

RECEIVED

FEB 02 2015

December 8, 2014

Dept. of Public Works

Letter of Request for the Ragnar Relay Chicago 2015

I would like to formally request permission for the Ragnar Relay Chicago on June 12-13, 2015. This event is a 200-mile overnight running relay race from Madison, WI to Chicago IL (formerly called the Madison to Chicago 200).

Enclosed please find information on the race route and other general information for the Ragnar Relay Chicago. Please let me know if I can provide you with any additional information that would be helpful in gaining permission.

We believe in providing a quality event that is safe and fun for participants and all involved. Thank you for your time in attention in reviewing the enclosed details.

I look forward to hearing back from you.

Sincerely,

Elizabeth Murdock

Liz Murdock | Race Director
Ragnar Relay Series | Ragnar Events, LLC
12 S 400 W | Suite 200
SLC, UT 84101
P 877.83-RELAY | F 801.499.5023 | C 801.390.6890
liz@ragnarrelay.com | www.ragnarrelay.com

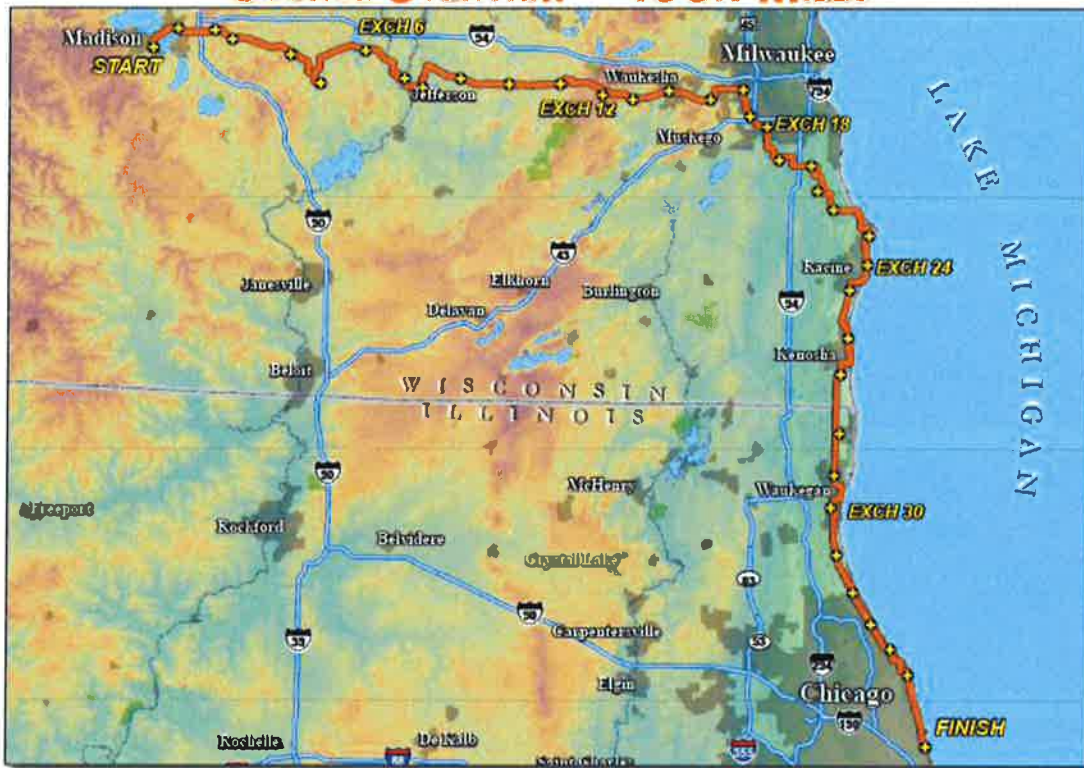


LIZ MURDOCK - RACE DIRECTOR
LIZ@RAGNARRELAY.COM
RAGNARRELAY.COM

CELL: (801)390-6890
FAX: (801)499-5023
OFFICE: (801)499-5024

12 SOUTH 400 WEST, 2ND FLOOR
SALT LAKE CITY, UT 84101

COURSE OVERVIEW -- 196.1 MILES



RAGNAR RELAY CHICAGO 2015

1.1 Event Description

The Ragnar Relay Chicago is a 200 mile running relay consisting of 36 relay legs stretching from Madison WI to Chicago IL on June 12-13 2015. Teams consist of 12 runners. During the relay, each team member runs three legs. Relay legs typically range between 3 - 8 miles and vary in difficulty.

