



Douglas Avenue

March 31, 2011

Donnie Snow
Director of Parks & Recreation
City of Racine
730 Washington Avenue
Racine, WI 53403

RECEIVED

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**PARKS, RECREATION
& CULTURAL SERVICES**

Dear Mr. Snow:

The purpose of this correspondence is to request the use of the Cesar Chavez Community Center and Douglas Park for a new event sponsored by the Douglas Avenue Business Improvement District (BID). The event, which will feature businesses located with the BID as well as children's activities, food and entertainment, will be held on Sunday, August 14, 2011.

The BID Board formally requests use of Douglas ²²Park on Saturday, August ²⁰~~13~~, 2011 beginning at 5:00 p.m. until Monday, August ~~13~~, 2011 at 9:00 a.m. and the Cesar Chavez Community Center on Sunday, August ²¹~~14~~, 2011 from 7:00 a.m. until 8:00 p.m.

We would also like to request the use of the Stage on Wheels and a waiver of any fees.

If you have any questions please contact me at 898-7404.

Sincerely,

Kristin Niemiec

Community Development Manager

Cc: David Namowicz, Chairman

11-6530