



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chair Natalia Taft
Alder Trevor Jung
Alder Jason Meekma
Alder Marcus West
Alder John Tate II

Monday, September 21, 2020

5:30 PM

Virtually

Call To Order

PRESENT: 3 - Tate II, West and Alder Natalia Taft

EXCUSED: 2 - Meekma and Alder Trevor Jung

Chair Comments

Approval of Minutes for the August 24, 2020 Meeting.

A motion was made by Alder Tate II, seconded by Alder West, to Approve the Minutes

Closed Session

It is intended that the Finance and Personnel Committee convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters regarding the former J.I. Case shoreline property that, for competitive or bargaining reasons, require a closed session.

Item 0606-20 Subject: Communication from the General Manager requesting permission for the City of Racine to sign certain permit applications and documents pertaining to City owned lands known as PIN 151032321010010.

Roll Call Taken:

Ayes: Chair, Alder Taft, Alder Tate II. and Alder West

The motion was made by Alder Tate II., seconded by Alder West, to go into Closed Session. The motion PASSED by a Voice Vote.

Open Session

The Finance and Personnel Committee will return to Open Session to take action on items discussed in Closed Session.

A motion was made by Alder Tate II., seconded by Alder West, to go into Open Session. The motion PASSED by a Voice Vote

[0606-20](#)

Subject: Communication from the General Manager requesting permission for the City of Racine to sign certain permit applications and

documents pertaining to City owned lands known as PIN 151032321010010

Recommendation: Approve

Recommendation of the Finance and Personnel Committee on 09-21-2020: Authorize the Mayor, on behalf of the City of Racine, to enter into a mutually agreeable access agreement with CNH to allow to enter the City's property adjacent to CNH's property south of the Wastewater Treatment Plant for the purposes of environmental assessment and remediation activities, authorize the Mayor to sign a Stormwater Permit Application as to the City's property adjacent to CNH's property south of the Wastewater Treatment Plant and designate the Mayor as the City official for CNH's Chapter NR 718 application for contaminated soils removed from the City's bluff property for placement on the CNH property.

Fiscal Note: N/A

Attachments: [#0606-20 Resolution](#)

Scott Letteney, City Attorney, Keith Haas, General Manager of Water/Wastewater and Atty. Art Harrington, Godfrey and Kahn, S.C., appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0574-20](#)

Subject: Request for the General Manager of the Water Utility to be named the authorized representative for Private Lead Service Line (LSL) Replacement Program Application

Recommendation of the Waterworks Commission on 09/15/20:
Approve

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve.

Fiscal Note: The Financial Assistance Agreement FAA will make available approximately \$400,000 in a principal forgiveness loan for lead service lateral replacements.

Attachments: [Memo to Finance Chairperson](#)
[Authorization LSL](#)
[#0574-20 Resolution](#)

Keith Haas, General Manager of Water/Wastewater, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0646-20](#)

Subject: Communication sponsored by Alder Taft presenting a request on behalf of the Assessor's Office to acquire a Computer Assisted Mass Appraisal (CAMA) software.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the purchase of the Computer assisted Mass Appraisal Software, direct the Purchasing Agent to negotiate with Assessment Technologies for the acquisition of Market Drive CAMA Software, and to authorize the Mayor and City Clerk to enter into an agreement with Assessment Technologies for the purchase of Computer Assisted Mass Appraisal Software (CAMA).

Fiscal Note: Funds for this expenditure are available in 2021 Capital Plan, however, due to timing concerns that full implementation of the software must be complete by October 1, 2021, we would like to ask to enter into a contract in the last quarter of 2020 so that work can begin right after the budget is passed in November of 2020. Payments will not be made to the vendor until after the 2021 budget is passed.

Attachments: [Memo Market Drive Assessment Software](#)
[#0646-20 Resolution](#)

Bill Bowers, City Assessor, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0648-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Clerk requesting to purchase and sole source COVID-19 polling station barriers from Mashak Engineering Solutions.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the City Clerk be authorized to purchase and sole source COVID-19 polling station barriers from Mashak Engineering Solutions.

Fiscal Note: Funds to be allocated from the Center for Tech and Civic Life Grant in the amount of \$47,752.80.

Attachments: [RCQ7000 - Tara Coolidge - polling station barriers](#)
[Standard Barrier](#)
[#0648-20 Resolution](#)

Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval

[0608-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent requesting permission to purchase two Fast-Fare Revolutionary Fareboxes.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the purchase of two Fast-Fare Revolutionary Fareboxes from Genfare Division of SPX Corporation, at their price of \$16,692.56 per Farebox.

Fiscal Note: Funding for this project is available in account 60282011 57310 82004 Transit - Equipment Vehicles.

- Attachments:**
- [Fast-Fare Revolutionary Farebox](#)
 - [Genfare Quote](#)
 - [#0608-20 Resolution](#)

Monica Santos, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0609-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent submitting Bid Results of Official Notice #8 2020 Janitorial Services - Parks, Recreation & Cultural Services.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the two year contract for Official Notice #8-2020 Janitorial Services - Parks, Recreation & Cultural Services be awarded to Cleanco Racine Inc., at their bid price of \$283,835.91 they being the lowest responsive, responsible bidder.

