

**Department of Health**

Janelle Grammer, RS, MSHSA  
Public Health Administrator

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**City of Racine, Wisconsin**

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October 9, 2007

Honorable Mayor and Members of the Common Council  
City of Racine  
Racine City Hall  
730 Washington Avenue  
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission to accept funding and for the Mayor and City Clerk to enter into a contract with the Division of Employment and Training on behalf of the Department of Workforce Development for an amount up to \$20,250. Funding will be used for reimbursement to the City of Racine Health Department for public health services provided to eligible refugees. The contract period is October 1, 2007 through September 30, 2008.

The contract has been reviewed and approved by Sue Cryer in the Finance Department. The grant control number is 2007-048. There is no fiscal match required.

Respectfully submitted,

A handwritten signature in black ink that reads "Janelle Grammer". The signature is written in a cursive style with a large initial "J".

Janelle M. Grammer

***“Caring for the Community”***