



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Gregory Holding, Alderman Raymond DeHahn,
Alderman Sandy Weidner, Alderman Jeff Coe, Alderman
Michael D. Shields*

Tuesday, August 31, 2010

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Gregory Holding, Raymond DeHahn, Sandy Weidner and Jeff Coe

EXCUSED: 1 - Michael Shields

Also Present: John Rooney, Tom Eeg, Brian O'Connell, Matt Sadowski, Dave Fleury, Steve Cramer

Approval of Minutes for the August 12, 2010 Meeting.

The minutes were approved as printed. Passed unanimously.

1. [10-5467](#)

Subject: Communication from St. Edward Parish requesting to close 15th Street and the alley between West Blvd. and Grove Avenue for their Fall Fun Fest from September 24, 2010 to September 26, 2010.

Recommendation of the Public Works and Services Committee on 8-31-10: That St. Edward Parish be granted permission to close 15th Street and the alley bounded by 15th Street, 16th Street, West Boulevard and Grove Avenue, from 3:00 p.m. Friday, September 24, 2010, through Sunday, September 26, 2010, for a Fall Fun Festival.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest

of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Dave Fleury and Matt Sadowski appeared before the Committee requesting closure of 15th Street between West Boulevard and Grove Avenue, and the alley south of 15th Street for their parish festival. He noted a car show would be held on 15th Street and they wanted a portion of the alley closed as access to the playground during the festival.

Tom Eeg noted the hold harmless liability insurance requirement and the \$250 fee.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

2. [10-5505](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting to close portions of Main Street and Sixth Street for the 8th Annual Party on the Pavement on Saturday, October 2, 2010, from 12:00 p.m. to 7:00 p.m.

Recommendation of the Public Works and Services Committee on 8-31-10: That permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 7th Street and Sixth Street from Main Street to Grand Avenue, on Saturday, October 2, 2010, from 12:00 p.m. to 7:00 p.m., for the 8th annual "Party on the Pavement" event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. Proof of liability insurance be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event;
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route; and
- F. The sponsor shall pay a special event fee of \$700.00.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest

of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

John Rooney noted Devin Sutherland could not attend the meeting and indicated there was a \$700 event fee and noted the hold harmless liability insurance requirements. This is an annual request and he had no objections to the planned closure.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

3. [10-5520](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/Engineering requesting permission for Time Warner Cable to use the existing City conduit system on 4th Street, Main Street, 5th Street and Lake Avenue for installation, operation, maintenance and repair of their fiber optics.

Recommendation of the Public Works and Services Committee on 8-31-10: That the Mayor and City Clerk be authorized and directed to enter into a Conduit License Agreement with Time Warner Cable to use the City's conduit duct system on 4th Street, Main Street, 5th Street and Lake Avenue for installation, operation, maintenance and repair of their fiber optics. This agreement will be for a minimum period of three (3) years.

Fiscal Note: Time Warner Cable will pay the City \$0.87 per foot conduit fee with a five percent (5%) annual escalator.

Steve Cramer, from Time Warner Cable, appeared before the Committee. He explained his request. He noted the existing conduit system would reduce the cost of having to install new conduit for their customer in Downtown Racine.

John Rooney noted that many conduit systems have been installed in the Downtown projects to facilitate these requests. He noted an existing conduit system lease agreement was agreed to back in 2007 with Midwest Fiber Networks. He noted the agreement would mimic that agreement and the front footage rate would be approximately \$.87 a lineal foot. He noted the term of the agreement is for three years, with an annual three-year renewal agreement.

After further discussion, motion made by DeHahn, seconded by Weidner to approve the request. Passed unanimously.

Recommended For Approval

4. [10-5431](#)

Subject: Communication from the Alderman of the 1st District requiring the City of Racine Building Department not grant a raze permit or building permit for the property located at 1132 Irving Place for the next 60-days.

**Recommendation of the Public Works and Services Committee
on 8-31-10:** That the communication be received and filed.

Fiscal Note: N/A

Alderman Coe expressed some concerns on the razing of so many homes in the area. He noted some of the homes that were being built did not provide enough space for yards.

Brian O'Connell appeared before the Committee and explained the process with Habit for Humanity.

After further discussion, motion made by DeHahn, seconded by Coe to receive and file the communication. Passed unanimously.

