



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,
Alderman Robert Anderson, Alderman Michael Shields*

Monday, April 21, 2008

5:00 PM

City Hall, Room 301

Call to Order and Roll Call

Approval of the Minutes for the April 7, 2008 meeting.

1. [08-1964](#) **Subject:** Communication from the Public Health Administrator requesting permission to apply for funding from the Sustainable Racine Fund in the amount of \$2,000. (Grant Control #2008-011)

Staff recommendation to the Finance & Personnel Committee
04-21-08: Permission granted for the Public Health Administrator to apply for a \$2,000 grant with the Sustainable Racine Fund (Grant Control No. 2008-011) to be utilized for the purchase of 143 1-gallon containers of Blue Dune Lyme Grass to be utilized at the south end of North Beach.

Fiscal Note: No match required on the part of the City.
Attachments: [2008 Sustainable Racine](#)

2. [08-1966](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept funding from the Root-Pike Watershed Initiative Network. (Grant Control #2008-008)

Staff recommendation to the Finance & Personnel Committee
04-21-08: The Mayor and City Clerk be authorized and directed to enter into a \$9,431.41 agreement with the Root-Pike Watershed Initiative Network (Grant Control No. 2008-008). Funds to be utilized for the 2007 biological and chemical indicator assessment on the Root River from the Horlick Dam to the mouth of the river.

Fiscal Note: No match required on the part of the City.
Attachments: [2008 Root-Pike Baseline Accept](#)

3. [08-1949](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a grant from The Sustainable Racine Fund (Sustainable Neighborhood Partnership) within the Racine

Community Foundation (City Grant Control #2008-012) for a Reforest Racine project.

Staff recommendation to the Finance & Personnel Committee

04-21-08: Permission granted for the Director of the Parks, Recreation and Cultural Services to apply for a \$2,000 grant with the Sustainable Racine Fund (Sustainable Neighborhood Partnership) within the Racine Community Foundation (Grant Control No. 2008-012) to be utilized for the Reforest Racine project.

Fiscal Note: No match required on the part of the City.

Attachments: [Sustainable Racine Fund - Reforest](#)

4. [08-1947](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a grant from The Sustainable Racine Fund (Sustainable Neighborhood Partnership) within the Racine Community Foundation (City Grant Control # 2008-010) for a community gardening project.

Staff recommendation to the Finance & Personnel Committee

04-21-08: Permission granted for the Director of Parks, Recreation and Cultural Services to apply for a \$2,000 grant with the Sustainable Racine Fund (Sustainable Neighborhood Partnership) within the Racine Community Foundation (Grant Control No. 2008-010) to be utilized for the community gardening project.

Fiscal Note: No match required on the part of the City.

Attachments: [Sustainable Racine Fund](#)

5. [08-1976](#)

Subject: Communication from the City Attorney submitting the claim of Maurie Gomez, of 5706 - 61st St, Kenosha, for consideration.

Staff recommendation to the Finance & Personnel Committee on

04-21-08: The claim of Maurie Gomez, of 5706 - 61st St., Kenosha, requesting reimbursement for the replacement of a car tire rim and hubcap damaged by a pothole on Lathrop Avenue be denied.

Fiscal Note: N/A

Attachments: [Gomez claim_001](#)

6. [08-1986](#)

Subject: Communication from the City Attorney submitting the claim of Tyrone Johnson, of 2516 Ashland Avenue, regarding a damaged fence at 1915 Jay Eye See Avenue for consideration.

Staff recommendation to the Finance & Personnel Committee on

04-21-08: The claim of Tyrone Johnson, of 2516 Ashland Ave.,

requesting reimbursement of \$525 for the repairs to his fence that was dislodged by force of snow when the plows came through the alley be denied.

Fiscal Note: N/A

Attachments: [T Johnson claim_001](#)

7. [08-1993](#) **Subject:** Communication from the Deputy City Attorney submitting the claim of Mary Ann Glassen for consideration.

Staff recommendation to the Finance & Personnel Committee on 04-21-08: The claim of Mary Ann Glassen requesting reimbursement for a fall in the crosswalk at the intersection of 15th Street and Grove Avenue be settled in the amount of \$27,500.

Fiscal Note: There are sufficient funds available in account 101-160-5910 Judgment & Claims.

Attachments: [glassen claim.doc](#)

8. [08-1991](#) **Subject:** Communication from the Deputy City Attorney to discuss amending the City of Racine Code of Ordinances to reflect changes in the Human Resources Department.