Each team is responsible for providing two support vehicles, with six runners in each vehicle. The first vehicle will drop off the first runner at the start, and then proceed to the first exchange point.



LIZ MURDOCK - RACE DIRECTOR
LIZ@RAGNARRELAY.COM
RAGNARRELAY.COM

CELL: (801)390-6890
FAX: (801)499-5023
OFFICE: (801)499-5024

12 SOUTH 400 WEST, 2ND FLOOR
SALT LAKE CITY, UT 84101

At the first exchange, the vehicle will drop off the second runner and pick up the first runner when that runner's leg is complete. Teams will repeat this pattern for six legs until they hand off to their second vehicle. This leapfrogging pattern will continue all the way to the finish line.

The event is sponsored and managed by Ragnar Events, LLC. Ragnar Events presented its first event, the Ragnar Relay Wasatch Back, in Utah in 2004. To date, Ragnar Events has presented 20+ events in 10 states (the courses for some events running through more than one state) in the United States. The Ragnar Relay Series is the largest series of overnight relays in the world. For more information, see www.ragnarrelay.com.

These overnight relays benefit both participants and the communities where they are presented. Participants have been unfailingly enthusiastic about their experiences. There are always a wide variety of human interest stories associated with these events: these range from the experienced runner finding special meaning through participation in a running event as a member of a team; to the first-time runner who participates at the urging of a friend and discovers previously unknown abilities and a love for running; to families, businesses, old friends and other groups who enhance their relationships as they individually and collectively test their limits; to teams who simply run for a cause, whether in honor of a deceased friend or relative, or to raise money for local charities or another charity of special importance to the team. The official 2015 Ragnar Chicago charities are Chicago Area Runners Association Road Scholars (CARA) and Back on My Feet- Chicago Chapter (BOMF). Communities directly benefit economically from money spent by participants for food, lodging and other services.

1.2 Ragnar Web Information

Ragnar Events website: www.ragnarrelay.com

Chicago Ragnar website: <http://ragnarrelay.com/race/chicago>

1.3 Time and Route Details

The first wave of runners will leave Madison WI at 5:00 AM, and the last wave will launch at 3:30 PM on Friday June 12. We expect all runners to complete the relay no later than 8:00 PM on Saturday June 13 in Lincoln Park, Chicago IL. The objective of the staggered start times is to spread the participants out so that the impact on local traffic will be minimal, and to avoid large groups of



LIZ MURDOCK - RACE DIRECTOR
LIZ@RAGNARRELAY.COM
RAGNARRELAY.COM

CELL: (801)390-8890
FAX: (801)499-5023
OFFICE: (801)499-5024

12 SOUTH 400 WEST, 2ND FLOOR
SALT LAKE CITY, UT 84101

runners clustering together. No road closures are required for this event: runners are on sidewalks, road shoulders, or trails.

Runners are required to obey all traffic laws. It is mandatory for participants to wear a reflective vest, back LED, and headlamp between the hours of 7:00 PM and 6:15 AM.

1.4 Exchange Points

Teams congregate at exchanges to wait for and send off runners. Exchanges are at locations where there is adequate parking to minimize impact on through traffic. Those locations include churches, schools, parks, and small businesses. Ragnar Events is in the process of obtaining permission from the various locations for the use of exchanges.

Total in Wisconsin and Illinois will be thirty minor exchange points and five major exchange points. Each minor exchange point will consist of 12 portable toilets and an exchange chute which consist of 4 delineator cones, caution tape, and is approximately 4 feet wide and 8 feet long. The caution tape used will be tied between two delineator cones approximately 8 feet apart from each other. See picture below.

Image of exchange chute:



1.5 Safety and Emergencies

Runner safety is of foremost concern. All teams are provided a Race Bible that includes a detailed course description and event rules. All runners sign waivers where they acknowledge that the



LIZ MURDOCK - RACE DIRECTOR
LIZ@RAGNARRELAY.COM
RAGNARRELAY.COM

CELL: (801)390-6890
FAX: (801)499-5023
OFFICE: (801)499-5024

12 SOUTH 400 WEST, 2ND FLOOR
SALT LAKE CITY, UT 84101

course includes areas where there may be traffic congestion and that they must obey race rules, which require observance of all applicable traffic rules and regulations.