Recommended to be Received and Filed

5. [10-5516](#)

Subject: (Direct Referral) Communication from Laura Sumner Coon, requesting the use of the Gateway Technical College parking lot from Tuesday, August 24, 2010 through Monday, August 30, 2010 for the SOAR, Back to School event.

**Recommendation of the Public Works and Services Committee
on 8-31-10:** That permission be granted to S.O.A.R. (Scholarships, Opportunities & Access in Racine) to utilize the Gateway parking lot for a Back-to-School Carnival on Saturday and Sunday, August 28 & 29, 2010, with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.

Fiscal Note: N/A

Tom Eeg explained the event. He noted that even though the event has occurred, the sponsor did get the necessary agreements in place. He asked the Committee to approve the request.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

6. [10-5530](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations regarding the new Wisconsin Electronics Recycling Law.

**Recommendation of the Public Works and Services Committee
on 8-31-10:** That the City of Racine hold a free drop off for city residents for recyclable electronic devices on Saturday, October 2,

2010 from 9:00 a.m. to 12:00 p.m. at the City Hall Annex parking lot.

Further recommends that a \$10.00 drop off charge for televisions and computers be implemented at the Pearl Street Facility.

Fiscal Note:

Tom Eeg explained the new Wisconsin Electronics Recycling Law. He noted there would be a one-time free disposal at the City Hall Annex on October 2, 2010. He also asked that the Committee approve a \$10 fee for TV's and computers.

After further discussion, a motion was made by DeHahn, seconded by Weidner to approve the fee as requested. Passed unanimously.

Recommended For Approval

7. [10-5533](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting the request of Reesman's Excavating to use the former Walker Site for storage of construction materials for force main repairs for the Village of Caledonia.

Recommendation of the Public Works and Services Committee on 8-31-10: The Mayor and City Clerk be authorized and directed to enter into an agreement with Reesman's Excavating & Grading, Inc. for the use of the Walker Site for the storage of construction materials for the Village of Caledonia Force Main Repairs project, for the duration of the project, with the following stipulations:

- A. A Hold Harmless Agreement be executed;
- B. A Liability Insurance Certificate be filed; and
- C. Reesman's Excavating & Grading, Inc. restores the property to its original condition.

Fiscal Note: Not applicable.

John Rooney noted that Reesman's Excavating and Grading was going to be performing some repair work to the Village of Caledonia's force main, which is in the City of Racine's public right-of-way. He noted similar repairs were made two years ago and the City allowed the contractor to use the Walker site for storage and materials. He noted a hold harmless agreement and liability insurance would be required for use of the property. He had no objections to the request.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

8. [10-5479](#)

Subject: Communication from the Alderman of the 9th District, on behalf of his constituent, requesting the alley bounded by Hayes/Blaine/Kinzie/Lindermann be paved and also requests that a preliminary resolution be drafted for a public hearing on this matter.

Recommendation of the Public Works and Services Committee on 8-31-10: That the prayer of the petitioners be granted and that a preliminary resolution be introduced for the paving of the alley bounded by Hayes Avenue, Blaine Avenue, Kinzie Avenue and Lindermann Avenue.

Fiscal Note: This is an assessable alley project and, therefore, all costs will be paid for by the abutting property owners.

Tom Eeg read the request by the Alderman of the 9th District requesting that the alley bounded by Hayes/Blaine/Kinzie/Lindermann be paved.

Motion made by DeHahn, seconded by Weidner to approve the drafting of a preliminary resolution for a public hearing for improvement. Passed unanimously.

Recommended For Approval

9. [10-5515](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 13-10 (K0-013), 2010 North Side Street Paving (R1), Milwaukee General, Contractor.

Recommendation of the Public Works and Services Committee on 8-31-10: That Change Order No. 1 on Contract 13-10 (K0-013), 2010 North Side Street Paving (R1), Milwaukee General Construction Co., Inc., contractor, be approved in the amount of \$56,097.68.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$52,157.68 - Account 990.908.5020, Conc. Pvmt. Repl. Misc. Locations

\$ 3,940.00 - Account 104.990.5420, Storm Sewers, Misc. Locations

\$56,097.68 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted Change Order No. 1 on Contract 13-10. He noted the amount of the change order and explained it was for additional undercutting and crushed stone on the project and also staging the intersection construction at Lombard and Chatham Street.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 5:55 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.