



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda - Final Finance and Personnel Committee

*Chair Natalia Taft
Alder Trevor Jung
Alder Jason Meekma
Alder Marcus West
Alder John Tate II*

Monday, September 21, 2020

5:30 PM

Virtually

Call To Order

Chair Comments

Roll Call

Approval of Minutes for the August 24, 2020 Meeting.

Closed Session

It is intended that the Finance and Personnel Committee convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters regarding the former J.I. Case shoreline property that, for competitive or bargaining reasons, require a closed session.

Item 0606-20 Subject: Communication from the General Manager requesting permission for the City of Racine to sign certain permit applications and documents pertaining to City owned lands known as PIN 151032321010010.

[0606-20](#)

Subject: Communication from the General Manager requesting permission for the City of Racine to sign certain permit applications and documents pertaining to City owned lands known as PIN 151032321010010

Recommendation: Approve

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: To approve.

Fiscal Note: N/A

Open Session

The Finance and Personnel Committee will return to Open Session to take action on items discussed in Closed Session.

[0574-20](#)

Subject: Request for the General Manager of the Water Utility to be named the authorized representative for Private Lead Service Line (LSL) Replacement Program Application

Recommendation of the Waterworks Commission on 09/15/20:
Approve

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: To approve.

Fiscal Note: The Financial Assistance Agreement FAA will make available approximately \$400,000 in a principal forgiveness loan for lead service lateral replacements.

Attachments:

[Memo to Finance Chairperson](#)
[Authorization LSL](#)

[0646-20](#)

Subject: Communication sponsored by Alder Taft presenting a request on behalf of the Assessor's Office to acquire a Computer Assisted Mass Appraisal (CAMA) software.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: To approve the purchase of the Computer assisted Mass Appraisal Software, direct the Purchasing Agent to negotiate with Assessment Technologies for the acquisition of Market Drive CAMA Software, and to authorize the Mayor and City Clerk to enter into an agreement with Assessment Technologies for the purchase of Computer Assisted Mass Appraisal Software (CAMA).

Fiscal Note: Funds for this expenditure are available in 2021 Capital Plan, however, due to timing concerns that full implementation of the software must be complete by October 1, 2021, we would like to ask to enter into a contract in the last quarter of 2020 so that work can begin right after the budget is passed in November of 2020. Payments will not be made to the vendor until after the 2021 budget is passed.

Attachments:

[Memo Market Drive Assessment Software](#)

[0648-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Clerk requesting to purchase and sole source COVID-19 polling station barriers from Mashak Engineering Solutions.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the City Clerk be authorized to purchase and sole

source COVID-19 polling station barriers from Mashak Engineering Solutions.

Fiscal Note: Funds to be allocated from the Center for Tech and Civic Life Grant in the amount of \$47,752.80.

Attachments: [RCQ7000 - Tara Coolidge - polling station barriers Standard Barrier](#)

[0608-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent requesting permission to purchase two Fast-Fare Revolutionary Fareboxes.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: To approve the purchase of two Fast-Fare Revolutionary Fareboxes from Genfare Division of SPX Corporation, at their price of \$16,692.56 per Farebox.

Fiscal Note: Funding for this project is available in account 60282011 57310 82004 Transit - Equipment Vehicles.

Attachments: [Fast-Fare Revolutionary Farebox Genfare Quote](#)

[0609-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent submitting Bid Results of Official Notice #8 2020 Janitorial Services - Parks, Recreation & Cultural Services.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: To approve the two year contract for Official Notice #8-2020 Janitorial Services - Parks, Recreation & Cultural Services be awarded to Cleanco Racine Inc., at their bid price of \$283,835.91 they being the lowest responsive, responsible bidder.

Fiscal Note: Funding for this project is available in accounts

1500214	52200	Chvz - Contracted Services
1500215	52200	Hmnl - Contracted Services
1500216	52200	King - Contracted Services
1500217	52200	Brnt - Contracted Services
1500218	52200	Tyler - Contracted Services
22450	52200	Cemetery - Contracted
Services		
15003	52200	Parks - Contracted Services

Attachments: [Official Notice #8-2020 Bid Results FINAL](#)
[Official Notice #8 Bid - Cleanco](#)

[0610-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent submitting Bid Results of Official Notice #7-2020 Janitorial Services - Building Complex.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: To approve the two year contract for Official Notice #7-2020 Janitorial Services - Building Complex be awarded to Cleanco Racine Inc., at their bid price of \$303,225.00 they being the lowest responsive, responsible bidder.

