



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Public Works and Services Committee

*Chairman Alderman Sandy Weidner  
Vice Chairman Raymond DeHahn  
Michael Shields  
Eric Marcus  
Jim Morgenroth*

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Tuesday, September 13, 2011

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:31 P.M.*

**PRESENT:** 4 - Sandy Weidner, Michael Shields, Eric Marcus and James Morgenroth

**EXCUSED:** 1 - Raymond DeHahn

*Also present: Mark Yehlen, Tom Eeg, John Rooney, Al Stanek, Donnie Snow, Dave Siegert, Derrick Jones*

### Approval of Minutes for the August 30, 2011 Meeting.

*The minutes of August 30, 2011 were approved as printed.*

*Motion made by Marcus, seconded by Morgenroth. Passed unanimously.*

1. [11-6848](#) **Subject:** Communication from Derrick Jones, 3424 Kentucky Street, requesting permission to replace the blue and green markers by storm drains for an Eagle Scout project.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That the request of Derrick Jones to replace the blue and green markers by storm drains for an Eagle Scout project be approved with the following stipulations:

- A. Orange safety vests must be worn at all times within the street right-of-way while performing this work.
- B. A Hold Harmless Agreement be executed between Derrick Jones and the City of Racine.

### **Fiscal Note:** N/A

*Derrick Jones appeared before the committee and asked to replace some of the blue and green markers by stormwater drains for an Eagle Scout project. He informed the committee he would like to start around October 8, 2011. John Rooney noted that*

*similar projects have been approved in the past for painting around sewer inlets warning people to not dump into drains and also markers replaced in past by KOBO. He noted that staff had no objection to the request provided the requester files a hold harmless agreement with the City and wears orange safety vests while working within the street right-of-way at all time.*

*Motion made by Marcus, seconded by Shields. Passed unanimously.*

**Recommended For Approval**

2. [11-6860](#)

**Subject:** Communication from Downtown Racine Corporation requesting permission to close Main Street from State Street to 7th Street, and 6th Street from Main Street to Grand Avenue for Party on the Pavement on Saturday, October 1, 2011 from 12:00 P.M. - 7:00 P.M.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 7th Street and 6th Street from Main Street to Grand Avenue, on Saturday, October 1, 2011, from 12:00 p.m. to 7:00 p.m., for the 9th annual "Party on the Pavement" event.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. Proof of liability insurance be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event;
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route; and
- F. The sponsor shall pay a special event fee of \$700.00.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

*Tom Eeg noted that this is a similar request that has been made in the past. He noted the amount of the fee and indicated a hold harmless and liability insurance was required as well.*

*Motion made by Marcus, seconded by Shields. Passed unanimously.*

**Recommended For Approval**

3. [11-6861](#)

**Subject:** Communication from the Downtown Racine Corporation requesting to use city right-of-way for the annual Holiday Parade on Saturday, November 12, 2011.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That the Downtown Racine Corporation be granted permission to close Ontario Street, State Street between Ontario Street and Main Street, Main Street between State Street and Sixth Street, Sixth Street between Main Street and City Hall, on Saturday, November 13, 2010, from 4:00 p.m. to 6:30 p.m., for the Downtown Holiday Parade with the following conditions:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event.
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route.
- F. The sponsor shall pay a \$750 special event fee.

Further recommend that the Commissioner of Public Works/City Engineer and Chief of Police provide any necessary assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

*Tom Eeg noted that this is a annual request that has been made and approved in the past. He noted the amount of the fee and indicated a hold harmless and liability insurance would need to filed.*

*Motion made by Marcus, seconded by Shields. Passed unanimously.*

**Recommended For Approval**

4. [11-6873](#)

**Subject:** Communication from the Southeastern Wisconsin Harley Owners Group Racine Chapter #5624 requesting a street closing in the one block of Fifth Street between Main and Wisconsin on 10-1-2011 for the purpose of providing motorcycle only parking for the Party on the Pavement event.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That the communication be received and filed.

**Fiscal Note:** N/A

*Dave Siegert appeared before the committee and inquired about closing 5th Street*

from Main Street to Wisconsin Avenue to provide motorcycle only parking for the Party on the Pavement event. John Rooney noted that closing the road right-of-way is done by way of the Public Works and Services Committee for special event purposes. He noted special events such as the 4th of July Parade, Christmas Parade, Party on the Pavement. He noted that parking on the street really is something for all the general public to be able to do. He noted the best way to facilitate such a request to the Transit and Parking Commission to rent a surface lot or parking structure to provide off-street parking.

Motion made by Marcus, seconded by Morgenroth to receive and file the request. Passed unanimously.

**Recommended to be Received and Filed**

5. [11-6879](#) **Subject:** Preliminary Resolution 11-2712, dated August 30, 2011, for paving the alley between Jerome Boulevard to 10th Street; Taylor Avenue to Kearney Avenue (W).

**Recommendation of the Public Works and Services Committee on 1-25-11:** That the communication be deferred until after the 2012 public hearings.

**Fiscal Note:** N/A

*John Rooney noted this was inadvertently put back on the agenda. It really should be deferred and brought back after the Public Hearing is held in 2012.*

*Motion made by Marcus, seconded by Morgenroth to defer the item until the Public Hearing in 2012. Passed unanimously.*

**Deferred**

6. [11-6769](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 49-11 (K1-054), Bus Storage Garage-Lighting Upgrades.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That Contract 49-11 (K1-054), Bus Storage Garage-Lighting Upgrades, be awarded to Bohm Electric, Racine, WI, at their base bid price of \$24,500.00, plus Alternate Bid #2 in the amount of \$8,900.00, plus Alternate Bid #3 in the amount of \$14,900.00, plus Alternate Bid #4 in the amount of \$5,800.00, for a total contract amount of \$54,100.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 105.900.5040, Capital Projects-ARRA Funded.

