



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Board of Park, Recreation and Cultural Services

*Joey LeGath, Pamala Handrow, Terry McCarthy, Ken Lumpkin, Kristen Kaprelian, Michael Frontier, Keith Hemmig, Melissa Kaprelian-Becker, Amy Schaal, Tom Rosholt*

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Wednesday, October 12, 2011

5:15 PM

City Hall Annex, Room 130

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### Call To Order

*Acting Chairman McCarthy called the meeting to order at 5:19 PM.*

*Staff present: Donnie Snow, Tom Molbeck, Sherri Ruud*

*Guests: Nancy Anderson, Robbie Robinson - SEWRPC; Tom Rudey - Jingle Bell Run for Arthritis Racine; Dr. Mary Olson, Jamian Knuth, Ivana Renteria, Alissa Decker, Nykelen Brown, Kendal Christensen, and Joey Chiappetta - 21st Century Preparatory School; Chris Flynn - Racine Urban Garden Network.*

*The Board welcomes new member Tom Rosholt*

**PRESENT:** 9 - Terry McCarthy, Michael Frontier, Ken Lumpkin, Joey LeGath, Pamala Handrow, Kristen Kaprelian, Melissa Kaprelian-Becker, Amy Schaal and Tom Rosholt

**EXCUSED:** 1 - Keith Hemmig

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### 5:15 TO 6:00 P.M.

#### **PUBLIC HEARING REGARDING CITY OF RACINE 2035 PARK AND OPEN SPACE PLAN**

*Nancy Anderson of SEWRPC appeared and advised the City of Racine 2035 Park and Open Space Plan has been updated with all the requested recommendations of the Board. In addition to the in-depth comprehensive plan, a two page summary has also been created.*

*The Board requested both documents be made available on the City of Racine website.*

*Acting Chair McCarthy advised that since no members of the public were in attendance to discuss the Park and Open Space Plan, the Board's normal meeting would run parallel with the public hearing. Should any members of the public appear, the public hearing would then take precedence.*

[11-6149](#)

**Subject:** [ Direct Referral ] City of Racine Park and Open Space Plan Update

**Recommendation of the Board of Parks, Recreation and Cultural**

**Services on 3-9-11:** Defer

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 4-13-11:** Defer

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 6-9-11:** Defer

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 7-13-11:** Defer

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 7-28-11:** Defer

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 8-10-11:** Defer

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 9-14-11:** To conceptually approve Chapters 1-6 of the City of Racine 2035 Park and Open Space Plan.

**Fiscal note:** N/A

**Recommendation of the Board of Parks, Recreation and Cultural Services on 10-12-11:** To approve and adopt the City of Racine 2035 Park and Open Space Plan.

Further recommend referral to the City Plan Commission and the City Council for adoption.

**Fiscal note:** To be determined

*The Board thanked Nancy Anderson and Robbie Robinson for their efforts in putting together the City of Racine 2035 Park and Open Space Plan.*

**A motion was made by Pamala Handrow, seconded by Kristen Kaprelian, to**

approve and adopt the City of Racine 2035 Park and Open Space Plan.

Further recommend referral to the City Plan Commission and the City Council for adoption.

The motion PASSED by a Voice Vote.

### Public Input

*No public input*

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### Approval of Minutes for the September 14, 2011 Meeting

A motion was made by Pamala Handrow, seconded by Kristen Kaprelian, to Approve the Minutes. The motion PASSED by a Voice Vote.

### Director's Report

*The Report was distributed.*

*Director Snow advised the North Beach Bathhouse concession contract was awarded to GS Avarice, LLC. The contract is for five years with an option to extend for three additional one-year terms. The current contract is set to expire on December 31, 2011. The new contract will commence in January, 2012. It is anticipated that GS Avarice will provide services equal to or above those supplied by the present concessionaire.*

*Director Snow advised that on September 28, 2011, the Committee of the Whole took up the communication from the 14th District Alderman requesting the Parks and Recreation Department be placed under the Department of Public Works. The Committee recommended that the item be Received and Filed. Director Snow advised that at times of uncertainty, there can be unexpected developments. One of those developments is that this will be Sherri Ruud's last meeting; she has accepted a transfer to Wastewater.*

A motion was made by Pamala Handrow, seconded by Ken Lumpkin, to Receive and File the Report. The motion PASSED by a Voice Vote.

### Minutes of the September 19, 2011 Board of Cemetery Commissioners

A motion was made by Melissa Kaprelian-Becker, seconded by Michael Frontier, to Approve the Minutes. The motion PASSED by a Voice Vote.

### Minutes of the October 5, 2011 Golf Course Liaison Committee

A motion was made by Pamala Handrow, seconded by Kristen Kaprelian, to Approve the Minutes. The motion PASSED by a Voice Vote.

### Zoological Society Report

*No report this month.*

[11-6941](#)

**Subject:** Communication from the Co-Race Director of the Jingle Bell Run for Arthritis Racine 2010 requesting permission to use City right-of-way on Saturday, December 3, 2011.

**Recommendation of the Public Works and Services Committee on 10-11-11:** Jingle Bell Run for Arthritis be granted permission to close Island Park Drive from Liberty Street to Rupert Boulevard, Horlick Park Drive from Rupert Boulevard to 12th Street, and Domanik Drive from Spring Street to Jefferson Street for the Jingle Bell Run/Walk for Arthritis, to be held on Saturday, December 3, 2011, from 9:00 a.m. to 10:30 a.m., with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a special event fee of \$300.00.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

**Recommendation of the Board of Parks, Recreation and Cultural Services on 10-12-11:** To approve the Communication from the Co-Race Director of the Jingle Bell Run for Arthritis Racine 2011 requesting permission to use City right-of-way (Parks) on Saturday, December 3, 2011.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement is executed;
- B. A liability insurance certificate is filed prior to the event.
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor;
- D. That access to the pathway for general public use is available at all times.