Fiscal Note: Funding for this project is available in accounts 70240 52200 Contracted Services and 70040 52200 Contracted Services.

Attachments: [Official Notice #7-2020 Bid Results FINAL](#)
[Official Notice #7 Bid - Cleanco](#)

[0611-20](#)

Subject: Communication sponsored by Alder Lemke requesting permission for the Mayor and City Clerk to enter into a Contract Agreement and to accept additional funding in the amount of \$86,101.00 from the State of Wisconsin Department of Health Services, Division of Public Health for Bioterrorism Preparedness. The funds will be used to enhance Wisconsin's ability to rapidly mobilize, surge, and respond to public health emergencies identified by CDC. (Grant control numbers 00275 - BioTerrorism Preparedness/CRI (City Readiness Initiative) \$23,704. 00276 - Bioterrorism Focus Planning (PHEP) \$62,397)

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the Mayor and City Clerk be authorized to enter into a contract agreement and accept additional funding in the amount of \$86,101.00 from the State of Wisconsin Department of Health Services, Division of Public Health for Bioterrorism Preparedness.

Fiscal Note: No City Match is required.

Attachments: [2020-2021 DHS-DPH Bioterrorism Preparedness](#)

[0620-20](#)

Subject: Communication requesting approval of a draft resolution supporting a grant application for \$250,000 from the Wisconsin Economic Development Corporation Community Development Investment (WEDC CDI) Grant Program for J. Jeffers & Co. for the redevelopment of the former Horlick-Haban property at 2200 Northwestern Avenue.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the draft resolution be approved and a final resolution adopted supporting a grant application for \$250,000 from the WEDC CDI Grant Program for the redevelopment of the former Horlick-Haban property at 2200 Northwestern Avenue. The resolution would allow the Mayor and City Clerk/Treasurer, or their designee, to sign the grant application and receive the grant on behalf of J. Jeffers & Co.

Fiscal Note: The grant control number is 00340. The grant does not require a local match, but does require a local resolution of support.

Attachments: [DRAFT CDI Resolution Horlick](#)

[0614-20](#) **Subject:** Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Patricia Ann Chapple for consideration for disallowance.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the claim of Patricia Ann Chapple be disallowed.

Fiscal Note: N/A

Attachments: [chapple deny 001](#)
[0614-20_Agenda Briefing Memorandum - Chapple](#)

[0616-20](#) **Subject:** Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Vimlesh Patel for consideration for disallowance.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the claim of Vimlesh Patel be disallowed.

Fiscal Note: N/A

Attachments: [patel deny 001](#)
[0616-20_Agenda Briefing Memorandum - Patel](#)

[0618-20](#) **Subject:** Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Allen Mierisch for consideration for disallowance.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the claim of Allen Mierisch be disallowed.

Fiscal Note: N/A

Attachments: [mierisch deny_001](#)
[0618-20 Agenda Briefing Memorandum - Mierisch](#)

[0619-20](#) **Subject:** Communication sponsored by Alder Taft on behalf of the City Attorney's office, submitting the claim of Gregory Nielson for consideration for disallowance.

Staff Recommendation to the Finance and Personnel Committee on 09-21-2020: That the claim of Gregory Nielson be disallowed.

Fiscal Note: N/A

Attachments: [nielsen deny_001](#)
[0619-20 Agenda Briefing Memorandum - Nielsen](#)

Adjournment

Public Comment is not yet accessible virtually, however if you would like to submit public comment via email please send to clerks@cityofracine.org. Your comment will be sent to the Mayor and Alder's and put into the formal record as well.

For virtual access you may view the meeting: via Facebook live at <http://www.facebook.com/CityOfRacineWI/> via phone at 1-844-992-4726
Accesscode:132 107 5731

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code. United States Toll Free 1-844-992-4726 United States Toll +1-408-418-9388 Access code: 132 107 5731

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.