



City of Racine

Meeting Minutes - Final

Wastewater Commission

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

President Robert Lui, Vice President Brian Anderson, Secretary Kathy DeMatthew, Mayor Gary Becker, Alderman Thomas Friedel, Alderman Ronald D. Hart, Michael Staeck, Robert Pucely, Richard Anderson, Ronald Keland, Jeff Pellegrom, Mike Andreasen, Daryl Lynaugh, John Hewitt

Tuesday, December 18, 2007

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, A. Lesnjak, M. Klimek, R. Gilbreath, A. Wheeler, J. Jordan

PRESENT: 9 - Thomas Friedel, Michael Staeck, Robert Pucely, Ronald Keland, Jeff Pellegrom, John Hewitt, Brian Anderson, Daryl Lynaugh and Robert Lui

EXCUSED: 5 - Ronald D. Hart, Richard Anderson, Kathy DeMatthew, Gary Becker and Mike Andreasen

2. Approval of Minutes for the November 2007 Meeting

Commissioner Hewitt made a motion, seconded by Commissioner Staeck, to approve the minutes of the regular meeting of the Board of Wastewater Commissioners held on Tuesday, November 27, 2007. The motion passed unanimously.

to Approve the Minutes

3. [07-1530](#)

Subject: Budget Expenditures for November 2007 totaling \$1,086,725.02

Recommendation: Approve

Commissioner Anderson made a motion, seconded by Commissioner Friedel, to approve the budget expenditures for November 2007 totaling \$1,086,725.02. The motion passed unanimously.

Approved

4. [07-1531](#)

Subject: Project Reports

A) Grove Ave. Storage Tank - M. Gitter

Recommendation: Receive and File

A project report was given by Staff.

Received and Filed

5. [07-1532](#)

Subject: Request from Crispell-Snyder, Inc. for a Sanitary Sewer Extension Located at Hwy. V and Hwy. 20

Recommendation: Approve

The General Manager noted that the Chief Engineer has reviewed the plans for a sanitary

sewer extension for Phase I Utilities and Roads in the Village of Mt. Pleasant and recommended approval.

Commissioner Hewitt made a motion, seconded by Commissioner Anderson, to approve the sanitary sewer extension request from Crispell-Snyder, Inc. for Phase I Utilities and Roads located south of STH 20 at the intersection with CTH V in the Village of Mt. Pleasant. The motion passed unanimously.

Approved

6. [07-1510](#) **Subject:** Direct Referral - Communication from the General Manager of the Wastewater Utility wishing to discuss the Financial Assistance Agreement for Clean Water Fund Program, Project No. 4285-14, Basin Z Wastewater Storage Facility

Recommendation of the Finance and Personnel Committee on

12-10-07: The Mayor and City Clerk be authorized to enter into a Financial Assistance agreement with the Wisconsin Department of Administration for a Clean Water Fund Loan in the amount of \$3,481,931.

Fiscal Note: No City funds are involved with the Clean Water Fund Loan from the State of Wisconsin Department of Administration. The loan rate will be 2.475%. The loan will be repaid with Wastewater Utility funds.

Recommendation of the Wastewater Commission on 12/18/07: The Mayor and City Clerk be authorized to enter into a Financial Assistance Agreement with the Wisconsin Department of Administration for a Clean Water Fund Loan for the purpose of funding the Basin Z Wastewater Storage Facility project in the amount of \$3,481,931. Further recommends that \$3,481,931.00 in Wastewater Revenue Bonds be issued to the State of Wisconsin Clean Water Fund Program in exchange for a Clean Water Fund Loan in the same amount.

Fiscal Note: Funding will be provided by the Wastewater Utility.

The General Manager stated that the Finance and Personnel Committee approved authorization for the Mayor and City Clerk to enter into a Financial Assistance Agreement with the Wisconsin Department of Administration for a Clean Water Fund Loan for the purpose of funding the Basin Z project.

Commissioner Friedel made a motion, seconded by Commissioner Staeck, to authorize the Mayor and City Clerk to enter into a Financial Assistance Agreement with the Wisconsin Department of Administration for a Clean Water Fund Loan in the amount of \$3,481,931.00 for funding of the Basin Z Wastewater Storage Facility. The motion passed unanimously.

