

Racine City Common Council
PRCS Board

This is a letter of request for numerous permits relating to the exclusive use of Carre Hogle Park on Saturday, June 24th, 2017. We have already reserved the park for June 23rd, 24th, and 25th. The Anderson Family Wedding will occur on the 24th but the additional days will be used for pre and post wedding functions, i.e. the set up and take down of tent and other equipment.

Pursuant to city and park policy we

- will be securing police officers as security
- have obtained the required number of signatures for an amplified music permit. Only five were required, but we obtained permission from all neighboring residents, including from two homes owned by SC Johnson.
- are applying for a malt beverage license, a licensed bartender will be on duty, beer and wine will be served to guests for free.
- will be acquiring a permit from the Building Department for the installation of a large tent and calling Digger's Hotline prior to its installation.
- will be renting two portable toilets and request permission to erect them as per City procedure.
- are asking for a Park time extension for Saturday June 24th to extend park hours from 10 PM to Midnight. The event may not go that late, but the extra time will allow for a thorough clean-up of park
- are asking permission to use the park to camp the nights of Friday June 23rd, Saturday June 24th, so as to keep the tent and equipment secure. A person will be compensated to be on premise to guard the equipment over night.
- are requesting permission for a beach fire permit which would be small and contained on a sandy area of the beach.
- will be serving food and beverages on disposable dinnerware. We will not be bringing any glass but will be prepared for proper disposal in case a guest were to bring a bottle of wine.
- will be encouraging guests to walk, bike, or take a shuttle back to hotel so as to minimize parking impact on neighbors.

All neighbors on the 1600 block of Main Street and those whose properties border the park have been informed of the event are supportive and have been welcomed to attend.

Thank you for your help,

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