



**Office of the Finance Director**

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August 11, 2016

Honorable Mayor John Dickert & Common Council Members  
730 Washington Avenue  
Racine, WI 53403

Dear Mayor and Common Council Members:

Request for the Finance Director to appear before the Finance and Personnel Committee to give the 2<sup>nd</sup> Quarter 2016 Financial Update.

Staff recommends that the reports be received and filed.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathleen E. Fischer". The signature is fluid and cursive, with a large initial "K" and "F".

Kathleen E. Fischer  
Assistant Finance Director, City of Racine