



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chair Natalia Taft*  
*Vice Chair Marcus West*  
*Alder Sam Peete*  
*Alder Jason Meekma*  
*Alder John Tate II*

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Monday, April 11, 2022

5:30 PM

Virtual

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#### Call To Order

**PRESENT:** 4 - Chair Taft, Vice Chair West, Alder Peete and Alder Tate II

**EXCUSED:** 1 - Alder Meekma

#### Approval of Minutes for the March 7, 2022 Meeting.

**A motion was made by Alder Tate II, seconded by Alder Peete, to Approve the Minutes**

[0190-22](#)

**Subject:** Communication sponsored by Mayor Mason, requesting permission to enter into a three-year contract, 2022048, with Microsoft Corporation to purchase Microsoft 365 G3 and Defender for Endpoint.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That The Mayor and City Clerk be authorized to execute and sign a contract, 2022048, with Microsoft Corporation to purchase Microsoft 365 G3 and Defender for Endpoint.

**Fiscal Note:** This is a three-year contract with a total cost of \$1,003,313.76. Funds are available in account #70113-57800 for FY 2022 and costs for subsequent years will be appropriated during the annual budget process.

*MIS Director Edwards, appeared before the committee to speak on the item.*

**A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval.**

[0234-22](#)

**Subject:** Communication sponsored by Alder Taft on behalf of the Director of Parks, Recreation and Cultural Services requesting permission for the Mayor and City Clerk to enter into MOU with RUSD to provide entry level recreational activities for an after summer school Playground Program at 7 RUSD selected schools.

**Recommendation of the Finance and Personnel Committee on**

**4-11-2022:** To authorize the Mayor and City Clerk to enter into a MOU with RUSD to provide entry level recreational activities for an after summer school Playground Program at 7 RUSD schools.

**Fiscal Note:** Program budget is approximately \$176,000. Expenditures will include salaries, supplies and transportation and will be fully reimbursed by RUSD at the end of the program.

*Director of Parks, Recreation and Cultural Services Molbeck and Superintendent of Recreational Services Mars, appeared before the committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Peete, that this file be Recommended For Approval.**

[0235-22](#)

**Subject:** Communication sponsored by Alder Lemke, on behalf of the Director of Parks, Recreation and Cultural Services to waive formal bidding for the purchase of a Maclean MV5 Municipal Vehicle.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the request of the Director of Parks, Recreation and Cultural Services to waive formal bidding for the purchase of a Maclean MV5 Municipal Vehicle for the City be approved.

**Fiscal Note:** Funding to defray the cost of these materials is available in Ord-Object 45150 57310, Parks-Equipment-Vehicles.

*Director of Parks, Recreation and Cultural Services Molbeck and Parks Superintendent Willis, appeared before the committee to speak on the item.*

**A motion was made by Alder Tate II, seconded by Alder Peete, that this file be Recommended For Approval.**

[0233-22](#)

**Subject:** Communication sponsored by Alder Lemke, on behalf of the Director of Parks, Recreation and Cultural Services, submitting bid results for Official Notice #2-2022 Horlick Athletic Field (HAF) Concessions. Requesting that the Racine Raiders be approved for use of HAF concession site for one initial contract year, with option to renew for four (4) additional one (1) year periods.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the Director of Parks, Recreation and Cultural Services, based on bid results of Official Notice #2-2022 "Horlick Athletic Field (HAF) Concessions", enter into contract with the Racine Raiders to be approved for use of HAF concession site, for one initial contract year, with option to renew for four (4) additional one (1) year periods.

**Fiscal Note:** Lump sum amount of \$8,000 per year, for the first year, and up to four (4) additional years, be paid to the City of Racine.

*Director of Parks, Recreation and Cultural Services Molbeck, appeared before the*

*committee to speak on the item.*

**A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval.**

[0222-22](#)

**Subject:** Communication sponsored by Mayor Mason seeking approval to enter into a tax increment financing agreement with Summit Packaging, LLC, regarding a manufacturing plant expansion at 3441 S. Memorial Drive.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the request to enter into a tax increment financing agreement with Summit Packaging, LLC, regarding a manufacturing plant expansion at 3441 S. Memorial Drive be approved and that the Mayor and City Clerk be authorized and directed to execute the agreement, and such related documents necessary to carry the agreement into effect, on the City's behalf.

**Fiscal Note:** The City expects to pay Summit Packaging approximately \$346,700 in estimated "pay as you go" development incentive payments over ten years. Other administrative costs incurred to manage TID #29 may be reimbursed by the increment generated by TID #29 as it becomes available.

*Assistant Director of City Development Rejc, Mayor Mason, and Director of Finance Kathleen Fischer, appeared before the Committee to speak on the item.*

**A motion was made by Alder Peete, seconded by Alder West, that this file be Recommended For Approval.**

[0189-22](#)

**Subject:** Communication from Mayor Mason requesting that ordinance section 2-332 be amended to permit the Assistant Director of City Development to serve as Acting Executive Director of the Community Development Authority in the absence of the Director of City Development and that Ord.0004-22 be approved.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** To Approve

**Fiscal Note:** N/A

*City Administrator Vornholt, appeared before the Committee to speak on the item.*

**Recommended For Approval**

[0228-22](#)

**Subject:** Communication sponsored by Mayor Mason requesting approval to accept a Wisconsin Department of Administration Neighborhood Investment Fund Grant for \$15,000,000. (Grant Control # 00404).

**Recommendation of the Finance and Personnel Committee on**

**4-11-2022:** That the request by Mayor Mason to accept the grant of \$15,000,000 from the Wisconsin Department of Administration Neighborhood Investment Fund be approved.