Each team must have at least twelve reflective vests and four headlamps. These must be presented at the time that the team checks in. Runners starting their legs after 7:00 PM and before 6:15 AM must be wearing a reflective vest, LED back light, and wearing a headlamp. Additionally, any team member/spectator outside a vehicle must wear a reflective vest during these hours.

Runners are instructed to contact Ragnar Race Command at 661-Ragnar1 for any concerns or problems out on the course. On race weekend a Ragnar staff member operates Race Command and solves issues such as: lost runners, missing directional signs, or general question about the course. In the case of a major medical emergency, runners and staff are instructed to call 911 first, then contact Race Command to let Ragnar staff know of the emergency.

We will have 12-15 Ragnar staff on the course at all times monitoring the race. Each staff member is CPR certified and trained to handle minor emergencies.

1.6 Volunteers

It is mandatory for participation in the event that each team provides three volunteers. These volunteers are sent a race packet prior to the race with instructions about their shift, gear, training, rules, etc. All volunteer locations and shifts are pre-determined to the event. Volunteers working in or near an exchange point are in charge of trash and clean up.

1.7 Officer Services

Local Police Officers are stationed throughout the course in specific locations according to the safety demand and traffic flow throughout their jurisdiction. Officers are not to stop or slow traffic at any time, but are to assist the runners to safely cross the road.

1.8 Traffic Impact

We anticipate 600 teams to register for this year's event. Because start times are spread over a nine hour period and only 600 runners are on the course at any given time, there will never be a large group of runners at any one location. Typically the runners are spread out over 20-30 miles so groups of 3-5 runners at a time are the most concentrated our race becomes.



LIZ MURDOCK - RACE DIRECTOR
LIZ@RAGNARRELAY.COM
RAGNARRELAY.COM

CELL: (801)390-6890
FAX: (801)499-5023
OFFICE: (801)499-5024

12 SOUTH 400 WEST, 2ND FLOOR
SALT LAKE CITY, UT 84101

1.9 Contingency/Inclement Weather Plan

Bad Weather

The race will occur rain or shine. However, under certain severe weather conditions where significant damage or alterations to the race course occur, we will cancel the event. Conditions that may result in a race being canceled or delayed include but are not limited to the following: severe electrical storm, snowfall, tornadoes, earthquakes, hurricanes, flooding, fog, etc.

Lightning

If there is lightning at the start of the race we will delay starts until the lightning clears. If runners see lightning on the course after the race has started, runners are to get off the road and into the support vehicle. If lightning clears within 1 hour the runner will go back on the road where they left and make a note of the time. If lightning persists longer than an hour, runners will move ahead to the next exchange and be informed of Ragnar's decision on whether or not the race will continue.