*Tom Eeg and Al Stanek submitted bid results on Contract 49-11 (K1-054). They recommended awarding it to the lowest responsible bidder for the base bid plus alternate 2, alternate 3, and alternate 4.*

*Motion made by Marcus, seconded by Morgenroth. Passed unanimously.*

**Recommended For Award of Bid**

7. [11-6893](#)

**Subject:** (Direct Referral) Communication from the Director of Parks, Recreation and Cultural Services requesting permission to present the bids received by the Commissioner of Public Works, on September 8, 2011, for Contract No. 31-11 (K1-033), Sam Johnson Parkway Fountain Upgrades (R1).

**Recommendation of the Public Works and Services Committee on 9-13-11:** That Contract 31-11 (K1-033), Sam Johnson Parkway Fountain Upgrades (R1), be awarded to Scherrer Construction Company, Burlington, WI, at their base bid price of \$677,599.00, plus Alternate Bid #2 in the deduct amount of \$2,400.00, for a total contract amount of \$675,199.00, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from the following accounts:

\$100,000.00 - Account 991.700.5040, Renovate Boat Ramp Restrooms  
\$575,199.00 - S.C. Johnson Donation  
\$675,199.00 - Total

*Donnie Snow appeared before the Committee and asked for permission to award Contract 31-11 (K1-033) to the lowest responsible bidder at their base bid price, plus alternate 2. He noted that funding would be from \$100,000.00 from the Racine Parks CIP budget and the remainder was from an accepted donation by S.C. Johnson.*

*Motion made by Shields, seconded by Marcus. Passed unanimously.*

**Recommended For Award of Bid**

8. [11-6875](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 1 on Contract 15-11 (K1-015), 2011 City Resurfacing (R1), A.W. Oakes & Sons, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That Change Order No. 1 on Contract 15-11 (K1-015), 2011 City Resurfacing (R1), A.W. Oakes & Sons, Inc., contractor, be approved in the amount of \$160,950.00.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from the following accounts:

\$ 118,227.53 - Account 991.913.5040, RR Depot West Platform Repairs

\$ 42,722.47 - Account 919.000.5020, Development Activities  
\$ 160,950.00 - Totalunds are available as herein delineated.

*John Rooney submitted Change Order No. 1 on Contract 15-11 (K1-015). He noted that this was to finish off the majority of the paving and flatwork, landscaping, and rain garden at the West Canopy Depot that was recently renovated. He noted that funding has been provided through the Director of City Development.*

*Motion made by Marcus, seconded by Shields. Passed unanimously.*

**Recommended For Approval**

9. [11-6876](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 3 to Contract 35-09 (K9-036), PS-Sanitary Sewer Lateral Fee On-Call Services, AECOM , contractor.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That Amendment No. 3 to Contract 35-09 (K9-036), Professional Services - Sanitary Sewer Lateral Fee On-Call Services, AECOM Technical Services, Inc., consultant, as submitted, be approved in the amount of \$25,000.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 287.991.5310, Sanitary Sewers-Miscellaneous Locations.

*John Rooney submitted Amendment No. 3 to Contract 35-09 (K9-036). He noted that the amendment is for 2011, Sanitary Sewer Professional Services for on-call work regarding sanitary sewer laterals.*

*Motion made by Marcus, seconded by Shields. Passed unanimously.*

**Recommended For Approval**

10. [11-6874](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 41-11 (K1-043), PS -Sewer Abandonment , Design & Construction Service, AECOM, contractor.

**Recommendation of the Public Works and Services Committee on 9-13-11:** That the professional services provided by AECOM Technical Services, Inc., under Contract 41-11 (K1-043), Professional Services - Sewer Abandonment, be accepted and final payment authorized for a total contract amount of \$29,647.36.

**Fiscal Note:** Contract was authorized under Resolution No. 11-2536, dated May 3, 2011.

*John Rooney submitted final payment on Contract 41-11 (K1-043). Rooney explained the analysis and design in construction management services for the abandonment sewer at the WE Energies property located at 233 Lake Avenue. He*

*also described the re-routing of sewers and the construction project along Lake Avenue at 3rd Street.*

*Motion made by Marcus, seconded by Morgenroth. Passed unanimously.*

**Recommended For Approval**

11. [11-6882](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/Operations wishing to discuss bid results on Contract 44-11 (K1-046), 2011 Sidewalk Replacement Phase II.

**Recommendation of the Public Works and Services Committee on 1-25-11:** That the communication be received and filed.

**Fiscal Note:** N/A

*Tom Eeg noted that some contract documents have not been submitted yet on Contract 44-11 (K1-046) by the lowest responsible bidder. He noted that the proper documents were not filed. The committee would have to rescind the resolution and the award of the bid, and award to the second lowest responsible bidder. Tom Eeg noted that the documents are forthcoming and asked that the item be received and filed.*

*Motion made by Shields, seconded by Marcus to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

## Adjournment

*The meeting was adjourned at 6:39 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Department of Public Works at (262) 636-9121 at least 48 hours prior to this meeting.**