Staff recommendation to the Finance & Personnel Committee on 04-21-08: Amend the Charter Ordinances sections as follows: Charter Ordinance Section 2-1; Charter Ordinance Section 2-2; Charter Ordinance Section 2-52; Charter Ordinance Section 2-76;

Approve the amendment of the Charter Ordinances as indicated;

Amend the following Code of Ordinances sections: Section 2-208; Section 2-437; Section 26-23; Section 62-29; Section 62-36; Section 62-46; Section 62-48; Section 70-53; Section 74-36; Section 74-37; Section 74-67; Section 98-32; Section 98-33;

Create the following Ordinance: Chapter II, Article IV, Division 7;

Repeal the following Ordinance: Chapter II, Article V, Division 7

Approve the amendment, creation and repeal of the portions of the Code of Ordinances indicated.

Fiscal Note: N/A

Attachments: [HR Ordinance Memo.doc](#)
[Human Resources Ordinance \(2\).doc](#)
[Update HR Charter Ord and Ord \(2\).doc](#)

9. [08-1981](#) **Subject:** Communication from Police Chief Wahlen, requesting to apply for the 2008 Bulletproof Vest Partnership Grant (Grant Control # 2008-013).

(Also refer to Public Safety & Licensing Committee.)

Staff recommendation to the Finance & Personnel Committee on

04-21-08: Permission granted for the Chief of Police to apply for a \$9,652.50 2008 Bulletproof Vest Partnership Grant (Grant Control No. 2008-013) with the State of Wisconsin to be utilized for 50% reimbursement costs for vests purchased in 2008.

Fiscal Note: No match required on the part of the City.

Attachments: [2008 vest grant 001](#)

10. [08-1998](#) **Subject:** Communication from the Fire Chief requesting permission for the Mayor and City Clerk to sign an Intergovernmental Agreement, between Kenosha County Emergency Government and the City of Racine, to provide Level-B Hazardous Materials Response Services to Kenosha County.

Staff recommendation to the Finance & Personnel Committee on

04-21-08: The City Clerk and the Mayor be authorized and directed to enter into an Intergovernmental Agreement Between Kenosha County and City of Racine for Level "B" Hazardous Material Response Services to commence 1-1-08 through 12-31-08.

Fiscal Note: The City shall provide 20% of in-kind contributions as allowed under the terms of the EPCRA grant.

Attachments: [hazmat level b proposal ltr 4 11 08](#)

[level b hazmat response services agreement - ken cnty-city of racine](#)

11. [08-1999](#) **Subject:** Communication from the Assistant Finance Director requesting to appear before the Finance & Personnel Committee wishing to discuss the transfer of funds from the general fund to various special revenue funds to offset accumulated deficits in those funds for the year ended December 31, 2007.

Staff recommendation to the Finance & Personnel Committee on

4-21-08: Permission granted for the Assistant Finance Director transfer \$28,285.96 from the general fund to the bulky waste site special revenue fund to cover the 2007 deficit in the fund and to transfer \$19,105.77 from the general fund to the municipal court special revenue fund to cover an accumulated deficit in the fund.

Fiscal Note: Total transfer out of the general fund will be \$47,391.73 and will be appropriated from the contingency fund. Funds are available in the contingency fund.

Attachments: [transfer funds.pdf](#)
[Transfer request.doc](#)

12. [08-2001](#) **Subject:** Communication from the Finance Director wishing to appear before the Finance & Personnel Committee to discuss adopting a single unified job description, title change and reclassification of the existing Accountant I & II positions within the Finance Department.

Staff recommendation to the Finance & Personnel Committee on 04-21-08: Permission granted for the Accountant 1 and Accountant II positions within the Finance Department be reclassified under a single unified job description title.

Fiscal Note: N/A

Attachments: [Reclassification Accountants.pdf](#)
[ACCOUNTANT JOB DESCRIPTION \(2\).doc](#)

13. [08-1992](#) **Subject:** Communication from the Deputy City Attorney, Finance Director, and Human Resource Manager to discuss adding an additional HR Benefits Coordinator to the Human Resources Department.

Staff recommendation to the Finance & Personnel Committee on 04-21-08: Permission granted for the creation of an additional Human Resource Benefits Coordinator position for the Human Resources Department.

Fiscal Note: The position's cost of approximately \$90,000 will be funded from the 405 Health Insurance Fund.

CLOSED SESSION

It is intended that the Finance & Personnel Committee will convene in closed session pursuant to Wisconsin Statutes §19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises authority.

14. [08-1994](#) **Subject:** Communication from the Deputy City Attorney requesting to meet in Closed Session pursuant to s. 19.85(1)(c), to discuss the collective bargaining agreement between the City of Racine and Local 430, AFL-CIO, International Brotherhood of Electrical Workers, for June 1, 2008 through December 31, 2008.

Staff recommendation to the Finance & Personnel Committee on

04-21-08: None at this time.

Fiscal Note: N/A

Attachments: [cba local 430.doc](#)

Miscellaneous Business

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Finance Department at 636-9148 at least 48 hours prior to this meeting.