New Liquor License Packet

The first time you arrive at the Clerk's Office you will be given this packet. Included in this packet are:

- Application
- Business Plan Questionnaire
- Directions for Scheduling Inspections
- Good Neighbor Meeting Directions
- What's Next?

In order for your application to be accepted you MUST provide:

- Completed Application (including this packet)
- MENU
- Conditional Surrender of License (if taking over a current license)
- Auxiliary Questionnaire Form (1 per each officer of the business and agent listed on the application)
- · Schedule of Appointment of Agent
- · Business Plan Questionnaire
- Proof of FEIN
- Proof of WI Sellers Permit

Before your license will be issued the following MUST be completed:

- · Proof of Responsible Beverage Course
- · Attend a Good Neighbor Meeting
- · Attend a Public Safety and Licensing Committee Meeting
- · Common Council Approval (it is not mandatory to attend this meeting)
- All department sign offs must be complete
 - It is your responsibility to call the people/departments listed below to setup appointments to have your premise inspected.
 - Environmental Health Department located at City Hall in Room 1 (262) 636-9203
 - Building Department located at City Hall in Room 304 (262)636-9464
 - Fire Department located in the City Public Safety Building (262) 635-7915
 - Good Neighbor Meeting Schedule by calling (262) 636-9115

Business Name: The Munchies Spot LLC.
Business Address: 1824 Douglas Averacine WI 53402
DBA Name: The Munchies Spot
District: 7 Your Business Alder: Maurica Horton Alder Phone: 262.770.8377
Printed Name: Wendy Galeano Signature: Wendy alland

^{*}Your Public Safety and Licensing Date is tentative to when your record check and good neighbor meeting are completed.

BUSINESS PLAN QUESTIONNAIRE

Business Owner/Ownership Entity Francisco Hernandez and Wendy Egleano
Trade Name The Monchies Spot
Business Address 1824 Domas Ave Racine WT 53402
Website
Business Email Address the munchies spot a 704 @ gmail. Com
Agent Name Wendy Gallano
Agent Home Address 3337 Hayes Amenue
Agent Emergency Contact Number 262705.3671
Agent Email Address the munchics spot 2704@gmail.com
Who intends to be mainly in charge of daily operations? Wendy Galuno-Manager
Is your business currently open? Yes No
If no, please complete the following Statement of Intent:
I understand that the granting of this license would be conditional on my being able to operate within 6 months of common council approval. I intend to operate under the license within six months of common council approval. If I am not able to operate within 6 months, I may request a one-time extension of up to 3 months. If I am still not actively operating under the license within 9 months of common council approval, my license will be considered denied and I will have to re-apply for a new license
What is you estimated gross monthly revenue for each of the following categories:
Alcoholic beverages
30 1000 Food
Other (please specify)
How many people do you intend to employ full time?
How many people do you intend to employ part time?
What is the square footage of the premise to be licensed? 1764 sq ft.
What is your best estimation of the value of the business?
Please describe the current parking situation.
capact 15 cars
Please describe how you intend to handle crowds, during both regular business hours and at bar close.
take care of them in a orderly fashion, shutting lights
OFF/Putting-turning closed sign on.

Describe the business that you are buying/opening. Fast Food Restaurant
How will your establishment affect the quality of life for the citizens of Racine?
Does the location that you are applying for already have an alcohol license?
Are you or the corporation buying the building or leasing it? Buying Leasing Will you be doing any remodeling; and if so, what are your plans?
What type of experience do you have that would prepare you for this type of business? 13 + Years of cooking experience
 What will your hours of operation be? Monday 10am 9 pm Tuesday 10am - 9 pm Wednesday 11 Thursday 11 Saturday 10am - 9 pm Sunday Closed
Will you be offering food? If so, what type of menu will you have? Do you have a kitchen? (Please attach a copy of your menu if available) Alome made bargers, Gyros, hot dogs, Max wells, etc.

How many customers do you expect on your busiest days?/OO
How do you intend to handle litter and garbage?
- will have partnege cans in designated areas will ask por the customers/public cooperation
How will poice at the arms in Land to the
How will noise at the premise be addressed?
Posting Signs
Survaillance Cameras
What type of video surveillance do you intend to have on the premise (please list equipment)?
Will music be played at your location? Yes No
If yes, how will music be played? Jukebox Live DJ Radio Other