**Fiscal Note:** No additional funds are required to be allocated as a result of receiving this grant. The grant does not require a local match.

*City Administrator Vornholt, appeared before the committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval.**

[0229-22](#)

**Subject:** Communication sponsored by Mayor Mason requesting approval to accept a Wisconsin Department of Administration Healthcare Infrastructure Capital Investment Grant for \$20,000,000. (Grant Control #00411)

**Recommendation of the Finance and Personnel Committee on**

**4-11-2022:** That the request by Mayor Mason to accept the grant of \$20,000,000 from the Wisconsin Department of Administration Healthcare infrastructure Capital Investment Fund be approved.

**Fiscal Note:** No additional funds are required to be allocated as a result of receiving this grant. The grant does not require a local match.

*City Administrator Vornholt, appeared before the committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval.**

[0227-22](#)

**Subject:** Communication sponsored by Mayor Mason requesting approval for a grant application for \$2,000,000 from the U.S. Department of Health and Human Services. (Grant Control #00437).

**Recommendation of the Finance and Personnel Committee on**

**4-11-2022:** That the request sponsored by Mayor Mason to apply for a grant for \$2,000,000 from the U.S. Department of Health and Human Services be approved.

**Fiscal Note:** No additional City funds will be allocated as a result of receiving this grant. The grant does not require a local match.

*City Administrator Vornholt, and Mayor Mason appeared before the committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval.**

[0158-22](#)

**Subject:** Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Patricia Pacheco for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder Tate II, seconded by Alder Peete, that the disallowance of this claim be Recommended For Approval.**

[0191-22](#)

**Subject:** Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of James Reid for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder Tate II, seconded by Alder West, that the disallowance of this claim be Recommended For Approval.**

[0192-22](#)

**Subject:** Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Carol Oberlin for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Peete, that the disallowance of this claim be Recommended For Approval.**

[0231-22](#)

**Subject:** Communication sponsored by Alder Taft on behalf of the City Attorney submitting the claim of BMC Racine, LLC, and MARC Racine, LLC, for an excessive real estate assessment and taxes of the property located at 2308 South Green Bay Road, Tax Parcel Number 23901000, for the 2021 tax year for consideration.

**Recommendation of the Finance and Personnel Committee on**

**4-11-2022:** That the claim of BMC Racine, LLC, and MARC Racine, LLC, for an excessive real estate assessment and taxes of the property located at 2308 South Green Bay Road, Tax Parcel Number 23901000, for the 2021 tax year, be denied.

**Fiscal Note:** N/A

*City Attorney Letteney, appeared before the Committee to speak on the item.*

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval of Denial.

### Closed Session

It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session and pursuant to Wisconsin Statutes 19.85(1)(g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is involved.

A motion was made by Alder Tate II, seconded by Alder West, to go into Closed Session.

The motion PASSED by the following vote:

**PRESENT:** 4 - Chair Taft, Vice Chair West, Alder Peete and Alder Tate II

**EXCUSED:** 1 - Alder Meekma

### Open Session

The Committee will return to open session and may take action on any item discussed in closed session.

A motion was made by Chair Taft, seconded by Alder Tate II, to go into Open Session.

The motion PASSED by the following vote:

**PRESENT:** 4 - Chair Taft, Vice Chair West, Alder Peete and Alder Tate II

**EXCUSED:** 1 - Alder Meekma

### [0230-22](#)

**Subject:** Communication sponsored by Alder Taft on behalf of the City Attorney requesting authorization for the City Attorney's Office to represent all City officers and employees in *Gableman v. Genrich, et al.*, Waukesha County Circuit Court Case No. 2021 CV 1300.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** That the City Attorney's Office be authorized to represent all

City employees in *Gableman v. Genrich, et al.*, Waukesha County Circuit Court Case No. 2021 CV 1300.

**Fiscal Note:** City employees will be represented in house by City of Racine City Attorney's Office at no additional cost.

*City Attorney Letteney, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval.**

[0225-22](#)

**Subject:** Communication from Mayor Mason requesting that Racine Charter Ordinances section 2-76 be amended to remove the duty to conduct labor contract negotiations from the office of the city attorney and that Ch. Ord. 0001-22 be approved.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** To Approve

**Fiscal Note:** N/A

*City Attorney Letteney, and City Administrator Vornholt, appeared before the Committee to speak on the item.*

**A motion was made by Alder Tate II, seconded by Alder Peete, that this file be Recommended For Approval.**

[0226-22](#)

**Subject:** Communication from Mayor Mason requesting that Racine Ordinances sections 2-432, 2-482, 2-538, and 74-38 be amended to shift the primary duty to conduct labor contract negotiations from the office of the city attorney to the city administrator and that Ord. 0005-22 be approved.

**Recommendation of the Finance and Personnel Committee on 4-11-2022:** To Approve

**Fiscal Note:** N/A

*City Attorney Letteney, and City Administrator Vornholt, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Peete, that this file be Recommended For Approval.**

[0232-22](#)

**Subject:** Communication sponsored by Mayor Mason requesting that the City Attorney provide an update regarding collective bargaining issue and any lawsuits in which the City of Racine is involved.

**Recommendation of the Finance and Personnel Committee on**

**4-11-2022:** That the matter be Received and Filed.

**Fiscal Note:** N/A

*City Attorney Letteney, City Administrator Vornholt, Mayor Mason, and Finance Director Fischer, appeared before the Committee to speak on the item.*

**Received and Filed**

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 8:05p.m. The next schedule meeting of the Committee is at 5:30p.m. on Monday, April 25, 2022.**

**Respectfully submitted,**

**Alder Taft, Chair**

**Finance & Personnel Committee**