



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Chairperson Deborah Ganaway
Alderman Raymond DeHahn
Kristin Niemiec
John Heckenlively
Mark Kowbel*

Wednesday, October 27, 2010

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 4:30 P.M.

Present: Deborah Ganaway, Raymond DeHahn, Kristin Niemiec, Mark Kowbel

Excused: John Heckenlively

Also Present: Rick Jones, Tom Eeg, Steve Rogstad, Sam Aiello, Kathleen Fischer, Len Brandrup, Chris Reuwer, John Magee, Nancy Payne

Approval of Minutes for the September 29, 2010 Meeting

The minutes of the September 29, 2010 meeting were approved as printed. Passed unanimously.

Transit System Business

1. [10-5687](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent submitting the results of the RFP for the management of the BUS.

Recommendation of the Transit and Parking Commission on 10-27-10: Approve having the Mayor and City Clerk enter into a contract with First Transit to manage the BUS.

Fiscal Note: Funding is available in the 2011 BUS budget.

Sam Aiello explained the process the Technical Steering Committee took to evaluate the proposals. The Technical Steering Committee recommended the Commission approve a contract with First Transit to manage the BUS.

Motion made by DeHahn, seconded by Niemiec to open for discussion.

Alderman DeHahn had questions about the process and having First Transit manage the BUS because of previous issues the City had with them in the past.

Rick Jones and Len Brandrup explained the criteria used in the selection process and

told the Commission they used guidelines set-up by the FTA.

After further discussion, a vote was taken to approve First Transit to manage the BUS.

Members voting aye: Kowbel, Niemiec, Ganaway

Members voting nay: DeHahn

Motion carried 3:1 to approve First Transit to manage the BUS.

Recommended For Approval

2. [10-5628](#)

Subject: Communication from the Assistant Finance Director submitting the 2009 Transit financial statements for review.

Recommendation of the Transit and Parking Commission on 10-27-10: Receive and file.

Fiscal Note: N/A

Kathleen Fischer appeared before the Commission and went over the 2009 Transit financial statements.

Motion made by DeHahn, seconded by Kowbel to receive and file the communication. Passed unanimously.

Recommended to be Received and Filed

3. [10-5694](#)

Subject: Communication from the General Manager for the Belle Urban System requesting authorization to have Corporate Images provide improvements/enhancements to the Belle Urban System website.

Recommendation of the Transit and Parking Commission on 10-27-10: Approve the agreement to provide improvements/enhancements to the BUS website and authorize the Mayor and City Clerk to enter into an agreement with Corporate Images in the not-to-exceed amount of \$5,000.00

Fiscal Note: Estimated cost is in the not-to-exceed amount of \$5,000.00 and funding is available in Account No. 105.600.5610, Professional Services.

Steve Rogstad explained the agreement to upgrade the BUS website and stated this does not need to go out for bid.

Motion made by DeHahn, seconded by Kowbel to approve the agreement with Corporate Images in the not-to-exceed amount of \$5,000.00. Passed unanimously.

Recommended For Approval

4. [10-5728](#)

Subject: (Direct Referral) Communication from the General Manager of PTMR submitting the monthly report for the BUS.

**Recommendation of the Transit and Parking Commission on
10-27-10: Receive and file.**

Fiscal Note: N/A

Steve Rogstad reviewed the details of the monthly report.

Motion made by DeHahn, seconded by Kowbel to receive and file the report. Passed unanimously.

Recommended to be Received and Filed

Parking System Business

5. [10-5711](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Operations requesting to review proposed signage to honor Ms. Corinne Reid-Owens. (Res. 10-2189).

**Recommendation of the Transit and Parking Commission on
10-27-10:** Approve the signage proposal provided by ARC for the design of a new sign naming the Racine Metro Transit Center to honor Ms. Corinne Reid-Owens and authorize the Purchasing Agent to proceed with the purchase of this signage..

Fiscal Note: The estimated project cost is \$20,000.00 and funding is available in Account No. 105.900.5010, Capital Projects.

Tom Eeg explained and showed the members the new signage in honor of Ms. Corinne Reid-Owens.

Alderman Shakoor appeared before the Commission and stated he was the Ad-Hoc Chair for the Committee to find a proper way to honor Ms. Corinne Reid-Owens. He asked the Commission to approve the signage.

Motion made by DeHahn, seconded by Kowbel to approve the proposal by ARC for the new signage to honor Ms. Corinne Reid-Owens. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 5:27 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.