Wisconsin Department of Revenue

Original Alcohol Beverage Retail License Application (Submit to municipal clerk)	FEIN Number 2 2 2 512
For the license period beginning: (1) 12 2023 ending: (6) 2025	TYPE OF LICENSE FEE REQUESTED
To the Governing Body of the: Village of Scity of Aldermanic Dist. No. (if required by ordinance)	☐ Class A beer S ☐ Class B beer S ☐ Class C wine S ☐ Class A liquor ☐ Class A liquor (cider only) S N/A ☐ Class B liquor S
Check one: Individual Limited Liability Company Partnership Corporation/Nonprofit Organization	Reserve Class B liquor S Li Class B (wine only) winery S Publication fee S TOTAL FEE S
Name (individual / partners give last name, first, middle; corporations / limited liability companies give results that the monch is seen at the complete and attached and attached the complete attached the complete and attached the complete and attached the complete attached the comple	to this application by each individual applicant.
Hernandez Francisco 2327 H	a corporation or nonprofit organization, and by ame and place of residence of each person. reet, City or Post Office, & Zip Code) CHESTANCE RECEIVE WILL 5845 reet, City or Post Office, & Zip Code)
	reet, City or Post Office, & Zip Code)
Galegno Wendy 2327 +	Layls Ave Racine WI 53405 eet Citylor Post Office, & Zip Code)
10011 - 100 10 6	Phone Number <u>242</u> 664-4040 e & Zip Code <u>53402</u>
3. Premises description: Describe building or buildings where alcohol beverages applicant must include all rooms including living quarters, if used, for the sales storage of alcohol beverages and records. (Alcohol beverages may be sold and described.) Alcohol (ble) will be held behind be drinked in the binney of barrel will be unside Fridge!	s, service, consumption, and/or
 4. Legal description (omit if street address is given above): 15. (a) Was this premises licensed for the sale of liquor or beer during the past licensed. 	
(b) If yes, under what name was license issued?	Wisconsin Donarment of Revenue

6.	is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain	⊈ Yes	□ No
7.	Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?	☐ Yes	⊠(No
8.	Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain	☐ Yes	⊉ No
9.	(a) Corporate/limited liability company applicants only: Insert state and date 10/202. (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability.		CT) No.
	company? If yes, explain (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain.	☐ Yes	,-
10.	Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]	Yes	□ No
11.	Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]		
	Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?		
the than ass	AD CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been to best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be require a \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if agreed to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manage inpanies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection and grounds for revocation of this license.	f granted, v er of Limite	vill not be d Liability
	Jaci Person's Name (Lost, First, M.I.) Date 10 17 2 2	3	
Sign	Develop Galean Slat 64-4040 the mone	chies:	Spots 70 (agmail
TO	BE COMPLETED BY CLERK		
	e received and filed with municipal clerk Date reported to council / board Date provisional license issued Signature of Clerk / Deputy Clerk		
Da	e license granted Date license issued License number isaued		

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

-					
	Individual's Full Name (please print)	last name)	(first name)	(mic	idle name)
-	sa cario	veriag			
	2 2 2 1	MAN Post Office	City	Slate	e Zip Code
-	2321 Hayes	5 Me	Na	cine h	1153405
1	Home Phone Number	2.1	Age Det - Bidh	Plac	e of Birth
L	262705367	//		a suspensive of the second sec	
_	"ho obove named individual and	:		N	1 caraqua
-	he above named individual prov			heck one):	0
L	Applying for an alcohol bever				
	A member of a partnership v	Llano of	for an alcohol beverage	license. Chies Sp	00t
	which is making application for		inse.	i, Limited Mability Company or Nor	prolif Organization)
T	he above named individual provi	des the following informati	on to the licensing author	itv.	
	. How long have you continuous			cicc	
	Have you ever been convicted			115	
	violation of any federal laws, a	ny Wisconsin laws, any lay	vs of any other states or	ordinances of any county	
	or municipality?			oramances of any county	□ Yes √ No
	If yes, give law or ordinance vi	olated, trial court, trial date	and penalty imposed, an	id/or date, description ar	nd les X
	status of charges pending. (If i	nore room is needed, continu	e on reverse side of this form	n.)	
_					
3.	Are charges for any offenses p	resently pending against y	ou (other than traffic unre	lated to alcohol beverag	es)
	for violation of any federal laws				
	municipality?				Yes No
4.			officer diseases as a second		The state of the s
•	organization or member/manag	er/agent of a limited lightlit	officer, director or agent	of a corporation/nonprof	it
	beverage license or permit?	ciragent of a limited liability	ly company nothing of ap-	plying for any other alco.	
	If yes, identify.				Yes No
	With a second contract of the second contract	(1	Name, Location and Type of License	e/Permit)	
5.	Do you hold and/or are you an				O.F.
	member/manager/agent of a lim	nited liability company hold	ing or applying for a whole	lesale beer permit	
	brewery/winery permit or whole	sale liquor, manufacturer o	r rectifier permit in the St	ate of Wisconsin?	Yes VNo
	If yes, identify.				7
	(Na	me of Wholesale Licensee or Permitte	ee)	(Andress By City 5	nd County)
i.	Named individual must list in ch	ronological order last two e	employers.		o sestiny)
	Employer's Name	Employer's Address		Employed From	To .
-	Henry Schein	West Alli	SWI	11/2021	Present
-	Employer's Nime	Employer's Address	1	Employed From	To /
-	HINETICAN HONEY	totlen Mt Pl	easant w	L 2/2011	9/2020