Further recommend that the Director of Parks, Recreation and Cultural

Services and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Rudey appeared on behalf of the Jingle Bell Run for Arthritis Racine 2011. The race will be held on Saturday, December 3, 2011. Mr. Rudey advised this would be the 15th annual Jingle Bell Run; last year there were over 1,100 participants. They are not asking for exclusive use of any path or in any park. He thanked the Board and the PRCS Department for their past support and assistance.*

**A motion was made by Joey LeGath, seconded by Pamala Handrow, to approve Communication from the Co-Race Director of the Jingle Bell Run for Arthritis Racine 2011 requesting permission to use City right-of-way (Parks) on Saturday, December 3, 2011.**

**Further recommend that permission be granted with the following stipulations:**

- A. A hold harmless agreement is executed;**
- B. A liability insurance certificate is filed prior to the event.**
- C. Any overtime costs incurred by any City department to assist with this project is charged to the sponsor;**
- D. That access to the pathway for general public use is available at all times.**

**Further recommend that the Director of Parks, Recreation and Cultural Services and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.**

**The motion PASSED by a Voice Vote.**

[11-6988](#)

**Subject:** [Direct Referral] Communication from the 21st Century Preparatory School regarding the development of a community garden at Randolph Park.

**Recommendation of the Board of Parks, Recreation and Cultural Services on 10-12-11:** To approve the Communication from the 21st Century Preparatory School regarding the development of a community garden at Randolph Park.

**Fiscal Note:** N/A

*21st Century Preparatory School administrative representative Dr. Mary Olson, along with sixth grade teachers Jamian Knuth and Ivana Renteria appeared. Mr. Knuth advised they were partnering with the Racine Urban Garden Network to plant raised gardens at Randolph Park. The gardens would not only beautify the park, they would also supply an on hands learning environment. In addition, a produce garden is planned. Going forward, they plan to build rain gardens and birdhouses to make the area sustainable.*

*Sixth grade students Alissa Decker, Nykelen Brown, Kendal Christensen, and Joey Chiappetta spoke with passion about how having Randolph Park available to them would enhance their learning experience.*

*Mr. Knuth advised the location is ideal, as it is very close to the school. He also stated that he has spoken to four members of the other entity that has been working on the park, the Ray of Sunshine Group, and they fully support the school's efforts. He also invited them to attend this evening's meeting; however, they declined.*

*Racine Urban Garden Network representative Chris Flynn advised they will be happy to assist the school with the planning and development of the community gardens.*

*Director Snow advised that Alderman Shakoor had requested this item be deferred until the next meeting until he had a chance to contact the Ray of Sunshine Group. As of Wednesday, Director Snow had not heard back from Alderman Shakoor.*

*Director Snow advised alternate sites could be an area below the REC Center, or the statue across the street from the REC Center, if it was determined the school could not coexist with the other group at Randolph Park.*

*The public hearing was closed at 6:15 PM.*

**A motion was made by Michael Frontier, seconded by Amy Schaal, to approve the Communication from the 21st Century Preparatory School regarding the development of a community garden at Randolph Park. The motion PASSED by a Voice Vote.**

[11-6997](#)

**Subject:** [Direct Referral] 2012 Golf Course Greens Fees

**Recommendation of the Golf Course Liaison Committee on 10-5-11:** That greens fees will be the same for residents and non-residents beginning in 2012.

**Fiscal Note:** To be determined.

**Recommendation of the Board of Parks, Recreation and Cultural Services on 10-12-11:** To approve the recommendation of the Golf Course Liaison Committee that greens fees be the same for residents and non-residents beginning in 2012.

**Fiscal Note:** To be determined.

*Director Snow advised this item was on the PRCS Agenda as the Golf Course Liaison Committee does not report to Council. At the October 5, 2011 meeting of the Golf Course Liaison Committee, a motion was made and approved that green fees will be the same for residents and non-residents beginning in 2012.*

**A motion was made by Melissa Kaprelian-Becker, seconded by Kristen Kaprelian, to approve the recommendation of the Golf Course Liaison Committee that greens fees be the same for residents and non-residents beginning in 2012. The motion PASSED by a Voice Vote.**

[11-6955](#)

**Subject:** [Direct Referral] Election of Chair, Vice Chair, and Sub Committee Appointments.

**Recommendation of the Board of Parks, Recreation and Cultural Services on 10-12-11:** To elect Alderman Terry McCarthy, Chair, Kristen Kaprelian, Vice Chair.

**Fiscal Note:** N/A

*Pam Handrow moved, and it was seconded by Kristen Kaprelian, to nominate Alderman Terry McCarthy as Chair of the Board of Parks, Recreation and Cultural Services. Passed unan.*

*Alderman Kaprelian-Becker moved, and it was seconded by Joey LeGath, to nominate Kristen Kaprelian as Vice Chair of the Board of Parks, Recreation and Cultural Services. Passed unan.*

*Director Snow advised the Board of the responsibilities of the four sub committees. A finalized sub committee list will be distributed at the next Board meeting.*

**Approved**

### **Adjournment**

*Alderman McCarthy requested that Pershing Park Lighting be added as an agenda item for the next meeting.*

*There being no further business, the meeting adjourned at 6:30 PM.*

**Next Meeting: Wednesday, November 9, 2011**

**If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at 262-636-9453 at least 48 hours prior to this meeting.**