

Department of Public Works

City Hall
730 Washington Ave.
Racine, WI 53403
262.636.9121 - Public Works
262.636.9191 - Engineering



Mark H. Yehlen, P.E.
Commissioner of Public Works/City Engineer

Thomas M. Eeg, P.E.
Asst. Commissioner of Public Works/Operations

John C. Rooney, P.E.
Asst. Commissioner of Public Works/Engineering

June 14, 2011

Ald. Sandy Weidner
Chairwoman, Public Works
and Services Committee
Racine, Wisconsin

RE: Professional Services - City Hall Renovations-Phase IV
Contract 25-11 (K1-025)
ARC Architectural Group, consultant

Dear Ald. Weidner:

Submitted for your review and approval is Amendment No. 1 on the subject contract. Amendment No. 1 is in the not-to-exceed amount of \$6,490.00 and is for additional work at City Hall.

Funding for these professional services is available in Account 991.100.5010, City Hall Facilities Plan.

Sincerely,

A handwritten signature in blue ink, appearing to read "TME", is placed above the printed name of the signatory.

Thomas M. Eeg
Assistant Commissioner of Public Works/Operations

TME:das



ARC ARCHITECTURAL GROUP, L.L.C.

546 STATE STREET
RACINE, WISCONSIN 53402

FAX 262.637.6105
PHONE 262.637.6100

JUNE 13, 2011

CITY OF RACINE, DEPARTMENT OF PUBLIC WORKS
ATTN: THOMAS EEG PE, ASSISTANT COMMISSIONER
730 WASHINGTON AVENUE
RACINE, WISCONSIN 53403

PER YOUR REQUEST WE PROVIDE THIS PROPOSAL FOR ADDITIONAL PROFESSIONAL SERVICES AND FEES TO ADD TWO COMPONENTS TO THE PROFESSIONAL SERVICES AGREEMENT ENTERED INTO ON FEBRUARY 21, 2011 FOR DESIGN, ENGINEERING, AND SPECIFICATIONS FOR THE CITY HALL PLAN IMPLEMENTATION – PHASE IV.

COMPONENTS OF THESE ADDITIONAL SERVICES WILL BE:

- 1) INCLUSION OF THE PROPOSED ALTERATIONS, IMPROVEMENTS, & CODE-COMPLIANT UPDATES FOR THE EXISTING TOILET ROOMS LOCATED ON FLOORS #1, #2, & #3, WHICH WERE FORMERLY PART OF PHASE III, WITHIN THE SCOPE OF PHASE IV.
 - > WITH THE UNDERSTANDING THAT THE DESIGN PRESENTED IN CONSTRUCTION DOCUMENTS PREPARED BY THE PHASE III PROJECT ARCHITECTURAL FIRM BUTTERFIELD, RUDIE & SEITZ, DATED DEC. 3, 2010, WHICH YOU HAVE PROVIDED FOR OUR USE, IS ACCEPTABLE, IT WILL BE UTILIZED WITHOUT SUBSTANTIAL CHANGES WITHIN THE ARC CONSTRUCTION DOCUMENTS FOR PHASE IV.
 - > THIS COMPONENT SHALL BE PREPARED AS A STAND-ALONE LINE ITEM ALTERNATE BID, IN A FORMAT WHICH COULD BE EITHER BID, CONTRACTED, AND PERFORMED PRIOR TO COMMENCEMENT OF THE PHASE IV WORK; OR INCLUDED WITHIN THE SCOPE OF PHASE IV CONSTRUCTION DOCUMENTS.
- 2) THE PROBLEM ISSUE REGARDING THE FIRE ALARM SYSTEM CONDUIT WITHIN THE AREA OF THE TOILET ROOM RENOVATIONS WILL BE ADDRESSED & RESOLVED.
- 3) THE ENGINEERING CONSULTANT FOR HVAC & PLUMBING IN PHASE III, SOUTHPORT ENGINEERED SYSTEMS LLC, CURRENTLY UNDER CONTRACT WITH ARC FOR PHASE IV, WILL PROVIDE REQUIRED SERVICES; SEE ATTACHED QUOTATION.
- 4) THE ENGINEERING CONSULTANT FOR ELECTRICAL IN PHASE III, DAVID L. HANSON & ASSOCIATES, INC., CURRENTLY UNDER CONTRACT WITH ARC FOR PHASE IV, WILL PROVIDE REQUIRED SERVICES; SEE ATTACHED QUOTATION.
- 5) DESIGN OF & SPECIFICATIONS FOR MODIFICATIONS TO THE EXISTING RECEPTION AREA FOR THE MAYOR, CITY ADMINISTRATOR, & CITY ATTORNEY WILL INCLUDE REORIENTATION OF THE TWO EXISTING WORKSTATIONS, AND RELOCATION OF ELECTRICAL & TELECOMMUNICATIONS FEEDS & CONNECTIONS; AND A NEW DOOR WITH ELECTRONIC SECURITY LATCH AT THE NORTH HALLWAY. THIS COMPONENT MAY BE INCLUDED WITHIN THE SCOPE OF PHASE IV, OR PREPARED AS AN INDEPENDENT PROJECT AT NO CHANGE IN COST FOR SERVICES BY THE ARCHITECTURAL CONSULTANT.