Staff Recommendation to the Finance and Personnel Committee on 10-12-2020: To approve the two year contract for Official Notice #8-2020 Janitorial Services - Parks, Recreation & Cultural Services be awarded to Cleanco Racine Inc., at their bid price of \$283,835.91 they being the lowest responsive responsible bidder.

Fiscal Note: Funding for this project is available in accounts

1500214	52200	Chvz - Contracted Services
1500215	52200	Hmnl - Contracted Services
1500216	52200	King - Contracted Services
1500217	52200	Brnt - Contracted Services
1500218	52200	Tyler - Contracted Services
22450	52200	Cemetery - Contracted Services

15003

52200

Parks - Contracted Services

Attachments: [Official Notice #8-2020 Bid Results FINAL](#)
[Official Notice #8 Bid - Cleanco](#)
[#0609-20 Resolution](#)

Monica Santos, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0610-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent submitting Bid Results of Official Notice #7-2020 Janitorial Services - Building Complex.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the two year contract for Official Notice #7-2020 Janitorial Services - Building Complex be awarded to Cleanco Racine Inc., at their bid price of \$303,225.00 they being the lowest responsive, responsible bidder.

Fiscal Note: Funding for this project is available in accounts 70240 52200 Contracted Services and 70040 52200 Contracted Services.

Attachments: [Official Notice #7-2020 Bid Results FINAL](#)
[Official Notice #7 Bid - Cleanco](#)
[#0610-20 Resolution](#)

Monica Santos, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Taft, that this file be Recommended For Approval

[0611-20](#)

Subject: Communication sponsored by Alder Lemke requesting permission for the Mayor and City Clerk to enter into a Contract Agreement and to accept additional funding in the amount of \$86,101.00 from the State of Wisconsin Department of Health Services, Division of Public Health for Bioterrorism Preparedness. The funds will be used to enhance Wisconsin's ability to rapidly mobilize, surge, and respond to public health emergencies identified by CDC. (Grant control numbers 00275 - BioTerrorism Preparedness/CRI (City Readiness Initiative) \$23,704. 00276 - Bioterrorism Focus Planning (PHEP) \$62,397)

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the Mayor and City Clerk be authorized to enter into a contract agreement and accept additional funding in the amount of \$86,101.00 from the State of Wisconsin Department of Health Services, Division of Public Health for Bioterrorism Preparedness.

Fiscal Note: No City Match is required.

Attachments: [2020-2021 DHS-DPH Bioterrorism Preparedness #0611-20 Resolution](#)

Cody Pearce, Epidemiologist, appeared before the Committee to speak on the item.

Recommended For Approval

[0620-20](#)

Subject: Communication requesting approval of a draft resolution supporting a grant application for \$250,000 from the Wisconsin Economic Development Corporation Community Development Investment (WEDC CDI) Grant Program for J. Jeffers & Co. for the redevelopment of the former Horlick-Haban property at 2200 Northwestern Avenue.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the draft resolution be approved and a final resolution adopted supporting a grant application for \$250,000 from the WEDC CDI Grant Program for the redevelopment of the former Horlick-Haban property at 2200 Northwestern Avenue. The resolution would allow the Mayor and City Clerk/Treasurer, or their designee, to sign the grant application and receive the grant on behalf of J. Jeffers & Co.

Fiscal Note: The grant control number is 00340. The grant does not require a local match, but does require a local resolution of support.

Attachments: [DRAFT CDI Resolution Horlick #0620-20 Resolution](#)

Jeff Towne, Economic Development Specialist, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval

[0614-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Patricia Ann Chapple for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on

09-21-2020: To defer this item to the next Finance and Personnel Committee meeting.

Staff Recommendation to the Finance and Personnel Committee on 10-12-2020: To receive and file.

Fiscal Note: N/A

Attachments: [chapple deny_001](#)
[0614-20 Agenda Briefing Memorandum - Chapple](#)

Scott Letteney, City Attorney, appeared to speak on the item.

A motion was made by Alder Taft and FAILED due to a lack of a second.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Deferred to the next Finance and Personnel Committee meeting.

[0616-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Vimlesh Patel for consideration for disallowance.

Recommendation to the Finance and Personnel Committee on 09-21-2020: To defer this item to the next Finance and Personnel Committee meeting.

Staff Recommendation to the Finance and Personnel Committee on 10-12-2020: To receive and file.

Fiscal Note: N/A

Attachments: [patel deny_001](#)
[0616-20 Agenda Briefing Memorandum - Patel](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Deferred to the next Finance and Personnel Committee meeting.

[0618-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Allen Mierisch for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the claim of Allen Mierisch be disallowed.

Fiscal Note: N/A

Attachments: [mierisch deny_001](#)
[0618-20 Agenda Briefing Memorandum - Mierisch](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Taft, that the disallowance of this claim be Recommended for Approval.

[0619-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the City Attorney's office, submitting the claim of Gregory Nielson for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the claim of Gregory Nielson be disallowed.

Fiscal Note: N/A

Attachments: [nielsen deny_001](#)
[0619-20 Agenda Briefing Memorandum - Nielsen](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Taft, that the disallowance of this claim be Recommended for Approval.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 7:01 p.m. The next scheduled meeting of this Committee is at 5:30 p.m. on Monday, October 12, 2020 at City Hall, Room 303.

**Respectfully submitted,
Ald. Taft. Chair
Finance & Personnel Committee**