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

rely allowed individual)

Form

AT-103

Alcohol Beverage License Application Supplemental Questionnaire

Date	
C-10 7491(-74)	

Wisconsin Department of Revenue

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

· sole proprietor

AT-103 (R. 06-23)

- · all officers, directors, and agent of a corporation or nonprofit organization
- · all partners of a partnership
- · managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

	nai accioniminos are submittee.
Part A: Premises/Business Information	
Registered Entity Name (or individual name if sole proprietor)	
ing Munchies Spot LLC	
2. Trade Name or DBA	
The Munchies Spot	
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Co	rporation Nonprofit Organization
Part B: Individual Information	
1. Name (Last, First, M.L.) Hernandez, Francisco	
Relationship to Registered Entity (Title) Remail	4. Phone
Owner toston 1908 @gmai	1. com 262. 883.7271
3. Horite Address	
2327 Hayes Hive	
6. City 7. State 8. Zip Code	9. Date of Rirth
Racine WI 534	05
10. Drivers License/State ID Number 11. Drivers License/State ID Number	cense/State ID State of Issuance
Part C: Address History	
List in chronological order your last two residence addresses within the last 5 years.	
Previous Address 1	
1824 Smand Ave	
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)
Racine WI 53403	1/2015 -10/2020
Previous Address 2	19/20
Previous City, State, Zip	Dates (MM/YYYY - MM/YYYY)
Part D: Employment History	
List in chronological order your last two employers within the last 5 years.	
Employer's Name	
Wiscon Product	D-1 5
Employer's Address 5022 Douglas Ave Racine WI	Dates Employed (MM/YYYY - MM/YYYY)
Employer's Name	106/2022 - 4120xD
R&B Brinding Co. Inc	•
Employer's Address	Dates Employed (MM/YYYY - MM/YYYY)
1900 Cluck St Karring WP 53403	04/2019 - 05/2022

Part E: Criminal History				
Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances?				
If yes to question 1, please list details of each conviction below. Attach addition	onal sheets as needed.			
Law/Ordinance Violated	Trial Date			
Penalty Imposed	Was sentence completed? Yes No			
Law/Ordinance Violated	Trial Date			
Penalty Imposed	Was sentence completed? Yes No			
2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances?				
Part F: Questions				
Have you lived in any state other than Wisconsin as an adult? If yes, please If no, continue to question 2	list them in the space below. Yes No			
2. How long have you continuously lived in Wisconsin prior to the date of applica	ation? Years Months			
3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. Yes No				
Part G: Attestation				
READ CAREFULLY BEFORE SIGNING: I understand that any license issue under penalty of state law. I further understand that I may be prosecuted for subwith this application, and that any person who knowingly provides materially fato forfeit not more than \$1,000 if convicted.	mitting false statements and affidavits in connection			
Signature Pray Cisco Homendez	Date 10 12 123			

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:	Town Village	of Racine		County of $\widehat{m{l}}$	Zacin	2_
The undersigned duly auth	City orized officer/me	ember/manager of T	he Mur	rchies s	Spot_	LLC
a corporation/organization o	or limited liability	company making appli		e of Corporation / Organ	100.00	
located at	4 DOU	glas A	e Nartie) Ra	cine w	01 53	340
appoints	230	Wendy 17 Haye	Saled Spointed Agent) Spre	Kacine	WZ	53405
to act for the corporation/or, to alcohol beverages conducting organization/limited liability and the second organization of the second organization of the second organization of the second organization of the second or	cted therein. Is a company having	applicant agent present	tly acting in that ca and/or liquor licens	apacity or requesting for any other local	ng approval for ation in Wiscon	any corporation/
Is applicant agent subject to How long immediately prior					No sconsin?	84rs
Place of residence last year						
For	The	Munch	ies Sp	not Li	LC	
Ву		We	poration / Organization	1/Limited Liability Comp Lower (Manager)	pany)	
Any person who knowingly p \$1,000.	provides material	ly false information in a	n application for a	license may be req	uired to forfeit i	not more than
corporation/organization/lim beverages conducted on the		gent's Name) npany and assume full	responsibility for			
1 Deneles	Sales nature of Agent)	eno	10/12/	23	gent's age _	
23274		Racine WI Address of Agent)	53405	D	rate of birth_	
		ROVAL OF AGENT BY rk cannot sign on bel				
I hereby certify that I have character, record and rep					with the availab	ole information,
Approved on (Date)	by	(Signature of Proper L	ocal Official)	Title(Town (Chair, Village Presid	dent, Police Chief)
AT-104 (R. 4-18)						epanment of Revenue

