



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Common Council

Alder Jeff Coe
Alder Mollie Jones
Alder John Tate II
Alder Jennifer Levie
Alder Sandy Weidner
Alder Maurice Horton
Alder Q.A. Shakoor II
Alder Trevor Jung
Alder Carrie Glenn
Alder Mary Land
Alder Henry Perez
Alder Natalia Taft
Alder Jason Meekma
Alder Melissa Lemke

Tuesday, December 3, 2019

7:00 PM

City Hall, Room 205

A. Call To Order

B. Pledge of Allegiance To The Flag

C. Approval of Journal of Council Proceedings (Minutes) November 19, 2019

D. Presentation for Resilient Communities by Rob Henken

E. Public Comments

F. Committee Reports

Finance and Personnel Committee Report, by Ald. Shakoor II

[1222-19](#)

Subject: Communication sponsored by Alder Shakoor II. for review and approval of the 2020 Operating Plan for Business Improvement District No.4, Douglas Avenue.

Recommendation of the Finance & Personnel Committee on

11-25-2019: To approve the Business Improvement District No. 4, Douglas Avenue, proposed 2020 Operating Plan and direct the Finance Director to include the District's special charges on the 2019 property tax bills of affected parcels.

Fiscal Note: It is estimated that \$48,000 will be raised through bid assessments to be placed into the Douglas Avenue Business Improvement District revenue account.

Attachments: [2020 Douglas BID Operating Plan \(updated\).pdf](#)
[#1222-19 Resolution](#)

[1303-19](#)

Subject: Communication sponsored by Alder Tate II for review and approval of the 2020 Operating Plan for Business Improvement District No. 3, Uptown.

Recommendation of the Finance & Personnel Committee on

11-25-2019: To approve the Business Improvement District No. 3, Uptown, proposed 2020 Operating Plan and direct the Finance Director to include the District's special charges on the 2019 property tax bills of affected parcels.

Fiscal Note: It is estimated that \$35,000.00 will be raised through bid assessments to be placed into the Uptown Business Improvement District revenue account.

Attachments: [2020 Uptown BID Operating Plan \(updated\)](#)
[#1303-19 Resolution](#)

[1317-19](#)

Subject: Communication sponsored by Mayor Mason requesting permission to authorize a HOME Multifamily Loan with Brinshore Development for up to \$250,000 related to the St. Paul Commons project.

Recommendation of the Finance & Personnel Committee on

11-25-2019: Approval of a HOME loan to Brinshore Development related to the St. Paul Commons project for up to \$250,000 at 1% interest with a 20-year term. Mortgage, promissory note, land use restriction agreement, and HOME agreement to be signed at closing after demonstrating full project financing and a completed environmental review.

Fiscal Note: There are sufficient HOME funds available to meet this request up to \$250,000. All principal and interest would be returned to the city as HOME program income.

Attachments: [MEMO- St. Paul Commons HOME.pdf](#)
[#1317-19 Resolution](#)

Public Works and Services Committee Report, by Ald. Tate II

[1037-19](#)

Subject: Communication sponsored by Alder Levie requesting to allow a property at 442 Wolff Street to install a fence on the City right of way.

**Recommendation of the Public Works and Services Committee on
09-24-19:** Defer

**Recommendation of the Public Works and Services Committee on
11-26-19:** That the property owner at 442 Wolff Street, Kyle Musurlian, be granted permission for a Revocable Occupancy Permit, to install a fence in the right-of-way at 442 Wolff Street, subject to a \$150.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets.

Fiscal Note: There will be no cost to the City of Racine.

Attachments: [Current Fence at 442 Wolff St.jpg](#)
[442 Wolff St Map.jpg](#)
[1037-19 Alder Levie E-mail.pdf](#)

[1226-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of the Transit and Parking System Manager, requesting to discuss the Racine County Juror parking rates for 2020.

**Recommendation of the Public Works and Services Committee on
11-26-19:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Racine County to provide juror parking at the rate of \$750.00 per month in 2020.

Fiscal Note: \$9,000.00 in revenue will go into the Parking Utility fund.

Attachments: [#1226-19 Resolution](#)

[1227-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, requesting to waive formal bidding procedures for the purchase of Neenah Foundry Company sewer-related materials.

**Recommendation of the Public Works and Services Committee on
11-26-19:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to negotiate with Neenah Foundry for the purchase of Neenah Foundry Company materials.

Fiscal Note: These negotiations will be done on an as-needed basis with funding available in Org-Object 22640-57560, Sanitary Sewer, and Org-Object 60484-57570, Storm Sewers.

Attachments: [1227-19 Waive Formal Bidding Neenah Foundry Products.pdf](#)
[#1227-19 Resolution](#)

[1228-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding procedures for the purchase of Apex Key and Lock, Inc. materials for City facilities.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from Apex Key and Lock, Inc.

Fiscal Note: Funding to defray the annual cost of these products is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$310,504.00 budgeted amount next year.