THESE ADDITIONAL SERVICES WILL BE PROVIDED FOR A FEE NOT TO EXCEED \$6,490.00:

ARC:	\$ 3,840.00
SOUTHPORT	2,000.00
HANSON	650.00

RICHARD CHRISTENSEN
ARC VICE PRESIDENT



Proposal for 1st, 2nd, 3rd floor bathroom remodel Racine City Hall Phase IV

Mr. Richard Christensen
ARC Architectural Group
546 State Street
Racine, WI 53402

6-10-2011

Project description

The scope of this proposal is to provide HVAC and plumbing engineering services for the public toilet room remodel on the 1st through 3rd floors of the Racine city hall. The engineering design has been completed the scope of this proposal is to provide construction administration services to ARC.

Systems and Services description

HVAC Engineering:

- Construction administration and submittal review
- 2 site visits:
 - Rough-in construction site visit
 - Final construction site visit

Plumbing Engineering:

- Construction administration and submittal review
- 2 site visits:
 - Rough-in construction site visit
 - Final construction site visit

Total cost engineering services

- HVAC - **\$1,000.00**

- Plumbing - **\$1,000.00**

Clarifications

- Include **\$400.00/site visit** for additional site visits
- Additional Engineering - \$125.00/hr

I hope this is the information you desire. If you have any questions, contact me at 262.654.6440.

Thank you

Timothy Pann P.E.

IF YOU WISH TO CONFIRM THIS PROPOSAL, PLEASE SIGN AND RETURN ONE COPY.

SIGN _____

DATE _____

David L. Hanson & Associates, Inc.

6402 – 32nd Avenue Kenosha, WI 53142 Phone (262) 654-2010 Fax (262) 658-1127

June 9, 2011

Mr. Richard Christensen
ARC Architectural Group, LLC
546 State Street
Racine, WI 53402

RE: City of Racine – City Hall Facilities Implementation Phase IV - Add toilet rooms

Dear Mr. Christensen:

I am pleased to provide an electrical engineering proposal for adding the Phase III first, second and third floor toilet room electrical design to the Phase IV project.

INCLUDED:

Add first, second and third floor toilet room electrical design from phase III into the phase IV documents.
Add description of work to relocate existing fire alarm conduit.

TERMS:

30 Days.

PRICE:

Three hundred dollars (\$300.00). Price valid for thirty days.

Thank you for the opportunity to quote this project. If you have any questions, please call.

Sincerely,

David L. Hanson, P.E.

David L. Hanson & Associates, Inc.

6402 – 32nd Avenue Kenosha, WI 53142 Phone (262) 654-2010 Fax (262) 658-1127

June 13, 2011

Mr. Richard Christensen
ARC Architectural Group, LLC
546 State Street
Racine, WI 53402

RE: City of Racine – City Hall Facilities Implementation Phase IV - Add relocation of Mayor's Office desks

Dear Mr. Christensen:

I am pleased to provide an electrical engineering proposal for adding the relocation of the Mayor's reception area desks to the Phase IV project.

INCLUDED:

Relocate power for reception desks.
Provide raceway for voice/data lines.

TERMS:

30 Days.

PRICE:

Three hundred fifty dollars (\$350.00). Price valid for thirty days.

Thank you for the opportunity to quote this project. If you have any questions, please call.

Sincerely,

David L. Hanson, P.E.