Technician

Jeff Vitton, Community Development Program Specialist

Approval of Minutes for April 17, 2014 and May 15, 2014 meetings.

A motion was made by David Brown, seconded by Ken Plaski, to approve the minutes. The motion passed by a voice vote.

14-10213

Subject:

Reports

- A. Delinquency Report
- C. Financial Report
 - 1. Available Loan Fund
 - 2. Program Loan Fund
- D. Monthly Activity Report
- E. Property Disposition Report

Attachments: [Delinquency Reports](#)
[Financial Reports](#)
[Monthly Activity Report](#)

A motion was made by David Brown, seconded by Ken Plaski, to accept the reports as distributed. The motion passed by a voice vote.

New Business

14-10292

Subject: (Direct Referral) Request of the Director of City Development that the City transfer 1804 Franklin Street to Racine Habitat for Humanity and provide a HOME grant for part of the cost of its rehabilitation.

Recommendation of the Loan Board of Review on June 19, 2014:

That the Mayor, City Clerk and Director of City Development be authorized and directed to transfer the property at 1804 Franklin Street (Parcel ID No. 17622000) to Racine Habitat for Humanity, Inc., and to execute such agreements and/or deeds of sale necessary to accomplish the transfer.

Further recommends that Racine Habitat for Humanity be allocated up to \$60,000 in uncommitted 2011 HOME Housing Investment Partnerships funds toward the cost of the rehabilitation of 1804 Franklin Street as a single family residence for a Habitat for Humanity participant, subject to HOME program requirements and a grant agreement to be executed by the appropriate city officials.

Further recommends that Racine Habitat for Humanity be authorized to utilize up to \$35,000 for the rehabilitation of 1804 Franklin Street from the HOME funds previously allocated to it by Common Council resolution 11-2572.

Fiscal Note: Funds are available in the sources identified.

Attachments: [1804 Franklin](#)
[1804 Franklin - dec](#)

A motion was made by Ken Plaski, seconded by David Brown, that this file be recommended for approval. The motion passed by a voice vote.

14-10293

Subject: Request of the Director of Environmental Health for matching funds for a lead (Pb) control grant.

Recommendation: To approve up to \$50,000 over a three-year period (\$16,667 per year) to match the Racine/Kenosha lead hazard control grant for the purpose of temporary housing assistance. Use of the funds to be evaluated at each annual anniversary of the grant and unused per year funds shall be released from the commitment at that time. Further that the Director of City Development be authorized to execute any agreements regarding the commitment of the funds and support of the Racine/Kenosha lead hazard control grant.

Fiscal Note: There are sufficient funds available in the non-federal loan accounts.

Attachments: [Environmental Health](#)
[Environmental Health - dec](#)

A motion was made by Ken Plaski, seconded by David Brown, that this item be

approved. The motion passed by a voice vote. Abstainee: Marcia Fernholz.

14-10300

Subject: Request of the Director of City Development to accept the revised Chapter 12 - collections policy to the Housing Rehabilitation and General Administration Policy & Procedures Manual.

Attachments: [Collections Policy](#)

A motion was made by Marcia Fernholz, seconded by Ken Plaski, that this item be approved, with a minor change to item 5.a. The motion passed by a voice vote.

Administrative Business

Announcement: the property at 61 Riverside will be shown at Open Houses on Sunday, June 22nd from 1 to 3:30 pm and Sunday, June 29th, 2014 from 1 to 3 pm.

Next Regular Meeting date is July 17, 2014.

The meeting adjourned at 10:42 a.m.

Respectfully Submitted By: Claudia Garcia