



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Public Works and Services Committee

*Chairman John Tate II*  
*Vice Chair Mollie Jones*  
*Aldersperson Melissa Lemke*  
*Aldersperson James Morgenroth*  
*Aldersperson Henry Perez*

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Tuesday, October 30, 2018

5:30 PM

City Hall, Room 303

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#### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 4 - John Tate II, Mollie Jones, James Morgenroth and Henry Perez

**EXCUSED:** 1 - Melissa Lemke

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Mike Maierle, Jim Palenick, Andrew Ward

#### Approval of Minutes for the October 9, 2018 Meeting.

*The minutes of the October 9, 2018 meeting were approved as printed. Passed unanimously.*

#### [1098-18](#)

**Subject:** (Direct Referral) Communication from the Downtown Racine Corporation requesting to use City right-of-way for the annual Holiday Parade on Saturday, November 10, 2018.

#### **Recommendation of the Public Works and Services Committee on**

**10-30-18:** That permission be granted to the Downtown Racine Corporation to close Ontario Street, State Street between Ontario Street and Main Street, Main Street between State Street and Sixth Street, Sixth Street between Main Street and City Hall, on Saturday, November 10, 2018, for the Holiday Parade with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$750.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary

Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

*Mark Yehlen outlined the details of the request.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[1134-18](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign the First Amendment to the Urban Mass Transit Assistance - Operating 2018 Program Grant Agreement per Wis. Stats. 85-20 between WisDOT and the City of Racine - Contract 20180057.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That the Mayor and City Clerk be authorized and directed to sign the First Amendment to the Urban Mass Transit Assistance - Operating 2018 Program Grant Agreement per Wis. Stats. 85.20 between WisDOT and the City of Racine - Contract 20180057.

**Fiscal Note:** Revenue of \$4,702,856.00.

*Mike Maierle outlined the details of the request.*

*Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0929-18](#)

**Subject:** (Direct Referral) Communication from the Alderman of the 8th District appealing the Traffic Engineer's decision to not approve all-way signs at the intersection of Carlisle Avenue and Kewaunee Street.

**Recommendation of the Public Works and Services Committee on 09-11-18:** Defer for study.

**Recommendation of the Public Works and Services Committee on 10-30-18:** Receive and file.

**Fiscal Note:** N/A

*John Rooney outlined the details of the traffic study. He stated it did not warrant a change in traffic control.*

*Motion made by Morgenroth, seconded by Perez to receive and file. Passed unanimously.*

**Recommended to be Received and Filed**

[1135-18](#)

**Subject:** (Direct Referral) Change Order No. 2 on Contract 20180070, Library - Waterproof Elevator Equipment Room, ProAxis, LLC., contractor.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That Change Order No. 2 on Contract 20180070, Library - Waterproof Elevator Equipment Room, ProAxis, LLC., contractor, be approved in the amount of \$1,373.10.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45055-57200, Library Building Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*Motion made by Jones, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

[1080-18](#)

**Subject:** Final Payment on Contract 20170004, PS - Parking Ramp Maintenance Program, R.A. Smith, consultant.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That the work done by R.A. Smith, under contract 201700004, PS - Parking Ramp Maintenance Program, be accepted and final payment authorized for a total contract amount of \$51,900.00.

**Fiscal Note:** Contract was authorized under Resolution 0029-17 of February 7, 2017.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[1082-18](#)

**Subject:** (Direct Referral) Change Order No. 2 on Contract 20180046, Carpet Replacement Racine Library, VAK Flooring, contractor.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That Change Order No. 2 on Contract 20180046, Carpet Replacement Racine Library, VAK Flooring, contractor, be approved in the amount of \$8,640.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45055-57200, Library Building Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[1083-18](#)

**Subject:** Final Payment on Contract 20180046, Carpet Replacement Racine Library, VAK Flooring, contractor.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That the work done by VAK Flooring, under contract 20180046, Carpet Replacement Racine Library, be accepted and final payment authorized for a total contract amount of \$104,390.00. Final Payment to include retainage.

**Fiscal Note:** Contract was authorized under Resolution 0173-18 of June 5, 2018.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Jones, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

[1081-18](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting the 2019 summary of lease agreements for office space.

**Recommendation of the Public Works and Services Committee on**

**10-30-18:** That the Mayor and City Clerk be authorized and directed to enter into lease agreements for 2019 for rental of office space in City Hall, City Hall Annex and the Safety Building at the rental rates as submitted.