Attachments: [1228-19 Waive Formal Bidding City Lock & Key System.pdf](#)
[#1228-19 Resolution](#)

[1229-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding procedures for the purchase of McCotter Energy System HVAC related products.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from McCotter Energy System.

Fiscal Note: Funding to defray the annual cost of these products is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$310,504.00 budgeted amount next year.

Attachments: [1229-19 Waive Formal Bidding HVAC Related Products.pdf](#)
[#1229-19 Resolution](#)

[1230-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding procedures for the purchase of HOH Water Technology, Inc. chemicals for our HVAC System.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from HOH Water Technology, Inc.

Fiscal Note: Funding to defray the estimated \$25,000.00 annual cost of these materials is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$310,504.00 budgeted amount next year.

Attachments:

[1230-19 Waive Formal Bidding Chemicals HVAC System.pdf](#)

[#1230-19 Resolution](#)

[1232-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting permission to waive formal bidding procedures for the purchase of Case loader vehicles.

Recommendation of the Public Works and Services Committee on 11-26-19: The request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to negotiate and purchase one Case 621F Wheel Loader with 4-in-1 bucket and snow plow from Miller-Bradford and Risberg, Inc., they being the sole source provider of this equipment.

Fiscal Note: Funding in the amount of \$207,000.00 is available in Org-Object 45140-57311, DPW Equipment Vehicles.

Attachments:

[1232-19 Waive Formal Bidding DPW Wheel Loader Vehicle.pdf](#)

[#1232-19 Resolution](#)

[1233-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Assistant Commissioner of Public Works, requesting to waive formal bidding for the purchase of Cree Lighting LED light fixtures.

Recommendation of the Public Works and Services Committee on 11-26-19: That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase LED light fixtures from Cree Lighting, a Company of Ideal Industries, Inc., for an indeterminate sum at this time, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in the below Org-Objects, which have the following budgeted amounts next year:

\$100,000.00 - Org-Object 14012-53200, Street Light Work Supplies
\$310,504.00 - Org-Object 70240-54100, Bldg Complex Repairs & Maintenance
\$440,000.00 - Org-Object 60383-57200, Parking System Building Improvements

Attachments: [1233-19 Waive Formal Bidding LED Light Fixtures.pdf](#)
[#1233-19 Resolution](#)

[1270-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of the Eagle's Club, requesting permission to close the 300 block of Hamilton Street from 6:00 p.m. to 2:00 a.m., on March 7, 2020, for the 28th Annual Thoughts for Food Fundraiser.

Recommendation of the Public Works and Services Committee on 11-26-19: The owner of the Eagle's Club be granted permission to close Hamilton Street from Main Street to Chatham Street, from 6:00 p.m., Saturday, March 7, 2020, to 2:00 a.m., Sunday, March 8, 2020, in conjunction with the Thoughts for Food Fundraiser per the attached stipulations.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Attachments: [1270-19 Thoughts for Food Fundraiser - March 7, 2020.pdf](#)
[1270-19 TFF Fundraiser Stipulations.docx](#)
[#1270-19 Resolution](#)

[1271-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of the Transit and Parking System Manager, requesting to discuss the review of

requirements of Title VI of the Civil Rights Act and approval of the 2020 - 2022 RYDE Title VI Program including adoption of a public participation plan and system-wide standards for vehicle load factors, vehicle headways, on-time performance, service availability, transit amenities and vehicle assignment policies.

Recommendation of the Public Works and Services Committee on 11-26-19: Request the Common Council pass a resolution adopting the 2020 - 2022 Civil Rights Act Title VI Program reaffirming the City and RYDE's commitment to providing services without regard to race, color, and national origin by establishing system standards, policies and procedures.

Fiscal Note: N/A

Attachments: [#1271-19 Resolution](#)

[1272-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Transit and Parking System Manager, requesting authorization for the Mayor and City Clerk to sign a contract for RYDE to provide public transit service to the Racine Unified School District (RUSD) after review by the City Attorney.

Recommendation of the Public Works and Services Committee on 11-26-19: The Mayor and City Clerk be authorized and directed to sign a 2019 contract for RYDE to provide public transit service to the Racine Unified School District (RUSD) for the 2019 - 2020 school year after review by the City Attorney.

Fiscal Note: Revenue of \$312,588.00 to offset the local cost-share of providing the service.

Attachments: [#1272-19 Resolution](#)

[1273-19](#)

Subject: Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, submitting a list of streets to be included in the 2020 Public Hearings for 2021 Construction.

Recommendation of the Public Works and Services Committee on 11-26-19: That the following list of streets, as submitted by the Commissioner of Public Works/City Engineer, be considered for reconstruction with Portland Cement Concrete Paving or Bituminous Concrete Paving for the 2021 Construction season (2020 Public Hearings) and that a preliminary resolution be introduced.

