

February 11, 2010

Mayor John Dickert
& the Common Council
City Hall

Ladies and Gentlemen:

The Parks, Recreation and Cultural Services Department would like to meet with the Public Safety and Licensing Committee to request change order #1 for Contract 45-09 (K9-046) Door and Window Replacement at Tyler-Domer and Dr. King Community Centers and Park Service Center by Softer Lite Window Co.

It is recommended that change order # 1 be approved for an increase of \$1,660.00 for a total contract amount of \$101,630.00. Funds for the change order may be appropriated from account 989.670.5010, Tyler-Domer Door and Window Replacement.

This contract was approved by Resolution 09-1466 of June 16, 2009.

Sincerely,

Donnie Snow
Director