**Fiscal Note:** Rental rates will increase in 2019 due to the 2019 Consumer Price Index increasing by 2.9%. These leases will generate a total annual revenue of approximately \$123,347.17.

*Tom Eeg outlined the details of the lease agreements.*

*Motion made by Jones, seconded by Morgenroth to approve.*

*Members voting aye: Jones, Morgenroth*

*Members voting naye: Perez*

*Motion passed 2:1*

**Recommended For Approval**

[1074-18](#)

**Subject:** Amendment No. 1 to Contract 20180006, PS - 2018 Stormwater Utility Support Services, AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That Amendment No. 1 to Contract 20180006, PS - 2018 Stormwater Utility Support Services, AECOM, consultant, as submitted, be approved.

**Fiscal Note:** Amendment No. 1 is in the not-to-exceed amount of \$9,500.00, bringing the total contract amount to \$59,500.00. Funding for this project is available in Org-Object 60484-52100, PS, Storm Water Utility.

*John Rooney outlined the details of the amendment.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[1101-18](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer submitting a signed Intergovernmental Agreement with the Village of Caledonia for the Three Mile Road Project.

**Recommendation of the Public Works and Services Committee on 10-30-18:** To authorize and direct the Mayor and City Clerk to enter into the Intergovernmental Agreement with the Village of Caledonia for the Three Mile Road Project.

**Fiscal Note:** The Village of Caledonia will reimburse the City of Racine the Village's pro rata share of the construction costs plus 15% for design engineering, contract and construction management services.

*John Rooney outlined the details of the agreement.*

*Motion made by Jones, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

[1131-18](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 3 to an existing agreement with Precise Underground Marking Corporation, Milwaukee, WI, for the provision of underground facility locating services for the City-owned fiber optic and electrical systems - Contract 20180125 - PS-Underground Facility Locating Services.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That Amendment No. 3 (Contract 20180125 - PS-Underground Facility Locating Services) with Precise Underground Marking Corporation to provide underground facility locating services for the City-owned fiber optic and electrical systems be approved for a one-year extension (January 1, 2019 through December 31, 2019) with a per ticket price of:

Prescreens - \$11.50

Locates - \$14.72

Site Visit/No Conflict - \$14.72

Emergency During Business Hours (Clear/No Conflict/Site Visit/Locate) - \$24.82

Emergency After Business Hours (Clear/No Conflict/Site Visit/Locate) - \$51.12

Projects - \$31.03 per hour

**Fiscal Note:** Funding to defray the cost of these services is available in Org-Object 14012-52100, Street Lighting-Professional Services.

*John Rooney outlined the details of the amendment.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[1102-18](#)

**Subject:** (Direct Referral) Change Order No. 1 on Contract 20170043, 2017 Sewer Main and Lateral Lining, Musson Brothers, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That Change Order No. 1 on Contract 20170043, 2017 Sewer and Lateral Lining, Musson Brothers, Inc., contractor, be approved in the deduct amount of (\$134,237.50).

Further recommends that the funding accounts be adjusted by the

following amounts:

(\$ 10,748.32) - Org-Object 22640-57560, Sanitary Sewers  
(\$ 48,696.01) - Org-Object 40101-57560, Sanitary Sewers  
(\$ 74,793.17) - Org-Object 60484-57570, Storm Sewers  
(\$134,237.50) - Total

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the change order.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[1112-18](#)

**Subject:** Final Payment on Contract 20170043, 2017 Sanitary Sewer and Lateral Lining, Musson Brothers, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That the work done by Musson Brothers, Inc., under contract 20170043, 2017 Sanitary Sewer and Lateral Lining, be accepted and final payment authorized for a total contract amount of \$1,600,201.50. Final Payment to include retainage.

**Fiscal Note:** Contract was authorized under Resolution 0993-17 of October 26, 2017.

*John Rooney stated the work was complete and recommended final payment.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[1113-18](#)

**Subject:** Final Payment on Contract 20170034, 2017 CCTV and Manhole Inspections, Northern Pipe, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 10-30-18:** That the work done by Northern Pipe, Inc., under contract 20170034, 2017 CCTV and Manhole Inspections, be accepted and final payment authorized for a total contract amount of \$218,198.60. Final Payment to include retainage.

**Fiscal Note:** Contract was authorized under Resolution 1014-17 of October 26, 2017.

*John Rooney stated the work was complete and recommended final payment.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

**Public Comment**

**Adjournment**

*The meeting adjourned at 6:07 P.M.*