tables FIXA/ DURY 43 6214 bu42 157 KITCHEN TABLE Counter mop mea

<u>SUBS</u>	SANDWICHES	BURGERS**
Roast Beef Sub 9.99	Grilled Cheese 4.50	*All burgers come with lettuce, tomatoes, pickles, onions, ketchup, mustard & mayo
Ham & Cheese Sub 8.99	Philly Cheese Steak 10.50 With grilled green peppers, grilled onions &	Cheeseburger 7.00
BLT Sub 8.99	mushrooms Chicken Sandwich8.99	Double Cheeseburger9.99
	Lettuce, tomatoes, pickles,mayo Chicken Sandwich Deluxe 9.99	Triple Cheeseburger11.50
SIDES	Crispy or Grilled Spicy Chicken Deluxe 10.50	Hamburger6.00
Cheese	500 B0	Double Hamburger 8.99
	Italian Beef	Triple Hamburger9.99
Tzatziki Sauce 1.00	Italian Combination	Munchies Burger12.99
Ranch 0.50	Munchies Grilled Cheese 6.99	Patty Melts 7.99
BBQ	BLT 6.99	With grilled onion, cheese & texas toast bread
Pita Bread 1.50	HOT DOGS	GYROS**
Bacon 1.50	Chicago Style Dog 4.99 With tomato, onions, pickles, relish, sport peppers, celery salt & mustard	The Original
	Chili Dog 4.50	Chicken Gyro 9.50 With onions, tomatoes, tzatziki sauce
BEVERAGES	Chili Cheese Dog 4.99	Italian Gyro 9.50
Soda 1.00	Italian Sausage 7.99	With mozzarella cheese, red sauce & choice of mild or hot peppers
Water	Foot Long Maxwell Polish 9.99 With grilled onions, sport peppers & mustard	Texas Gyro
Arizona 1.50	Maxwell Street Polish 5.99 With grilled onions, sport peppers & mustard	Mexican Gyro9.50 With Mexican cheese, lettuce, tomato, grilled onions, grilled peppers & salsa
Jumex 1.50	Munchies Dog 6.50	Munchies Gyro 12.50
Tap Beer 4.99	With bacon, mozzarella cheese, onions, tomatoes, peppers, jalapenos, mayo, mustard & ketchup	Gyro Platter
	*	**Includes French Fries

APPETIZERS

French Fries 1.99
Cheese Fries 3.99
Chili Cheese Fries4.50
Munchies Fries 7.99
Chicken Wings.Includes fries & coleslaw (Regular/BBQ/Buffalo, Lemon Pepper)
Chicken Strips. Includes fries & coleslaw 9.50
Chicken Nuggets . Includes fries 8.99
Corn Nuggets 5.99
Corn in a Cup
Munchies Nachos Supreme 10.99 Gyro meat/Ground meat
Nachos nacho cheese, jalapenos 4.99
Chili Cheese Nachos 5.99
Pizza Puff. Includes fries 4.99
Cheese Curds 5.99
Mozzarella Sticks 5.99
Onion Rings 5.99
Jalapeño Poppers 5.99
Okra

WEEKLY DEALS

All Deals Include Soda/Fries

Mondays:

Gyro of your choice	9.50
Original / Italian / Mexican / Texas	

Tuesdays:

Italian	Beef	٠.															10.50
	Your	ch	oi	CE	9 (of	cł	1e	es	e	1	dir) (nr.	d	7/	

Wednesdays:

20pc	Wings									•	22.50
10pc	Wings	•									12.50
7pc	Wings			•	•	•		•	•		9.50

Thursdays:

Cheeseburger				•							7.00
Double Chees	e	b	u	r	g	e	r				9.99
Triple Cheeseb	L	Iľ	9	e	r						11.50

Fridays:

Fish Fry Dinner					11.99	
Fish Fry Sandwich					8.99	

Saturdays:

2	Chicago	Style	Hotdogs .		10.00
	-		9		



Homemade Burgers · Gyros · Italian Beef & much more...

262-664-4040

1824 Douglas Ave Racine, WI 53402

Monday-Saturday: 10am - 9pm Saturday: 11am - 10pm Sunday: Closed

Delivery - Carry Out - Dine In

Prices are subject to change without notice



CERTIFICATE OF COMPLETION

This certifies that

Wendy Galeano

is awarded this certificate for

Wisconsin Responsible Beverage Server Training







Such Magno Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.