



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Wastewater Commission

Wednesday, June 18, 2025

5:30 PM

Racine Water Utility Conf. Rm.

The meeting was called to order by Commission President Taft at 5:34 p.m.

ROLL CALL

PRESENT: 9 - Natalia Taft, John Tate II, Anthony Beyer, Anthony Bunkelman, Jens Jorgensen, Jim Sullivan, Nancy Washburn, Marlo Harmon and Rosalind Thomas

EXCUSED: 5 - Cory Mason, Claude Lois, Nick Barootian, Jack Feiner and Kevin Salb

[0604-25](#)

Subject: Approval of Minutes for the April 16, 2025, Wastewater Commission Meeting

Staff Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Washburn, seconded by Bunkelman, that this file be Approved.

[0605-25](#)

Subject: Review of 2024 Wastewater Utility Audit from Clifton Larson Allen LLP (Shannon Small Invited to Meeting to Present)

Staff Recommendation: To Approve

Fiscal Note: N/A

Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2024. It is the Auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. No material weaknesses were noted. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.

Commissioners inquired as to what specific action could be taken to address the significant deficiencies noted above, and directed that a follow-up meeting take place between the Executive Directors of both Utilities, the Commission Presidents, and the City Finance Director to explore and discuss the matter further. Shannon Small also advised that she could avail herself to be of further assistance if direct input or further questions for her were necessary pertaining to the auditing process and its results.

A motion was made by Vice President Tate II, seconded by Harmon, that this file be Approved with the understanding that the Utility Directors will meet with the Commission Presidents and other City Administrative Staff to discuss the significant deficiencies in further depth.

[0606-25](#)

Subject: Review of the Compliance Maintenance Annual Report (CMAR) for 2024 and Approval of Corresponding Resolution

Staff Recommendation: To Approve

Fiscal Note: N/A

The Wastewater Utility Superintendent, Mary-Frances Klimek, submitted for review the 2024 Racine Wastewater Utility Compliance Maintenance Annual Report (CMAR), in which the Utility received a Grade "A" in all categories. The Wastewater Commission authorized a Resolution that the CMAR was reviewed and approved.

A motion was made by Washburn, seconded by Tate II, that this file be Approved.

CLOSED SESSION

A motion was made by Jorgensen , seconded by Thomas, to enter into Closed Session. The motion PASSED by the following vote:

- AYES:** 9 - Taft
- Tate II
- Beyer
- Bunkelman
- Jorgensen
- Sullivan
- Washburn
- Harmon
- Thomas

- EXCUSED:** 5 - Mason
- Lois
- Barootian
- Salb
- Feiner

[0642-25](#)

Subject: Communication Sponsored by Commissioner Harmon Requesting that the Wastewater Commission Meet Regarding Bargaining and Development Opportunities, which, for Competitive and Bargaining Reasons, Requires a Closed Session

Staff Recommendation: To Receive and File

Fiscal Note: N/A

Closed Session Discussion

OPEN SESSION

A motion was made by Jorgensen , seconded by Harmon, to enter into Open Session. The motion PASSED by the following vote:

AYES: 9 - Taft
Tate II
Beyer
Bunkelman
Jorgensen
Sullivan
Washburn
Harmon
Thomas

EXCUSED: 5 - Mason
Lois
Barootian
Salb
Feiner

A motion was made by Jorgensen , seconded by Tate II, that this file be Received and Filed. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to address, the meeting was adjourned at 7:12 p.m.