Portland Concrete Paving**Crabapple Drive** - Hickory Way to Cul-de-sac**Debra Lane** - Delaware Avenue to Winthrop Avenue**Monarch Drive** - Emstan Hills Road to Regal Court**Oakwood Drive** - Kings Circle to Maryland Avenue**Southwood Drive** - Taylor Avenue to Biscayne Avenue**Bituminous Concrete Paving****Crabapple Drive** - Hickory Way to Cul-de-sac**Debra Lane** - Delaware Avenue to Winthrop Avenue**Monarch Drive** - Emstan Hills Road to Regal Court**Oakwood Drive** - Kings Circle to Maryland Avenue**Southwood Drive** - Taylor Avenue to Biscayne Avenue**Fiscal Note:** Unknown at this time.**Attachments:** [1273-19 Street List 2020 PH - 2021 Construction.pdf](#)[#1273-19 Resolution](#)[1274-19](#)**Subject:** Communication sponsored by Alder Tate II, on behalf of Public Works, submitting the PCCP and Curb & Gutter assessment rates established for 2020 Public Hearings/2021 Construction.**Recommendation of the Public Works and Services Committee on****11-26-19:** Approve the proposed special assessment rates for 2020 public hearings/2021 construction for Portland Cement concrete paving and curb and gutter as attached.**Fiscal Note:** These rates are established so the abutting property owner pays 100% of the cost of such street improvements.**Attachments:** [1274-19 PCCP and C&G Rates 2020 PH, 2021 Construction.pdf](#)[#1274-19 Resolution](#)[1275-19](#)**Subject:** Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, submitting a Professional Services Agreement with Root-Pike WIN for the Stormwater Information and Education Program for 2020 and 2021.**Recommendation of the Public Works and Services Committee on****11-26-19:** The Commissioner of Public Works/City Engineer be signatory to the Professional Services Agreement for a Stormwater Information and Education Program as proposed by the Root-Pike WIN organization, which will meet the City's stormwater permit requirements of the Wisconsin

Department of Natural Resources.

Further recommends that the City's share of the cost to participate in the agreement is \$6,875.00 for 2020 and \$6,875.00 for 2021.

Fiscal Note: Funding is available in Org-Object 60484-52299, Outreach Services.

Attachments: [1275-19 Root-Pike WIN Agreement SW Information & Education Program.pdf](#)
[#1275-19 Resolution](#)

[1276-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of Public Works, submitting Change Order No.1 on Contract 20180038, Wayfinding Signage, Michael's Signs, Inc., contractor.

Recommendation of the Public Works and Services Committee on 11-26-19: That Change Order No. 1 on Contract 20180038, Wayfinding Signage, Michael's Signs, Inc., contractor, be approved in the amount of \$11,220.00

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45040-57110, DPW Land Improvements.

Fiscal Note: Funds are available as herein delineated.

Attachments: [1276-19 CO1 Contract 20180038, Wayfinding Signage, Michael's Signs, Inc..pd](#)
[#1276-19 Resolution](#)

[1277-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of Public Works, to submit final payments.

Contract 20180091, Racine Zoo Tuckpointing, RestoreWorks Masonry Restoration, contractor.

Recommendation of the Public Works and Services Committee on 11-26-19: That the work done by Midwest Pressure and Washing & Restoration, Inc., d/b/a RestoreWorks Masonry Restoration, under contract 20180091, Racine Zoo Tuckpointing, be accepted and final payment authorized for a total contract amount of \$16,521.00.

Fiscal Note: Contract was authorized under Resolution 0320-18, dated October 16, 2018.

Attachments: [1277-19 FP Contract 20180091, Racine Zoo Tuckpointing, RestoreWorks.pdf](#)
[#1277-19 Resolution](#)

[1301-19](#) **Subject:** Communication sponsored by Alder Tate II, on behalf of the Commissioner of Public Works/City Engineer, submitting Contract

20190138, PS - WIS 32 Reroute Preliminary Investigation, Strand Associates, Inc., consultant.

Recommendation of the Public Works and Services Committee on 11-26-19: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Strand Associates, Inc., on Contract 20190138, PS - WIS 32 Reroute Preliminary Investigation, for the not-to-exceed amount of \$28,600.00.

Further recommends that funding to defray the costs of these services is available in Org-Object 45040-57500, DPW-Paving.

Fiscal Note: Funds are available as herein delineated.

Attachments: [1301-19 Contract 20190138, PS - WIS 32 Reroute Preliminary Investigation.pdf](#)
[#1301-19 Resolution](#)

Office of the Mayor Report, by Ald. Meekma

[1324-19](#) **Subject:** (Direct Referral) Communication sponsored by Mayor Mason submitting the attached proposed 2020 Common Council Calendar.

Attachments: [2020 Common Council Dates](#)

G. Consent Agenda

H. Common Council Announcements

Announcements are limited to recognition of City residents and employees, memorials, and non-political community events. Discussion of matters related to governmental business is prohibited.

I. Adjourn

Office of The City Clerk

If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 636-9171 at least 48 hours prior to this meeting.