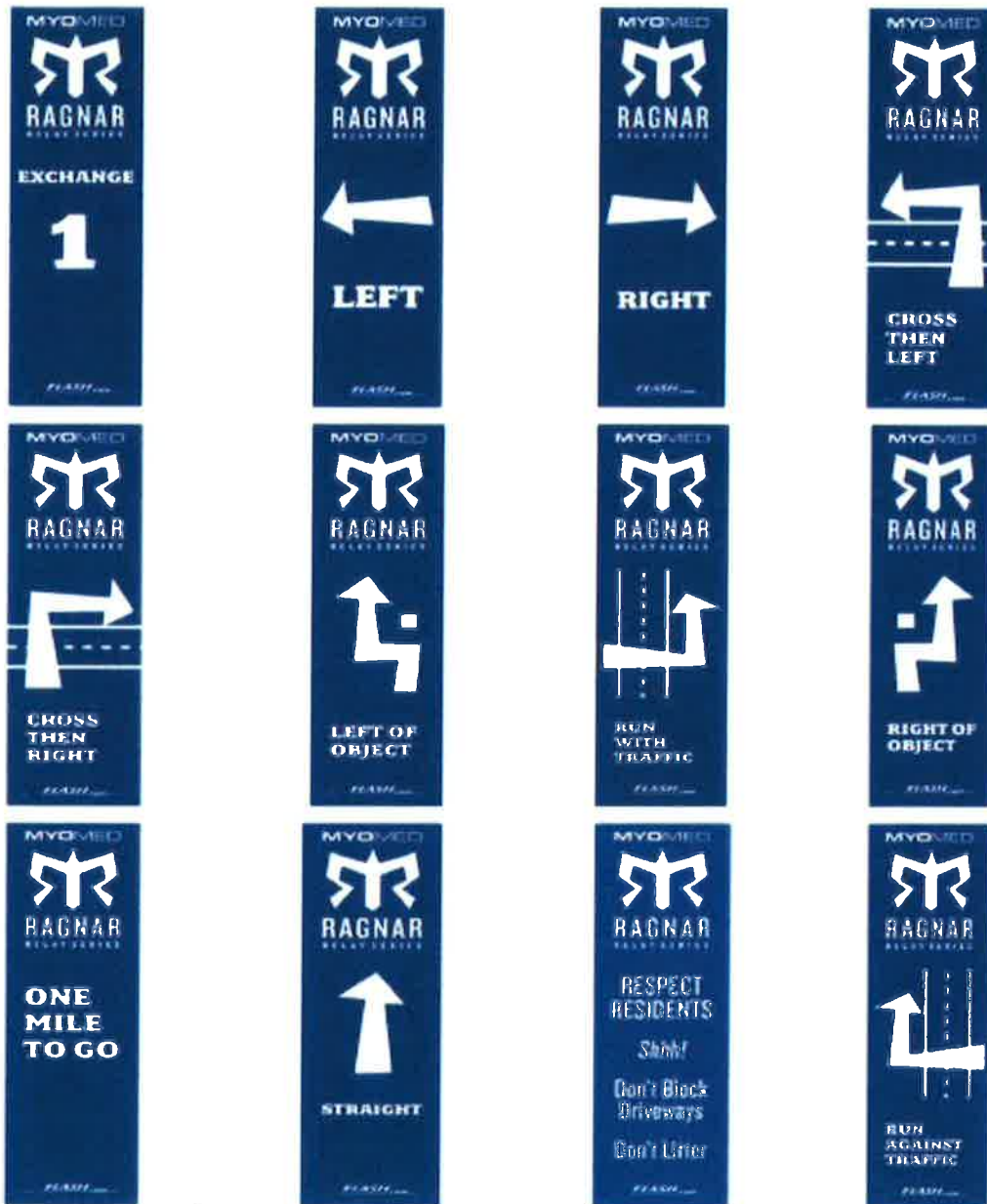
1.10 Signage Plan

Along the course there will be course signs that communicate to the runners which direction to go, on what side of the road to run, which exchange they are at, etc. An example of such a sign can be seen in the picture below. The signs are 42" High, 18" Wide, .25" Thick and are made of corrugated plastic. Each sign will be secured to a delineator post barricade. An example of the delineator is shown below.



DIRECTIONAL SIGNS

Along the course there will be course signs that communicate to the runners which direction to go, on what side of the road to run, which exchange they are at, etc.



LIZ MURDOCK - RACE DIRECTOR
LIZ@RAGNARRELAY.COM
RAGNARRELAY.COM

CELL: (801)390-6800
FAX: (801)499-5023
OFFICE: (801)499-5024

12 SOUTH 400 WEST, 2ND FLOOR
SALT LAKE CITY, UT 84101

Payne, Nancy

From: Elizabeth Murdock <liz@ragnarrelay.com>
Sent: Monday, February 02, 2015 1:59 PM
To: Payne, Nancy
Subject: Ragnar Relay Chicago 2015
Attachments: Ragnar Chicago 2015 Info.pdf; City of Racine.pdf

Hi Nancy,

My name is Liz Murdock, I am taking over this race for Katie. I apologize for the delay in contacting you during this transition. I am contacting you to request permission to bring our race through Racine. Our dates for the event this year is June 12-13, so a week later than in years past. Please let me know at your earliest convenience if you foresee a conflict with this.

I have attached a document detailing a bit more of our race and an insurance certificate to cover the city. Please let me know if there is a formal application to get this process started.

I look forward to working with you!

Liz Murdock | Race Director
Ragnar Relay Series | Ragnar Events, LLC
12 South 400 West, 2nd Floor | Salt Lake City, UT 84101
O 801.499.5024 | **C** 801.390.6890 | **F** 801.499.5023
liz@ragnarrelay.com | www.ragnarrelay.com

