

**Purchasing Department**

**Kathryn Kasper**  
Purchasing Agent



City Hall  
730 Washington Avenue  
Racine, Wisconsin 53403  
(262) 636-9143  
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Honorable Mayor John Dickert and the  
Members of the Common Council  
730 Washington Avenue  
Racine, WI 53403

November 14, 2014

Ladies and Gentlemen:

Official Notice #11, Request for Bids for Provision of Grounds Maintenance, Snow Removal and/or Burial Services for Racine Cemeteries, was opened in the office of the Purchasing Agent at 10:00 A.M. on November 12, 2014. The bids received are as follows:

<u>Bidder</u>	<u>Ground Maintenance</u>	<u>Snow Removal</u>	<u>Burial</u>
Four Seasons	\$224,475	\$13,810	no bid
Landscape Concepts	\$400,171	\$24,570	no bid
Reliable Property Service	\$231,310	\$13,815	\$68,030
Merendino Contracting, Inc.	\$264,780	\$37,800	\$142,550

In addition to the above bids, Reliable Property Services offered a ten percent discount (\$6803) on the burials costs if all three functions were awarded to them. Reliable Property Services also stated in their bid documents that they would decline acceptance of the burial services without the award of the Grounds Maintenance.

These bids has been reviewed and discussed with Tom Molbeck of the Department of Parks, Recreation and Cultural Services and Tom Friedel, City Administrator and the recommendation is to award to Reliable Property Services at their unit costs as outlined in the attached sheets estimated to be \$313,155 for 2015 they being the lowest responsive, responsible bidder.

Funds for these services are available in account 207.000.5600, Cemetery Contracted Services.

Respectfully Submitted,

Kathryn Kasper  
Purchasing Agent

Cc: Tom Molbeck  
Thomas Friedel

## Ground Maintenance Revised Bidder's Proposal Official Notice #11

Item	Estimated Quantity/Yr*	Unit Price	Total Price per Year
Mowing	22	\$ 3,420.	\$ 75,240.
Trimming	22	3,240.	71,280.
Weed Control	2	8,975.	17,950.
Shrubs	2	4,608.	9,216
Water System:			
Weekly cleaning	22	54.	1,188.
Spring Opening	1	144.	144.
Fall Closing	1	360.	360.
Flower beds:			
Spring planting	1	2,592.	2,592.
Maintenance	5	216.	1,080.
Fall clean up	1	144.	144
Wreaths	1	1,296.	1,296
Hard Surface Cleaning:			
Power Edging	1	180.	180.
Power Sweeping	2	360.	720.
Spring Clean-up	1	14,400.	14,400.
Fall Clean-up	2	6,000.	12,000
Leaf clean up	4	3,000.	12,000
Trash & Debris Clean up	22	360.	7,920
Miscellaneous Work, please quote hourly rate	80 hours	45.	3,600.
Total:			\$ 231,310.00

\* Quantity/year is an estimated number and will be used to calculate bid award

We propose to furnish above services (to include all materials, except as specified to be furnished by others, ready for use, all in accordance with advertisement, plans, specifications, and contract, all as attached hereto, and all of which we have examined) for the amounts shown above.

SIGNED BY:  Address: 4950 Memco Lane

Printed Name: Donald P Jensen City, State Racine, WI 53404

Company: Reliable Property Services Phone: 262-639-9029

Date: 11/11/14 Email: donj@rpswi.com


## Snow & Ice Removal Bidder's Proposal Official Notice #11

Item	Estimated Quantity/Yr*	Unit Price	Total Price per Year
Snow removal - 2"-6" accumulation. All roadways and walkways	6	\$ 1,265.	\$ 7,590.
Snow removal - over 6" accumulation. All roadways and walkways	3	1,565.	4,695.
Perimeter and public walks under 2" accumulation	2	525.	1,050.
Provision and installation of snow plow markers	1	320.	320.
Removal of snow plow markers	1	160.	160.

\* Quantity/year is an estimated number and will be used to calculate bid award

\$ 13,815.00

We propose to furnish above services (to include all materials, except as specified to be furnished by others, ready for use, all in accordance with advertisement, plans, specifications, and contract, all as attached hereto, and all of which we have examined) for the amounts shown above.

SIGNED BY:  Address: 4950 Menico Lane

Printed Name: Donald P. Jensen City, State Racine, WI 53404

Company: Reliable Property Services Phone: 262-639-9029

Date: 11/11/14 Email: donj@rpswi.com

## Burial Services Revised Bidder's Proposal Official Notice #11

Item	Estimated Quantity/Yr**	Unit Price	Total Price per Year
Grave excavation*			
Single Depth	90	\$ 370.	\$ 33,300.
Double depth	10	408.	4,080.
Oversize grave	2	375.	750.
Re-dig caved in grave	5	255.	1,275.
Level off caved in grave	5	255.	1,275.
Infant	10	255.	2,550.
Cremation	25	52.	1,300.
Installation of vault and cover	1	80.	80.
Pump water out of grave	50	80.	4,000.
Entombment			
Crypt	25	40.	1,000.
Niche	20	20.	400.
Graveside burial process			
Crypt/Niche	10	80.	800.
Infant	5	60.	300.
Grave	100	85.	8,500.
Cremation	10	40.	400.
Snow Removal for burial services			
Crypt/Niche	5	20.	100.
Infant	5	40.	200.
Grave	25	40.	1,000.
Cremation	15	40.	600.
Disinternment	1	240.	240.
Disentombment	1	80.	80.
Make and install government markers	5	80.	400.
Saturday Burials	15	360.	\$ 5,400.
Total:			\$ 68,030.00

\*Excavation costs to include all associated activities of soil disposition, grave settling and sod

\*\* Quantity/year is an estimated number and will be used to calculate bid award

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SIGNED BY: \_\_\_\_\_ Address: 4950 Memco Lane

Printed Name: Donald P. Jensen City, State Racine, WI 53404

Company: Reliable Property Services Phone: 262-639-9029

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