Recommended For Approval

7. [07-1535](#) **Subject:** Proposal from Don Roecker for Professional Services for Clean Water Fund Loan for Michigan Blvd. and Virginia Street Projects

Recommendation: Approve

The General Manager received a proposal from Donald Roecker for the purpose of assisting the Wastewater Utility in securing a Clean Water Fund Project (CWFP) Loan for the Virginia Street/Michigan Boulevard sanitary sewer project. He recommended approval of the proposal.

Commissioner Friedel made a motion, seconded by Commissioner Anderson, to approve the proposal from Donald Roecker, Special Project Consultant, for the purpose of securing a Clean Water Fund Project Loan from the State of Wisconsin in an amount not to exceed \$15,000.00 for the Virginia Street/Michigan Boulevard sanitary sewer project. The motion passed unanimously.

Approved8. [07-1546](#)**Subject:** Comfort Resolution pertaining to Virginia St. and Michigan Blvd. Sanitary Sewer Project**Recommendation of the Wastewater Commission on 12/18/07:** The Mayor and City Clerk be authorized and directed to sign the "Declaration of Official Intent to Reimburse" pertaining to Virginia St. and Michigan Blvd. Sanitary Sewer project.**Fiscal Note:** Funding will be supplied by the Wastewater Utility.

The General Manager requested authorization for the Mayor and City Clerk to sign a "Declaration of Official Intent to Reimburse" with regard to the Virginia Street/Michigan Boulevard project, CWFL Project #4285-15. He noted that the expenditures for this project will be recovered by the State.

Commissioner Pellegrom made a motion, seconded by Commissioner Pucely, to authorize the Mayor and City Clerk to sign a "Declaration of Official Intent to Reimburse" pertaining to the Virginia Street/Michigan Boulevard project identified as Clean Water Fund Loan (CWFL) Project #4285-15. The motion passed unanimously.

Recommended For Adoption9. [07-1549](#)**Subject:** Approval of Cost of Service Study for Virginia St.**Recommendation: Defer**

The General Manager noted that the Village of Mt. Pleasant is not ready to move forward with this project, therefore, he recommended deferring this item.

Commissioner Friedel made a motion, seconded by Commissioner Pellegrom, to defer this item until a later date. The motion passed unanimously.

Deferred10. [07-1307](#)**Subject:** Proposal from Earth Tech for Virginia Street Sanitary Sewer and Lift Station Design**Recommendation: Defer**

Since this item pertains to Item #9, the General Manager asked that this item be deferred.

Commissioner Anderson made a motion, seconded by Commissioner Staeck, to defer this item until a later date. The motion passed unanimously.

Deferred

11. [07-1533](#) **Subject:** Wisconsin Clean Sweep Grant Contract for 2008

Recommendation: Approve

The General Manager received a Clean Sweep grant contract for 2008 from the State of Wisconsin. He requested authorization to enter into said agreement for the purpose of securing monies from the State for Racine's Household Hazardous Waste Program.

Commissioner Anderson made a motion, seconded by Commissioner Staeck, to authorize the General Manager to enter into an agreement with the State of Wisconsin, Department of Agriculture, Trade and Consumer Protection for the 2008 Clean Sweep grant program. The motion passed unanimously.

Approved

12. [07-1534](#) **Subject:** Bid Results for Ferric Procurement

Recommendation: Approve

The General Manager submitted bid results for ferric chloride procurement for 2008 and recommended that the contract be awarded to the low bidder.

Commissioner Pellegrum made a motion, seconded by Commissioner Friedel, to approve the low bid of PVS Technologies for ferric chloride procurement for the Wastewater Utility for 2008 at a bid price of \$437.00/ton. The motion passed unanimously.

Approved

13. Other Business

A) The General Manager stated that he signed an agreement with Quarles & Brady for a fee of \$7,000.00 for the purpose of preparing a bond issue with regard to the Clean Water Fund Loan.

B) The General Manager noted that he met with the Milwaukee Metropolitan Sewerage District, Green Bay Wastewater Utility, and Madison Metropolitan Sanitary District to discuss their procedures in handling personnel issues. He stated that he is currently working on reviewing the Utility's performance evaluation forms. He also mentioned that he has corresponded with a firm by the name of Carlson Dettmann to help with such issues.

C) The General Manager mentioned that the Utility is looking to purchase a portion of land located by the building formerly known as the Case Foundry which is currently owned by Case New Holland.

14. **Adjournment**

There being no further business, Commissioner Hewitt made a motion, seconded by Commissioner Pellegroni, to adjourn the meeting at 4:55 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.